

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**May 9, 2007**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 9, 2007 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Jerry Nelson, Kevin Troupe and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda as presented.

Action #2 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the April 25, 2007 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

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## Resolution 3a – 05/09/07

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following March, 2007 claims on SCORE Funds:

Quality Disposal	\$4,400.00
Arthur Township	\$400.00
TOTAL	\$4,800.00

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## Resolution 3b – 03/14/07

**WHEREAS** the Kanabec County Board of Commissioners have been

presented with a request to pay six claims on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoice and verification in the Knife Lake Improvement District Board minutes of April 12, 2007, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover this claim;

**BE IT RESOLVED** to pay the following claims:

Wade Weber	\$265.20
Bob Johnson	\$7.02
Kanabec Publications	\$77.12
Kanabec Co A/T	\$674.00
Kanabec Co Treasurer	\$37.02
East Central Energy	\$31.82

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### **Resolution 3c – 03/14/07**

**WHEREAS** the board has been presented with a claim to be drawn on Water Plan Funds, and

**WHEREAS** the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

**BE IT RESOLVED** to approve payment of claims totaling \$105.00 as follows:

East Central Water Testing	\$105.00
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*Action #4* –It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Public Health Board.

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The Kanabec County **Public Health Board** met at **9:07am** on Wednesday, May 9, 2007 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Jerry Nelson, and Kevin Troupe. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH5 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH6 – It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## **Resolution PH6 – 05/09/07**

**BE IT RESOLVED** that Kanabec County enter into an Agreement with the State of Minnesota to receive a Section 5310 vehicle to be used to provide transportation for elderly and disabled persons, and

**BE IT FURTHER RESOLVED** that Kanabec County agrees to provide the State with a match of 20% percent of the total vehicle cost, and

**BE IT FURTHER RESOLVED** that the Kanabec County Board of Commissioners authorizes the Public Health Director to execute the aforementioned Agreement and any amendments thereto.

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Action #PH7 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to adjourn the Public Health Board at 9:42am to meet again on Wednesday, June 13, 2007 at 9:05am.

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The meeting of the Kanabec County Board of Commissioners resumed.

Action #8 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following paid claims:

Amundson, Pauline	702.00
Amundson, Pauline	338.00
Anderson Legal	2,235.50
Assurant Employee Benefits	1,033.70
BCA Training	50.00
Brown Law Office	221.00
Cardinal Distribution	540.71
Deatons Mailing	459.00
GMCU	1,006.45
Holiday Credit Office	6,074.66
HumanDental	2,505.20
MAJPS	65.00
MN Energy Resources Corp	5,350.14
Mora Municipal Utilities	7,689.17
Northstar Access	1,157.25

Ostrom, Donna Deputy Registrar	52.50
Parker, Satrom & Donegan PA	440.00
Rural Cellular Corp	1,448.81
Treasurer, Kanabec Co	72,455.00
U of MN	173.75
<b>TOTAL</b>	<b>\$103,997.84</b>

Action #9 – It was moved by Kim Smith and seconded by Jerry Nelson to approve payment of the following claims on the Funds indicated:

### **Revenue Fund**

Ace Hardware	114.56
Ace Hardware	814.25
Ace Hardware	36.20
Ahlgren & Bangma	5.00
Ahlgren & Bangma	5.00
Aitkin Medical	417.43
Akkerman Ingebrand	300.00
Akkerman's Repair	117.98
Alcanter, Lori	270.15
Allina Medical Clinic	1,062.72
Alternate Force	89.40
AmeriPride	64.22
AmeriPride	330.06
Anderson, Jody	25.22
Anderson, Karen	457.36
Andres, Christine	207.28
Armstrong, Becci	73.24
Ashworth Appliance	19.13
Ashworth Appliance	481.94
Auto Value	232.55
Auto Value	427.64
Bachman, Arian	339.51
Barlow, Walt	43.24
Batteries Plus	79.47
BCA	225.00
Bearce, Teresa	116.39
Bernhardt, Maria	108.16
Biever, Laurie	273.06
BLI Lighting	174.61
Bob Barker Co	344.98
Braham Motor Service	880.34

Bryant, Gary	1,331.25
Burski, Kathy	145.51
Cassman, Deb	234.74
CDW	2,210.40
CDW	12.78
CDW	8,253.52
CDW	2,515.23
CDW	76.68
Changing Gaits	1,350.00
Coborns	381.92
Coborns	62.85
Coborns Long Term Care Pharmacy	1,263.59
Coborns Pharmacy	123.22
Consolidated Telephone Co	11.56
Cooper, Denise	80.92
CPS Technology	151.97
D&T Ventures	525.00
Dave's Lawn & Snow	61.74
Deck Plumbing & Heating	11.27
Dilks, Bill	204.67
Dilks, Bill	21.28
Dilks, Bill	6.38
Dilks, Bill	49.17
Discover Films Video	162.41
Dittberner, Winfred, Sherman	125.00
Don's Towing	79.88
East Central Exterminating	95.85
East Central Exterminating	101.20
EBSC	803.70
ECM Publishers	770.00
Ecowater Systems	87.66
EG Rud & Sons	6,100.00
Elfstrum, Brenda	394.31
Erbstoesser, Arnie	496.18
Etter, Robin	79.91
FastServ Medical	259.90
Federated Coops	13.83
Fresonke, Lew	135.00
Friday, Jenny	117.37
Galls Inc	577.32
Glens Tire	274.50
Glens Tire	72.71
Glens Tire	16.50

Gorham Oien Mechanical	89.00
Grainger	321.04
Grainger	31.55
Grant, Donald	1,207.90
GreatAmerica Leasing Corp	999.00
Gunderson Motors	184.07
Gustafson, Bev	271.02
Handyman's Inc	250.38
Hannu, Joann	273.55
Harff, Shirley	175.09
Henderson, Paul	100.00
Holiday	28.40
Horizon Towing	74.55
Howard, Carey	142.60
Indianhead Specialty Co	20.45
Isanti Co Sheriff	660.00
Ivans	38.81
Jenny Morris	77.94
Johnson, Jeanette	203.70
Johnson, Wallace	149.38
Johnsons Hardware	223.46
Johnsons Hardware	59.88
Kadlec Construction	2,750.00
Kanabec Co Ag Society	300.00
Kanabec Co Ag Society	100.00
Kanabec Co Family Services	580.84
Kanabec Co Nursing Service	5,577.25
Kanabec Hospital	843.80
Kanabec Hospital	3,504.90
Kanabec Hospital	665.00
Kanabec Publications	154.01
Kanabec Publications	1,093.95
Kanabec Publications	95.10
Kanabec Publications	239.40
Kanabec Publications	96.92
Kanabec Publications	560.64
Kanabec Publications	212.80
Kanabec Publications	103.68
Keefe Supply Co	564.66
Keepsr	473.16
Laska, Millie	1,436.07
Lloyd Otte Dairy Delivery	610.20
Mactek Systems	12,545.00

Magaard, Derek	170.00
Marco	107.45
Martin, Bill	7.52
Maul, Barb	103.79
Maul, Barb	132.89
MCCC	2,761.77
MCHRMA	80.00
Medical Technologies	48.00
Metro Sales	2,236.00
Midwest Children's Resource Center	21.30
Midwest Radar & Equipment	225.00
Mike Nelson Auto Glass	64.95
Mille Lacs Co Jail	29,400.00
Minnesota Monitoring Inc	288.00
Minnesota Monitoring Inc	360.00
MN Sheriff's Assn	45.00
MN Sheriff's Assn	175.00
Mohn, Carol	470.51
Moore Medical	106.65
Mora Police Dept	384.00
Mora Schools	17,435.50
Mora Schools	548.51
Morrell, Joy	358.44
Nash, Kelly	60.01
Nat'l Center of Add & Substance Abuse	30,000.00
Northland Chemical Corp	222.41
Oak Gallery	22.09
Oak Gallery	20.04
Oasis Answers	43.00
Oasis Certificate & Competency Board	199.00
O'Brien, Pat	48.09
Office Depot	161.27
Office Depot	117.99
Office Depot	270.86
Office Depot	58.03
Office Depot	106.67
Office Depot	39.46
Office Depot	405.24
Office of Enterprise Technology	600.00
Ogilvie Schools	7,706.67
Ogilvie Schools	300.00
Olson, Rhonda	20.45
OnStar	199.00

Osterdyk, Sue	95.55
Ostrom, Donna	9.50
Owens Auto Parts	30.97
Pamida	26.61
PD's Embroidery	133.86
PD's Embroidery	20.00
Pedersen, Jerry	4.85
Petal Pushers	85.79
Peterson, Christian	100.38
Physician Sales & Service	208.08
Pine Lake Communications	79.88
Post Board	450.00
Priority Dispatch	2,164.00
Quality Disposal	503.44
Qwest	300.00
Raiche, Nancy	210.01
Reed, Terrie	435.05
Ringler, Jennie	185.76
Rosburg, Diane	269.67
RS Eden	6.30
S&T Office Products	666.31
S&T Office Products	159.73
S&T Office Products	4,128.76
Sandberg, Bev	161.03
Sandstone Distributing	39.94
Sawatzky, Mark	49.55
Schewe, Bob	109.13
Schmidt, Barb	256.74
Schroeder, Janelle	143.08
Scofield, Becca	134.35
Sedlacek, Lowell	156.02
Sedlacek, Lowell	154.69
Sheldon, Nicole	28.97
Sherburne Co Aud/Treas	2,486.26
Sheriff, Isanti Co	83.00
Sheriff, Kanabec Co	384.00
Sjodin, Roberta	106.70
Skramstad, Linda	236.69
Smith, Kim	451.05
Soderstrom, Mary	37.42
Speical Operations Training Assn	145.00
SPS Companies	193.03
Streichers	2,081.55

Swanson, Lori	73.72
Swenson, Deb	126.00
Thomas Sno Sports	261.68
Thompson, Wendy	328.35
Tomlinson, Kathy	170.00
Treasurer, State of MN	48.00
Treasurer, State of MN	48.00
Troupe Advertising	200.00
Tvedt, Joell	383.64
Uniforms Unlimited	1,121.02
Upper Midwest Community Policing Institute	189.00
VA Medical Center	172.50
Voge, Dale	47.61
Vogel, Darla	286.64
Voight, Jackie	109.13
Watson Co	567.03
Watson Co	302.85
Watson Co	264.19
Weber, Dan	80.70
West Payment Center	633.34
West Payment Center	1,541.59
Zamora, Raymond	<u>800.81</u>
Total	<u><u>197,752.38</u></u>

### **Road & Bridge Fund**

Ace Hardware	279.64
Ameripride	586.79
Auto Value Mora	1,923.05
Bentley Systems, Inc.	757.22
Boyer Trucks	192.85
Braham Motor Service, Inc.	184.16
C. C. Sharrow Co., Inc.	294.42
Central Minnesota Garage Door, Inc.	2,463.86
Central McGowan, Inc.	229.81
Commissioner of Transportation	161.59
Deluxe Business Checks and Solutions	146.94
Dultmeier Sales	60.65
Federated Co-Ops, Inc.	19.18
Glen's Tire	172.50
Lakes Gas Co.	201.00
Little Falls Machine, Inc.	1,312.11
MCEA	100.00
Minnesota Petroleum Marketers Association	410.00

Newman Traffic Signs	12,263.52
Office Depot	113.96
Oslin Lumber	83.17
Owen's Auto Parts	1,493.08
Oxygen Service Co., Inc.	121.39
Pomp's Tire Service, Inc.	878.99
Power Plan	409.08
Quality Disposal Systems, Inc.	158.83
Richards, Lila, The Cleaning Agent	910.58
RT Vision, Inc.	832.50
<b>Total:</b>	<b>26,760.87</b>

**Rail Authority**

McFarland, Thomas, PC	\$942.50
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upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Kim Smith  
**OPPOSED:** None  
**ABSTAIN:** Kevin Troupe

whereupon the motion to pay the claims passed.

*Action #10* – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

**Resolution 10 – 05/09/07**

**WHEREAS** the Courthouse Safety Committee representative retired, and

**WHEREAS** Jody Anderson of the Assessor’s Office has volunteered to serve on the Safety Committee;

**BE IT RESOLVED** to appoint Jody Anderson to the Safety Committee to fill an unexpired portion of a term expiring January 7, 2008.

**9:55am** – Extension Regional Director Rod Elmstrand along with Master Gardeners Jim McDonald and Paula Weber met with the County Board to discuss matters concerning the Master Gardener program. The board took the information under advisement.

**10:41pm** – Maintenance Supervisor Bill Martin and County Coordinator Alan B. Peterson met with the County Board to discuss a jail roof bid.

Action #11 – Les Nielsen introduced the following resolution and moved its adoption:

## Resolution 11 – 05/09/07

**WHEREAS** the board did by Resolution #16-03/14/07 authorize the County Coordinator to solicit proposals to replace the roof membrane and perform other such roof repairs as necessary on the jail, and

**WHEREAS** bids closed on April 24, 2007 and two bids were received:  
Anderson Systems, St. Augusta, MN = \$43,950.00  
Armstrong Roofing & Construction, Mora, MN = \$47,800.00

and,

**WHEREAS** the County Coordinator and Building Maintenance Supervisor have reviewed the bids and recommended acceptance of the Anderson Systems bid;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts and awards the bid of Anderson Systems, St. Augusta, MN at \$43,950.00.

The motion for the adoption of the foregoing Resolution was duly seconded by Kevin Troupe and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kevin Troupe, Jerry Nelson, Les Nielsen, Kathi Ellis  
**OPPOSED:** None  
**ABSTAIN:** Kim Smith

whereupon the resolution was declared duly passed and adopted.

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**11:05am** - The Chairperson then called for public comment. Those who responded included:

Stan Kucher	Concerned about the noise of the courthouse chiller. Removing trees on south block would make it worse.
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**11:11pm** - The Chairperson closed public comment

**11:30am** – Rick Peterson and Jim Gutzwiller with Pheasants Forever met with the County Board to discuss matters concerning public land acquisition in Comfort Township. No action was taken at this time.

**11:45am** – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #12 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

## **Resolution 12 – 05/09/07**

**WHEREAS** the county board has been presented with a request to pay Right-of-Way claims on SP 33-602-06: the reconstruction of County State Aid Highway #2 from CSAH #12 to TH #65;

**BE IT RESOLVED** to pay the following Right-of-Way claims:  
John & Tammie Mantel, \$1,042.00

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Action #13 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

## **Resolution 13 – 05/09/07**

**WHEREAS** the following quotes were received for diesel fuel:

Federated Coop	\$2.310 per gallon
Town & Country Oil	\$2.268 per gallon

**WHEREAS** the quote of \$2.268 per gallon provided by Town & Country Oil was the low quote.

**BE IT RESOLVED** to accept the low quote of \$2.268 per gallon provided by Town & Country Oil.

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Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution 14 – 05/09/07**

### **Overweight / Overwidth Vehicle Permits**

**WHEREAS** Minnesota Statute Section 169.86 allows Counties to issue permits for overweight and/or overwidth vehicles that travel roads under their jurisdiction, and

**WHEREAS** Kanabec County recognizes the need to, under certain circumstances, allow overweight and/or overwidth vehicles on their roads, and

**WHEREAS** Kanabec County must ensure the integrity of its road system;

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Engineer may issue overweight and/or overwidth vehicle special permits upon application in writing and with good cause, and

**BE IT FURTHER RESOLVED** that the owner/operator of the vehicle must make every effort to first comply with the weight and width provision of Minnesota Statutes Chapter 169 and if unable to comply make application for special permit and pay applicable fees as established herein, and

**BE IT FURTHER RESOLVED** that at no time will a permit be issued for a vehicle where the gross single axle load exceeds 18,000 pounds or the gross tandem axle load exceeds 34,000 pounds, and

**BE IT FURTHER RESOLVED** that the fees for overweight and/or overwidth vehicles shall be as follows:

**Overwidth**

The overwidth permit application fee shall be \$25.00 per trip or \$100 per calendar year.

**Overweight**

The overweight permit application fee shall be \$25.00 per trip plus the additional fee from the schedule below as applicable.

Gross Weight of Vehicle & Load (lbs)	Additional Fee (\$)
80,001 – 90,000	\$20
90,001 – 100,000	\$30
100,001 – 110,000	\$40
110,001 – 120,000	\$50
120,001 – 130,000	\$75
130,001 – 140,000	\$100
Over 140,000	Not allowed

As an alternative to the above fee schedule, an annual permit may be issued for overweight construction equipment, machinery, and supplies. The fees for the annual permit are as follows:

Gross Weight of Vehicle & Load (lbs)	Additional Annual Fee (\$)
80,001 – 90,000	\$80
90,001 – 100,000	\$125
100,001 – 110,000	\$150

110,001 – 120,000	\$200
120,001 – 130,000	\$300
130,001 + 140,000	\$400
Over 140,000	No annual permit

**BE IT FURTHER RESOLVED** that the revised permit process and fee schedule be effect May 9, 2007.

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**12:25pm** – Probation Director Todd Eustice met with the County Board to discuss staffing matters.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

## **Resolution 15 – 05/09/07**

**WHEREAS** the County did in 2004 hire an additional Probation Agent, and

**WHEREAS** the authorizing resolution did specify that continue this position is contingent upon grant funds with approval for this position will expire concurrent with loss of grant funding, and

**WHEREAS** the subject grant funding is \$20,000 of Collaborative Grant money applied to an agent with a total cost of \$51, 695, of which about \$29,466 is net to the county after probation grant aid, and

**WHEREAS** Collaborative Grant funds have diminished and the Probation Director expects to see the Probation share decrease or be eliminated in the future, and

**WHEREAS** this agent position has been successful at reducing juvenile correction placement at a cost savings well exceeding the cost of the position;

**BE IT RESOLVED** to waive the restriction of resolution #18-07/21/04 and allow this position to continue if Collaborative Grant Funds expire, and

**BE IT FURTHER RESOLVED** that this waiver is subject to Kanabec County receiving the same proportionate share of collaborative funds for this position so long as the funds are available.

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**12:40pm** – The board took up the subject of the jail. Those present included County Sheriff Steve Schulz, Jail Administrator Joanne Nelson, Chief Deputy Sheriff Robert Jensen, Maintenance Supervisor Bill Martin, Consultant Al Brinkman and Architect Scott Fettig.

Action #16 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution 16 – 05/09/07**

**WHEREAS** the Kanabec County Board of Commissioners did enter into a Letter of Agreement with Klein McCarthy Architects for jail design services, and

**WHEREAS** these services were divided between Part I (design approach, project scope and budget) and Part II (design and construction), and

**WHEREAS** the board did authorize Klein McCarthy to proceed with Part I on November 23, 2005, and

**WHEREAS** Part I was completed in all respects in December of 2006, and

**WHEREAS** the board did declare in Resolution 25-02/28/07:

BE IT RESOLVED that it is the intent of the Kanabec County Board of Commissioners to construct a new jail in the block south of the courthouse

**BE IT RESOLVED** to authorize Klein McCarthy to proceed with Part II, design and construction of a new jail in the block south of the courthouse, and

**BE IT FURTHER RESOLVED** to accept the Architect's fee of 7-1/8<sup>th</sup> per cent and a fixed reimbursable fee of \$66,700.00.

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Action #17 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution 17 – 05/09/07**

**WHEREAS** the Kanabec County Board of Commissioners did authorize Klein McCarthy to proceed with Part II, design and construction of a new jail in the block south of the courthouse;

**BE IT RESOLVED** to appoint a design team to work with Klein McCarthy to produce a final design for the jail for recommendation to the county board, and

**BE IT FURTHER RESOLVED** that this team shall report progress on a regular basis to the county board, including consultation on major design and cost questions, and

**BE IT FURTHER RESOLVED** that this team shall consist of:

County Sheriff Steve Schulz  
Jail Administrator Joanne Nelson  
Chief Deputy Sheriff Robert Jensen  
Maintenance Supervisor Bill Martin  
County Coordinator Alan B. Peterson  
County Commissioner Les Nielsen

and,

**BE IT FURTHER RESOLVED** that this team shall dissolve upon the award of a construction contract for a jail.

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Action #18 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution 18 – 05/09/07**

**WHEREAS** the Kanabec County Board of Commissioners did authorize Klein McCarthy to proceed with Part II, design and construction of a new jail in the block south of the courthouse;

**BE IT RESOLVED** to appoint Alan B. Peterson as Owner's Agent for the jail project to act as the first point of contact and the project coordinator.

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**12:49pm** – Acting Family Service Agency Director & Public Health Service Director Wendy Thompson met with the County Board to discuss matters concerning Family Service Agency administration. No action was taken at this time.

Action #19 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to adjourn at 1:34pm to meet in regular session on Wednesday, May 16, 2007 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Alan B. Peterson, Kanabec County Coordinator