

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**May 27, 2009**

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, May 27, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Roger Crawford and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve the agenda with the following additions:

- Approve Recorder's conference
- 4-H Report

Action #2 – It was moved by Les Nielsen, seconded by Roger Crawford, and carried unanimously to approve the May 20, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

## **Resolution #3a – 05/27/09**

### Eagle Construction Claim

**WHEREAS** Eagle Construction Co. is the Category #6—Steel Erection—contractor for the jail project, and

**WHEREAS** the board has received a claim from Eagle Construction for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Eagle Construction Application #9 for approval as follows:

|                         |                       |
|-------------------------|-----------------------|
| Contract Sum            | = \$169,587.00        |
| Total Completed to date | = \$169,587.00        |
| 5% Retainage            | = \$ 8,479.35         |
| Less previous payments  | = <u>\$160,673.02</u> |
| Current Due             | = \$ 434.63           |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$434.63 on Jail Bond Funds to Eagle Construction Co., Inc..

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**Resolution #3b – 05/27/09**

R&S Casework Claim

**WHEREAS** R&S Casework, Inc. is the Category #8—Casework—contractor for the jail project, and

**WHEREAS** the board has received a claim from R&S Casework for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified R&S Casework, Inc Application #3 for approval as follows:

|                         |                      |
|-------------------------|----------------------|
| Contract Sum            | = \$40,416.00        |
| Total Completed to date | = \$30,309.49        |
| 5% Retainage            | = \$ 1,515.47        |
| Less previous payments  | = <u>\$23,039.24</u> |
| Current Due             | = \$ 5,754.78        |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$5,754.78 on Jail Bond Funds to R&S Casework Inc.

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**Resolution #3c – 05/27/09**

Heartland Glass Claim

**WHEREAS** Heartland Glass Co, Inc. is the Category #12—Aluminum Windows, Skylights, & Glazing—contractor for the jail project, and

**WHEREAS** the board has received a claim from Heartland Glass for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Heartland Glass Application #5 for approval as follows:

|                         |                      |
|-------------------------|----------------------|
| Contract Sum            | = \$38,300.00        |
| Total Completed to date | = \$38,300.00        |
| 5% Retainage            | = \$ 1,915.00        |
| Less previous payments  | = <u>\$35,435.00</u> |

Current Due = \$ 950.00  
and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$950.00 on Jail Bond Funds to Heartland Glass Co., Inc.

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**Resolution #3d – 05/27/09**  
Mid-State Tile Co Claim

**WHEREAS** Mid-State Tile Co. is the Category #15—Tile—contractor for the jail project, and

**WHEREAS** the board has received a claim from Mid-State Tile for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Mid-State Tile’s Application #2 for approval as follows:

|                         |                      |
|-------------------------|----------------------|
| Contract Sum            | = \$10,550.00        |
| Total Completed to date | = \$10,550.00        |
| 5% Retainage            | = \$ 927.50          |
| Less previous payments  | = \$ <u>9,547.50</u> |
| Current Due             | = \$ 475.00          |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$475.00 on Jail Bond Funds to Mid-State Tile Co.

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**Resolution #3e – 05/27/09**  
Multiple Concepts Interiors Claim

**WHEREAS** Multiple Concepts Interiors is the Category #17—Flooring—contractor for the jail project, and

**WHEREAS** the board has received a claim from Multiple Concepts Interiors for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Multiple Concepts Interior’s Application #2 for approval as follows:

|                         |               |
|-------------------------|---------------|
| Contract Sum            | = \$49,006.00 |
| Total Completed to date | = \$38,512.44 |
| 5% Retainage            | = \$ 1,925.62 |

Less previous payments = \$29,567.35  
Current Due = \$ 7,019.47

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$7,019.47 on Jail Bond Funds to Multiple Concepts Interiors.

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### **Resolution #3f – 05/27/09**

#### Rich Prairie Painters Claim

**WHEREAS** Rich Prairie Painters is the Category #18—Painting—contractor for the jail project, and

**WHEREAS** the board has received a claim from Rich Prairie Painters for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Rich Prairie Painter’s Application #7 for approval as follows:

Contract Sum = \$101,907.15  
Total Completed to date = \$ 92,220.41  
5% Retainage = \$ 4,611.02  
Less previous payments = \$ 71,148.25  
Current Due = \$ 16,461.14

and,

**WHEREAS** the Construction Committee has approved these claims;

**BE IT RESOLVED** to authorize payment of \$16,461.14 on Jail Bond Funds to Rich Prairie Painters.

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### **Resolution #3g – 05/27/09**

#### Bartley Sales Co Claim

**WHEREAS** Bartley Sales Co., Inc is the Category #19—Specialties—contractor for the jail project, and

**WHEREAS** the board has received a claim from the Bartley Sales Co for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Bartley Sales Co Application #5 for approval as follows:

Contract Sum = \$30,635.00

|                         |                      |
|-------------------------|----------------------|
| Total Completed to date | = \$30,635.00        |
| 5% Retainage            | = \$ 1,531.75        |
| Less previous payments  | = <u>\$26,257.05</u> |
| Current Due             | = \$ 2,846.20        |

and,

**WHEREAS** the Construction Committee has approved these claims;

**BE IT RESOLVED** to authorize payment of \$2,846.20 on Jail Bond Funds to Bartley Sales Co., Inc.

### **Resolution #3h – 05/27/09**

#### Pauly Jail Building Co Claim

**WHEREAS** Pauly Jail Building Co., Inc. is the Category #20 —Detention Equipment—contractor for the jail project, and

**WHEREAS** the board has received a claim from the Pauly Jail Building Co for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Pauly Jail Building Co Application #13 for approval as follows:

|                         |                         |
|-------------------------|-------------------------|
| Contract Sum            | = \$1,621,955.59        |
| Total Completed to date | = \$1,588,634.05        |
| 5% Retainage            | = \$ 79,431.70          |
| Less previous payments  | = <u>\$1,490,344.76</u> |
| Current Due             | = \$ 18,857.59          |

and,

**WHEREAS** the Construction Committee has approved these claims;

**BE IT RESOLVED** to authorize payment of \$18,857.59 on Jail Bond Funds to Pauly Jail Building Co., Inc.

### **Resolution #3i – 05/27/09**

#### Brother's Fire Protection Claim

**WHEREAS** Brother's Fire Protection Co. is the Category #21—Fire Protection—contractor for the jail project, and

**WHEREAS** the board has received a claim from Brother's Fire Protection for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Brother's Fire Protection Application #9 for approval as follows:

|                         |                       |
|-------------------------|-----------------------|
| Contract Sum            | = \$111,380.00        |
| Total Completed to date | = \$106,479.80        |
| 5% Retainage            | = \$ 5,324.00         |
| Less previous payments  | = <u>\$ 98,828.21</u> |
| Current Due             | = \$ 2,327.59         |

and,

**WHEREAS** the Construction Committee has approved these claims;

**BE IT RESOLVED** to authorize payment of \$2,327.59 on Jail Bond Funds to Brother's Fire Protection Co.

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### **Resolution #3j – 05/27/09**

#### Alexandria Plumbing & Heating Claim

**WHEREAS** Alexandria Plumbing & Heating is the Category #22—Mechanical/Plumbing—contractor for the jail project, and

**WHEREAS** the board has received a claim from Alexandria Plumbing & Heating for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Alexandria Plumbing & Heating Application #11 for approval as follows:

|                         |                       |
|-------------------------|-----------------------|
| Contract Sum            | = \$999,597.00        |
| Total Completed to date | = \$991,097.00        |
| 5% Retainage            | = \$ 49,554.85        |
| Less previous payments  | = <u>\$930,040.50</u> |
| Current Due             | = \$ 11,501.65        |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$11,501.65 on Jail Bond Funds to Alexandria Plumbing & Heating.

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### **Resolution #3k – 05/27/09**

#### McDowall Company Claim

**WHEREAS** McDowall Company is the Category #23—HVAC—contractor for the jail project, and

**WHEREAS** the board has received a claim from McDowall Company for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified McDowall Company Application #11 for approval as follows:

|                         |                       |
|-------------------------|-----------------------|
| Contract Sum            | = \$531,810.00        |
| Total Completed to date | = \$522,623.50        |
| 5% Retainage            | = \$ 26,131.18        |
| Less previous payments  | = <u>\$484,611.34</u> |
| Current Due             | = \$ 11,880.98        |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$11,880.98 on Jail Bond Funds to McDowall Company.

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### **Resolution #3L – 05/27/09**

#### Gartner Refrigeration Claim

**WHEREAS** Gartner Refrigeration Co. is the Category #24—Controls—contractor for the jail project, and

**WHEREAS** the board has received a claim from Gartner Refrigeration Co. for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Gartner Refrigeration Co Application #7 for approval as follows:

|                         |                       |
|-------------------------|-----------------------|
| Contract Sum            | = \$168,462.00        |
| Total Completed to date | = \$118,075.50        |
| 5% Retainage            | = \$ 5,903.77         |
| Less previous payments  | = <u>\$102,527.33</u> |
| Current Due             | = \$ 9,644.40         |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$9,644.40 on Jail Bond Funds to Gartner Refrigeration Co.

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### **Resolution #3m – 05/27/09**

#### Willmar Electric Service Corp Claim

**WHEREAS** Willmar Electric Service Corp is the Category #26—Electrical—contractor for the jail project, and

**WHEREAS** the board has received a claim from Willmar Electric Service for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Willmar Electric Service Application #11 for approval as follows:

|                         |                        |
|-------------------------|------------------------|
| Contract Sum            | = \$1,227,290.47       |
| Total Completed to date | = \$1,133,185.44       |
| 5% Retainage            | = \$ 56,659.27         |
| Less previous payments  | = <u>\$ 843,113.44</u> |
| Current Due             | = \$ 233,412.73        |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$233,412.73 on Jail Bond Funds to Willmar Electric Service Corp.

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**Resolution #3n – 05/27/09**

Accurate Controls Claim

**WHEREAS** Accurate Controls Inc., is the Category #28—Security Electronics—contractor for the jail project, and

**WHEREAS** the board has received a claim from Accurate Controls for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Accurate Controls Application #11 for approval as follows:

|                         |                       |
|-------------------------|-----------------------|
| Contract Sum            | = \$507,856.66        |
| Total Completed to date | = \$242,757.49        |
| 5% Retainage            | = \$ 12,137.87        |
| Less previous payments  | = <u>\$132,208.52</u> |
| Current Due             | = \$ 98,411.10        |

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$98,411.10 on Jail Bond Funds to Accurate Controls Inc.

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**Resolution #3o – 05/27/09**

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond

Funds:

|                            |            |
|----------------------------|------------|
| Ace Brother’s Welding      | \$ 38.23   |
| Ecowater Systems           | \$ 27.35   |
| Ecowater Systems           | \$ 8.52    |
| Ecowater Systems           | \$ 19.90   |
| Johnson’s Hardware         | \$ 21.19   |
| Knife Lake Sanitation      | \$1,500.00 |
| Minnesota Energy Resources | \$ 12.62   |
| Minnesota Energy Resources | \$ 673.21  |
| S&L Masonry                | \$ 750.00  |
| Sanitary Systems           | \$ 255.60  |
| Hoffman Bros. Sod, Inc     | \$1,265.22 |

**Resolution #3p – 05/27/09**

Construction Manager’s Claim

WHEREAS the board has received a claim from the Contegrity Group for payment for worked performed in the construction phase the jail project, and

WHEREAS the work was performed in accordance with Board Resolution #14-09/26/07, the billing appears consistent with work performed and the documentation is in order;

BE IT RESOLVED to authorize payment of \$23,178.66 on Jail Bond Funds to the Contegrity Group.

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

**Resolution #4 - 05/27/2009**

Transit Claims

**WHEREAS** the Transit uses volunteer drivers for many public purposes, and

**WHEREAS** these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

**WHEREAS** the Transit Department Manager recommends approval of these claims;

**BE IT RESOLVED** to approve the following driver expense claims for reimbursement, all of which are properly documented:

| <b>DRIVER</b>                      | <b>AMOUNT</b>      |
|------------------------------------|--------------------|
| Barb Maul                          | \$ 91.30           |
| Betty Geisthardt                   | \$ 189.20          |
| Bev Gustafson                      | \$ 117.50          |
| Bill Hood                          | \$ 647.31          |
| Bob Hoefert                        | \$1,135.48         |
| Charlyne Grant                     | \$1,472.50         |
| Gary Nelson                        | \$ 560.55          |
| Jean Newgard                       | \$ 313.69          |
| Jennifer Leerssen                  | \$ 652.30          |
| Joy Morrell                        | \$1,359.60         |
| Judy Colburn                       | \$ 234.30          |
| Karen Luberda                      | \$ 820.45          |
| Linda Nelson                       | \$ 306.90          |
| Marlys Wolbert                     | \$ 73.15           |
| Mary Lou Moriarity                 | \$ 572.73          |
| Millie Laska                       | \$ 441.57          |
| Ray Zamora                         | \$1,168.68         |
| Roger Homan                        | \$ 64.90           |
| Rollie Pieper                      | \$1,099.07         |
| Ronette Nelson                     | \$ 510.20          |
| Shirley Harff                      | \$ 164.45          |
| Steve McIllhargey                  | \$ 22.00           |
| Sy Tadych                          | \$ 967.51          |
| Ted Lindgren                       | \$ 721.02          |
| Vonda Terpstra                     | \$ 159.50          |
| Willard Landreville                | \$ 746.41          |
| <b>Total for Volunteer Drivers</b> | <b>\$14,612.27</b> |

**6:37pm** – Jail Administrator Joanne Nelson to discuss the new jail project.

Action #5 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

## **Resolution #5 – 05/27/09**

### Jail Furniture

**WHEREAS** the jail project will require the purchase of furniture, and

**WHEREAS** the Jail Committee has explored furniture options and solicited proposals for the project, and

**WHEREAS** the proposals received are:

|              |                    |
|--------------|--------------------|
| KI           | \$144,797.99 + tax |
| Marco        | \$ 89,283.15 + tax |
| Suite Spaces | \$ 68,874.96 + tax |
| S & T Office | \$ 66,343.36 + tax |

**WHEREAS** the three lowest proposals are all within budget, and

**WHEREAS** the Building Committee has recommended proceeding with the lowest bidder;

**BE IT RESOLVED** to award the general furniture for the new jail to S & T Office Products at a cost of \$66,343.36 + tax, and

**BE IT RESOLVED** to add a flex back to ten conference room chairs at a cost of \$65.00 + tax per chair.

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*Action #6* – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution #6 – 05/27/09**

### Gambling

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Permit for the Kanabec County Pheasants Forever for a raffle event to be held at Carda Truck Pull, 2676 Jade St, Mora, MN 55051 on September 19, 2009.

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7:34pm - The Chairperson then called for public comment. Those that responded included:

|           |  |
|-----------|--|
| Bob Swetz | Will the Governor's unallotment affect Kanabec County? |
|-----------|--|

7:40pm - The Chairperson closed public comment.

Action #7 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

### **Resolution #7 - 05/27/09**

#### Conference Approval

**WHEREAS** County Recorder Rhonda Olson has requested approval to attend the Minnesota Counties Recorder's annual conference, and

**WHEREAS** this conference includes training directly important to the work of the County Recorder, and

**WHEREAS** County Policy #P-108 requires board approval of any trip costing in excess of \$500.00, and

**WHEREAS** the lodging & meals cost of this trip will be \$670.00, and

**WHEREAS** this is a budgeted, planned event and adequate funds are available;

**BE IT RESOLVED** to authorize County Recorder Rhonda Olson to attend the Recorder's annual conference in June at a cost of \$670.00 for the meals and lodging.

Action #8 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to adjourn at 7:55pm to meet again in regular session on Wednesday, June 10, 2009 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_

Alan B. Peterson, Kanabec County Coordinator

