

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of County Coordinator

May 8, 2013

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 8, 2013 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the April 24, 2013 minutes of the Kanabec County Board of Commissioners as corrected: Resolution #12 – change “County Coordinator” to “Kanabec County” in the Therefore Be It Resolved paragraph.

Action #3 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #3 – 05/08/13

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the MN Deer Hunters Association Snake River Chapter for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on June 10, 2013.

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

Vendor	Amount
Beier, Brady	35.00

Bina Law Office	385.05
Core Professional Services	1,000.00
D&M Oil	22,864.55
East Central Energy	61.63
East Central Energy	288.00
EC Riders	8,463.30
GMCU	2,560.67
GMCU	4,756.80
Holiday Credit Office	10,385.26
Kanabec Co Auditor-HRA	206.00
Mantel, Joshua	35.00
MN Laborers Health & Welfare	560.00
MN Mutual Life Ins	88.15
Mora Municipal Utilities	1,633.27
Schweich, Joseph & Gina	298.00
The Hartford	1,527.85
Verizon Wireless	907.15
Wynn Law Firm	123.25
Total	<u>56,178.93</u>

Action #5 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #5 – 05/08/13

Evaluation Result

WHEREAS the Board has evaluated the past year’s job performance of Public Works Director Chad Gramentz, and

WHEREAS the Personnel Committee has discussed its findings with Gramentz;

BE IT RESOLVED that the Board finds his performance to be satisfactory.

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, May 8, 2013 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH8 – 05/08/13

WHEREAS there is a newly created position of a Public Health Nurse/Public Health Nurse Specialist, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the Health and Human Services Director and the County Personnel Director to hire a full time Public Health Nurse/Public Health Nurse Specialist to fill the position at Step A, Range 14 of the pay plan which is \$24.79 (\$22.79 per hour + a \$2.00 market adjustment) or the rate set by internal promotion or Step A, Range 11 of the pay plan which is \$21.14 per hour (\$19.14 per hour + a \$2.00 market adjustment) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #PH9 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH9 – 05/8/13

Central Minnesota Council on Aging Grant Resolution

WHEREAS, Kanabec County Public Health has been a recipient of Title III grant funding from the Central Minnesota Council on Aging for the Senior Health Promotion Clinic and Transportation Program; and

WHEREAS, Central Minnesota Council on Aging will be sending out the request for continuation of the Title III grants in the near future, and

WHEREAS, the Health and Human Services Director recommends applying for the continuation grant for seniors being served through these programs.

THEREFORE BE IT RESOLVED to approve Kanabec County Public Health to apply for the continuation grant for the Title III funds and to accept the grant if it is approved.

Action #PH10 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH10 – 05/8/13

Youth and Young Adult Engagement and Communications Contracts Resolution

WHEREAS, Family Pathways and Juettner Marketing successfully responded to the Kanabec County Youth and Young Adult Engagement and Communications Request for Proposal, and

WHEREAS, Family Pathways has been chosen to fulfill the Youth and Young Adult Engagement portion of the Request for Proposal and Juettner Marketing has been chosen to fulfill the Communications portion of the Request for Proposal; and

WHEREAS, the Health and Human Services Director recommends contracting with Family Pathways and Juettner Marketing to provide those services stated in the Request for Proposal.

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director entering into a contract with Family Pathways for Youth and Young Adult Engagement and Juettner Marketing for Communications services as per the Request for Proposal effective May 1, 2013 through June 30, 2014.

Action #PH11 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH11 - 05/18/13

Strategic Prevention Framework State Incentive Grant Resolution

WHEREAS, Kanabec County Public Health received a Strategic Prevention Framework State Incentive Grant (SPF SIG) from the Minnesota Department of Human Services effective 1/6/2012; and

WHEREAS, Kanabec County Public Health and the State would like to extend the services of the grant contract for an additional year; and

WHEREAS, the State and Kanabec County Public Health have agreed that additional time, duties, and funds are necessary for the satisfactory completion of the grant contract.

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to sign an amendment to the original contract dated 1/6/2012 to extend the Strategic Prevention Framework State Incentive Grant through 6/30/2014.

Action #PH12 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the Public Health Board at 9:45am to meet in regular session on Wednesday, June 12, 2013 at 9:05am.

The Board of Commissioners meeting continued.

Action #13 – It was moved by Kim Smith, seconded Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 – 05/08/13

Bethel University MOUs for ITV Site and Corporate Partnership

WHEREAS, Kanabec County Public Health represents Kanabec County as a member on the Health Care Alliance, whose mission is to partner with K-12, higher education, healthcare providers, and the workforce center system striving to ensure there are qualified healthcare professionals to meet the future needs of East Central Minnesota and Western Wisconsin;

WHEREAS, the region, that includes Minnesota counties Chisago, Isanti, Kanabec, Mille Lacs, and Pine, and Wisconsin's Burnett and Polk counties has been identified as an area that will see significant negative impact within the health care industry now and in the coming years due to escalating numbers of retirees, a growing demand for health care, fewer workers and increased unemployment rates;

WHEREAS, through this Alliance Pine Technical College has contracted with Bethel University's College of Adult and Professional Studies (CAPS) and graduate school (GS) to provide courses and programs for working adults seeking to further their professional education in this underserved region;

WHEREAS, Kanabec County may have employees and/or learners who may desire to continue their education and complete an undergraduate or graduate degree;

WHEREAS, Bethel CAPS/GS desires to enter into this Memorandum of Understanding regarding the terms upon which it will make available specific education instruction to the County's employees;

WHEREAS, Bethel University agrees to partner with Kanabec County to make the pursuit of further education easier for the County's employees through an undergraduate degree program or masters' program by offering a Corporate Partnership Scholarship to eligible students; and

WHEREAS, it is in the best interest of Kanabec County to provide a training site where students can learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy program requirements while assisting in the development of trained personnel to meet future area employment needs;

THEREFORE BE IT RESOLVED to approve Kanabec County entering into an agreement with Bethel University to provide an ITV site and Corporate Partner for learners who desire to continue their education in Kanabec County effective April 22, 2013 through April 21, 2014.

Discussion was held on Policy P-117 – Determination of Wages and Salaries concerning Attorney’s comments. Board decided to table discussion regarding elected officials wage until later date. (Changes to Policy P-117 – Determination of Wages and Salaries were approved March 13, 2013 subject to Attorney’s comments.)

Paul Hoppe with the Kanabec Soil & Water District met with the County Board to give a summary of accomplishments and activities for 2012. No action was taken.

Action #14 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to hold a Public Hearing to discuss changes to County Ordinance #27 – Liquor Ordinance on the 26th day of June 2013 at 10:00 o’clock a.m. at the Kanabec County Board Room: Room 164 of the Courthouse.

10:38am - The Chairperson then called for public comment three times. Those that responded included:

Bob Swetz	Comments regarding Amherst check.
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10:42am - The Chairperson closed public comment.

John Korzeniowski with the Minnesota Department of Natural Resources met with the County Board to discuss matters concerning land exchange.

Action #15 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #15 – 05/08/13

WHEREAS, Kanabec County Board of Commissioners is reclassifying the following parcels of tax forfeited land non-conservation land (per MS 94.344 subd. 2) and remove the following parcels from County Memorial Forest status, and authorizes the Land Commissioner to allow the appraisals of all lands involved in the land exchange and proceed with abstracts and title options:

County Tax-Forfeited Land

Twp Name	Township	Range	Section
Kroschel	42	22	17
Kroschel	42	22	20
Ford	42	23	8

Ford	42	23	9
Ford	42	23	15
Ford	42	23	17
Ford	42	23	10
Ford	42	23	15
Kroschel	42	22	8
Kroschel	42	22	5
Kroschel	42	22	16
Kroschel	42	22	21
Kroschel	42	22	28

State of Minnesota Land

Twp Name	Township	Range	Section
Grass Lake	38	23	36
Haybrook	42	24	16
Hillman	41	24	6
Kroschel	42	22	36
Peace	41	23	36
Pomroy	41	22	16
Pomroy	41	22	16
Pomroy	41	22	36

NOW, THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Commissioners authorizes the Land Commissioner to proceed with the land exchange of all lands listed with the State of Minnesota.

Rick Olseen, representative from Richard Nolan’s Office met with the County Board to introduce himself.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit Department.

Action #16 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #16a – 05/08/13

WHEREAS, Kanabec County – Timber Trails Public Transit operates a transit system; and

WHEREAS, Kanabec County – Timber Trails Public Transit desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share

of the “contract amount”; and

WHEREAS, Kanabec County – Timber Trails Public Transit staff has reviewed the vehicle options offered by approved multiple contracting vendors; and

WHEREAS, the staff recommends purchasing a Glaval Universal bus from Hoglund Bus Company for the reason of past purchase, service and vendor performance, available options;

NOW, THEREFORE, BE IT RESOLVED that Kanabec County Board of Commissioners hereby approves contract number 02825 and authorizes the purchase of a new transit bus from Hoglund Bus Company (Vendor) in the approximate amount of \$73,608.00 (Total Bus Price).

Resolution #16b – 05/08/13

WHEREAS, Kanabec County – Timber Trails Public Transit operates a transit system; and

WHEREAS, Kanabec County – Timber Trails Public Transit desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share of the “contract amount”; and

WHEREAS, Kanabec County – Timber Trails Public Transit staff has reviewed the vehicle options offered by approved multiple contracting vendors; and

WHEREAS, the staff recommends purchasing a Glaval Universal bus from Hoglund Bus Company for the reason of past purchase, service and vendor performance, available options;

NOW, THEREFORE, BE IT RESOLVED that Kanabec County Board of Commissioners hereby approves contract number 02785 and authorizes the purchase of a new transit bus from Hoglund Bus Company (Vendor) in the approximate amount of \$73,608.00 (Total Bus Price).

Action #17 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve an updated Drug and Alcohol Policy P-105B.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #18 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #18 - 05/08/13

Right-Of-Way Claims

WHEREAS the County Board has been presented with a request to pay right-of-way claims for SAP 33-605-018 for the reconstruction of CSAH No. 5 from CSAH No. 19 to CSAH No. 3,

BE IT RESOLVED to pay the following right-of-way claims:

Michael & Kari Boster \$426.00

Action #19 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #19 - 05/08/13

2013 Safety Program

WHEREAS Federal and Minnesota OSHA’s require that employers provide and document proof of necessary safety training for its employees, and

WHEREAS the Kanabec County Board of Commissioners are concerned for the safety of their employees, and

WHEREAS the County Safety Coordinator recommends obtaining the services of SafeAssure to provide a Safety program and necessary training for 2013

BE IT RESOLVED that the Chairperson and County Coordinator are authorized to sign a contract with SafeAssure to provide OSHA compliance assistance and training for 2013.

BE IT FURTHER RESOLVED that the cost of this service is not to exceed \$7,585.00

Environmental Services Supervisor Teresa Wickeham met with the County Board to discuss matters concerning her department.

Action #20 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #20 - 05/08/13

RESOLUTION TO DELEGATE THE DUTIES
OF THE APPEAL COMMITTEE TO THE BOARD OF
ADJUSTMENTS NOXIOUS WEED LAW

WHEREAS, Kanabec County Board has appointed members to the appeal committee for the appeal of individual weed notices per the Noxious Weed Law; and

WHEREAS, The Noxious Weed Law states that at its option, the county board, by resolution, may delegate the duties of the appeal committee to its board of adjustments established pursuant to section 394.27; and

WHEREAS, Kanabec County has a board of adjustments established pursuant to section 394.27;

NOW, THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Adjustments shall carry out the duties of the appeal committee, the zoning board of adjustment shall comply with all of the procedural requirements as stated within the Noxious Weed Law.

Action #21 – it was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #21 - 05/08/13

RESOLUTION TO DELEGATE THE DUTIES OF THE APPEAL COMMITTEE TO THE BOARD OF ADJUSTMENTS WETLAND CONSERVATION ACT

WHEREAS, Kanabec County Board has appointed members to the appeal committee for the appeal of staff decisions per the Wetland Conservation Act

WHEREAS, The Wetland Conservation Act states the local government unit must establish a local appeal process that includes an evidentiary public hearing before appointed or elected officials

WHEREAS, Kanabec County board of adjustments includes an evidentiary public hearing and its members are appointed officials

NOW, THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Adjustments shall carry out the duties of the appeal committee, per the Wetland Conservation Act

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

Action #22 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #22 – 05/08/13

WHEREAS the Minnesota Snowmobile Trails Assistance Program provides grants to local unit of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83, and

WHEREAS the county is the sponsor for such grant funds and the work performed by the trail club, and

WHEREAS a grant of this type in the amount of \$33,565 is available for the Snake River Trail;

BE IT RESOLVED to approve a “Minnesota Snowmobile Trails Assistance Program Snowmobile FY 2014 Maintenance and Grooming Grant Agreement.”

Each year one Kanabec County employee is recognized as the County Employee of the Year. This year, Deputy Auditor Roberta Anderson from the Auditor/Treasurer’s Office is the 2012 Award Winner. The Chairperson presented Anderson with a plaque and the appreciation of the board for her efforts.

Action #23 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	35.41
Ace Hardware	10.98
Advanced Correctional Healthcare	19,394.50
Aitkin Medical	325.99
AmeriPride	642.37
AmeriPride	40.75
Amundson, Pauline	591.20
Amundson, Pauline	33.90
Andres, Christine	1.70
Andres, Christine	80.21
Athey, Luke	40.00
Auto Value	95.19
A'viands, LLC	9,849.02
Bernhardt, Maria	224.88
Bernicks	49.98
Biever, Laurie	145.77
Bork, Laura	25.43
Braham Motor Service	534.08
Burski, Kathy	101.14
Byrant, Donna	2,671.87
Byrant, Donna	504.34
Cassman, Deb	219.79

CDW-Government	182.41
Central Fleet Service	846.29
Chaffee, Steve	83.73
Champ Software	1,013.83
Christianson, Craig	888.24
Clementson, Kristin	81.47
Coborns	6.56
Colburn, Judy	113.00
Colorado Dept of Revenue	2.70
Constant Contact	210.00
CPS Technology	2,625.65
Curtis, Michael	26.22
D&T Ventures	578.81
D&T Ventures	578.81
Dandelion Floral	40.58
Davis Mechanical Systems	1,277.00
Dex Media East	39.30
Deyta, LLC	90.00
Don's Towing	358.04
Don's Towing	175.00
Druar, Dan	481.95
E-911	3,053.03
East Central Exterminating	122.91
ECM Publishers	141.00
ECM Publishers	108.00
Elfstrum, Brenda	438.44
Erbstoesser, Arnie	127.22
Eustice, Todd	224.77
Faust, Patrick	679.88
Federated Coop	813.75
Felland, Becky	122.61
Filibeck, Karla	31.57
Fresonke, Lew	247.50
Frontier	65.00
Galls	493.00
Garcia, Timothy	350.00
Geisthardt, Betty	165.55
Grainger	145.15
Grainger	28.23
Granite City Jobbing	2,119.02
Granite City Jobbing	856.49
Granite Electronics	146.50
Hampton Inn	481.95

Hawkins, Dorothy	890.47
Hoefert, Bob	2,178.49
Holiday Inn	111.75
Holland, Jeff	165.55
Hood, Barb	485.17
Hood, Bill	704.20
Horizon Towing	609.19
Image Office Service	85.56
Jebsen, Michelle	597.77
Johnsons Hardware	65.03
Kanabec Co Auditor	60.00
Kanabec Co Hwy Dept	3,309.05
Kanabec Co IS	420.09
Kanabec Co Public Health	1,239.04
Kanabec Publications	307.80
Kanabec Publications	121.95
Kanabec Publications	121.95
Kanabec Publications	716.64
Kanabec Publications	59.60
Kanabec Publications	124.50
Kanabec Publications	100.00
Kanabec Publications	58.78
KBEK 95.5	90.00
Keeps	613.11
Kramersmeier, Wallace	525.00
Krueger, Louisa	70.17
Landreville, Willard	466.21
Landreville, Willard	50.00
Lane, Dave	41.81
Lane, Julie	135.00
Lee's Pro Shop	40.61
Lennox, Wade	165.00
Lenny's Service	96.86
Lerrssen, Jennifer	460.09
Magaard, Robert	1,151.83
Manthie, Mark	61.59
Marohn, Brenda	22.60
Mattson Electric	643.24
MCB	210.00
McFadden Kraemer, Barb	110.08
McGee, MD, Michael	500.00
McIntosh, Bob	600.00
MCN	32.99

Midcontinent Communications	244.72
Midcontinent Communications	59.18
Minnesota Monitoring	180.00
Minnesota Monitoring	522.00
MN BCA	190.00
MN County Attorney's Assc	29.99
MN Pollution Control Agency	34,471.48
MN Sheriff's Assn	600.00
MN Sheriff's Assn	1,039.00
MN State Auditor	576.00
MN State Board of Assessors	245.00
Moore Medical	125.77
Mower Co Environmental Services	80.00
Nelson, Ansel	872.26
Nelson, Jerry	267.10
Nelson, Linda	66.67
Nelson, Ronette	639.04
Newgard, Jean	787.12
Northern Bank Note Co	124.00
Northern Door & Hardware	40.00
Northern Door & Hardware	102.60
Novus Glass	233.59
Nu-Telecom	3.10
Oak Gallery	12.09
Office Depot	67.83
Ohio Calibration Laboratories	97.00
Olson, Autumn	156.52
Onamia Public Schools	2,646.58
Osterdyk, Dorothy	236.74
Owens Auto Parts	16.50
Payne, Elisabeth	165.00
PD's Embroidery	12.00
PD's Embroidery	45.00
Pedersen, Jerry	51.98
Perlick, Lisa	1,160.00
Pieper, Helen	484.46
Pieper, Rollie	1,289.26
Pine Co Auditor/Treasurer	9,600.00
Quality Disposal	380.35
Quality Disposal	205.53
Quill Corp	58.61
Raiche, Nancy	183.63
Ramsey County	1,400.00

Raudabaugh, Carey	124.87
Regions Hospital	78.00
Ringler, Jennie	32.21
Rittenour, Michelle	11.30
Roberts, Heather	223.18
Rogers, Pearl	487.30
Rosburg, Diane	296.64
Ryan, Rosemarie	830.00
S&T	458.39
S&T	46.66
S&T	200.07
S&T	221.49
S&T	9.99
S&T	665.44
S&T	397.39
Sedlacek, Lowell	212.57
Sedlacek, Lowell	112.16
Shopko	9.23
Sirchie	169.33
Skramstad, Linda	200.01
Stearns DHIA Central Lab	40.00
Stellar Services	1,009.03
Strandberg, Richard	126.00
Struffert, Delores	85.46
Swanson, Jeremy	474.03
Swanson, Lori	24.86
Tadych, Marge	447.46
Telander, Sarah	275.72
The Odyssey Group	125.00
The Odyssey Group	250.00
Thompson, Wendy	502.29
TigerDirect	114.83
TigerDirect	108.98
Tinker & Larson	229.75
Tinker & Larson	92.75
Troupe, Kevin	10.74
Turner, Virginia	48.14
Twin City Hardware	412.05
Uniforms Unlimited	96.50
Uniforms Unlimited	96.50
Vogel, Darla	207.92
Voight, Jackie	66.11
Walgreen Infusion Service 241	48.28

Waschenbecker, Diana	30.51
Watson Co	68.59
Wergin, Richard	475.00
Wickeham, Teresa	44.40
World Medical Government Solutions	137.35
WorldPoint Inc	233.70
Zamora, Ray	1,689.12
Total	<u>147,023.43</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	524.86
Ameripride	744.93
Arnold's Equipment	273.25
Auto Value Mora	3,258.77
Best Western Plus Kelly Inn	183.99
Braun Intertec Corp	1,080.90
Contech Engineering Solutions, LLC	59,357.67
Dave's Lawn & Snow	3,109.00
Fluegge's Ag	4,649.60
Glens Tire	5.75
Gopher State One-Call	18.85
Kanabec Co Information Systems	1,724.80
Kanabec Publications, Inc	95.12
Kanabec Rental	32.06
Lakes Gas Co.	232.45
Midway Iron & Steel, Inc.	1,631.83
Mille Lacs Co. Public Works	880.00
MN Petroleum Marketers Assoc.	460.00
Northern States Supply	116.45
Nuss Truck & Equipment	1,722.11
Office Depot	140.36
Owen's Auto Parts	829.09
Oxygen Service Co	441.30
Pine Lake Communications	611.57
Pomp's Tire Service Inc.	2,255.14
Power Plan	2,833.57
Quality Disposal Systems, Inc.	166.43
Richards, Lila, The Cleaning Agent	855.00
Road Machinery & Supplies Co.	224.69
SageQuest	505.52
Zep Sales & Service	1,196.80
Ziegler, Inc.	251.22
Total:	<u>90,413.08</u>

Action #24 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #24 – 05/08/13

EMS Week Proclamation

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, the Kanabec County Board of Commissioners in recognition of this event do hereby proclaim the week of May 19-25, 2013, as Emergency Medical Services Week with the theme, EMS: One Mission One Team, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Action #25 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to increase Computer Technician/Clerical Worker A Thor's hours to 32 hours per week effective June 1, 2013.

Action #26 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #26 - 05/08/13

WHEREAS, Kanabec County's IS Department is in a transition period and,

WHEREAS, the Board directed the interim IS Director to solicit bids via RFP for IS Strategic Planning and,

WHEREAS, Kanabec County posted an RFP for 6 weeks and received 6 applicants in response to the RFP,

WHEREAS, the following proposals were received:

Berry-Dunn	\$23,630.00
Franke	\$19,545.00
Elert & Associates	\$24,600.00
Tshibanda	\$24,225.00
Anatomical	\$9,162.50
Loram	\$19,200.00

WHEREAS, all six were within the budget parameter desired by the Board and,

WHEREAS, Elert & Associates fulfilled all the requirements set forth to accomplish our evaluation needs

THEREFORE BE IT RESOLVED that Elert & Associates will be awarded the project pending reference check at a cost of \$24,600.00 to Kanabec County

Discussion was held concerning issuing a conditional liquor license to Dorothy Haugen. No action was taken at this time.

Action #27 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 12:29 pm and to meet again in regular session on Wednesday, May 22, 2013 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk