

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**November 12, 2008**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 12, 2008 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Jerry Nelson, and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda with the following changes: delete the 10:55am appointment.

Action #2 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

## **Resolution #2a - 11/12/08**

### Schindler Claim

**WHEREAS** the Jail Construction Committee has approved a change to add an upgrade of the courthouse security elevator controls to accommodate the new jail controls, and

**WHEREAS** this is a cost addition of \$8,705.00, and

**WHEREAS** 25% of the contract is due upon acceptance of the proposal;

**BE IT RESOLVED** to authorize the County Coordinator to sign the “Upgrade Order Agreement”, and

**BE IT RESOLVED** approve payment of a claim of \$2,176.25 to Schindler Elevator Corp for the 25% payment.

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## **Resolution #2b – 11/12/08**

### Score Claims

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following September, 2008 claims on SCORE Funds:

Quality Disposal	\$3,456.00
Knife Lake Sanitation	\$944.00
Arthur Township	\$400.00
TOTAL	\$4,800.00

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## **Resolution #2c - 11/12/08**

### Diesel Fuel

**WHEREAS** the following quotes were received for diesel fuel:

Federated Coop	\$2.39
Town & Country Oil	

**WHEREAS** the quote of \$2.39 per gallon provided by Federated Coop was the low quote

**BE IT RESOLVED** to accept the low quote of \$2.39 provided by Federated Coop.

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## **Resolution #2d - 11/12/08**

### Unleaded Gasoline

**WHEREAS** the following quotes were received for unleaded gasoline:

Federated Coop	\$1.94
Town & Country Oil	\$2.03

**WHEREAS** the quote of \$1.94 per gallon provided by Federated Coop was the low quote

**BE IT RESOLVED** to accept the low quote of \$1.94 provided by Federated Coop.

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Action #3 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

## **Resolution #3 - 11/12/08**

## Post Election Review Board

**WHEREAS** the terms of the Kanabec County Post Election Board have expired,  
and

**WHEREAS** the current members are willing to serve another term, and

**WHEREAS** Auditor/Treasurer Cooper has requested that the appointments  
change from two year terms to four year terms to coincide with the typical election cycle;

**BE IT RESOLVED** to reappoint the following to four year terms beginning  
immediately and expiring October 31, 2012:

Election Judge

Gladys Nelson

Anna (Boots) Krummel

Rhonda Bergstad

Alternate Election Judge

M. Dorothy Hanson

Lois Strelow

Action #4 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried  
unanimously to recess the board meeting at 9:05am to a time immediately following the Public  
Health Board.

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The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, November 12, 2008  
pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen,  
Kim Smith, Jerry Nelson, and Kevin Troupe. Health & Human Service Director Wendy  
Thompson presented the Health Board agenda. Items discussed included agency finances,  
contracts, staffing and other agency business. Health Educator Lori Swanson was also present.

Action #PH5 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried  
unanimously to approve the Public Health Board Agenda with the addition of an additional  
staffing item.

Swanson presented an update on the Alcohol, Tobacco and Other Drugs Program update.

Action #PH6 - It was moved by Les Nielsen, seconded by Kim Smith, and carried  
unanimously to approve the following resolution:

### **Resolution #PH6 - 11/12/08**

#### **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Home Health Aide due to a  
verbal resignation, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Health & Human Service Director Wendy Thompson and the County Personnel Director to hire a part-time intermittent Home Health Aide to refill the vacant position at Step A, Range 5 of the pay plan which is \$13.10 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted and approval is contingent upon confirmation of the resignation of the current employee.

Action #PH7 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the following Community Health Service Budget for 2009:

<b>RECEIPTS</b>	<b>2009</b>
LOCAL PUBLIC HEALTH GRANT- LPHG	203,274
WIC	196,264
MCH	59,703
BIOTERRORISM GRANT/Avian Flu	41,810
TANF Home Visiting	68,299
CTC OUTREACH Contract	126,625
<b>TOTALS</b>	<b>695,975</b>
<b>EXPENSES</b>	
<b>LPHG</b>	
KANABEC	65,804
PINE	112,044
CHS ADMIN	25,426
<b>WIC</b>	
KANABEC	97,000
PINE	99,264
<b>MCH</b>	
KANABEC	22,687
PINE	37,016
<b>BIOTERRORISM GRANT/Avian Flu</b>	
KANABEC	18,000
PINE	23,810
<b>TANF Home Visiting</b>	
KANABEC	21,857
PINE	46,442
<b>CTC Outreach Contract</b>	
KANABEC	47,875
PINE	78,750
<b>KANABEC - TOTAL</b>	<b>273,223</b>
<b>PINE - TOTAL</b>	<b>397,326</b>
<b>EXPENSE TOTAL</b>	<b>695,975</b>
<b>ADMIN EXPENSES</b>	

CHS ADMINISTRATOR	9,000
TRVL & EXP	150
CO. NSG DIR.	3,000
BOARD OF HEALTH	1,200
TRVL & EXP	750
ADV. COMMITTEE	1,200
TRVL & EXP	650
MED. CONSULTANT	100
POSTAGE/SUPPLIES/ROOM	0
ADVERTISING	203
OFFICE RENT	1,700
LPHA DUES	0
KANABEC CO. AUDITOR	1,200
AUDIT	5,000
PERA	585
FICA	688
TOTALS	25,426

Action #PH8 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## Resolution #PH8 - 11/12/08

### ORDER OF THE BOARD

**WHEREAS** the Director of the Kanabec/Pine Community Health Service is appointed on an annual basis, and

**WHEREAS** Kanabec County Public Health Service Director Wendy Thompson has faithfully performed this duty in the past and is available and willing to fill this position in 2009;

**BE IT RESOLVED** to appoint Public Health Service Director Wendy Thompson as Kanabec/Pine Community Health Service Director for the calendar year 2009 at a rate of pay of \$9,000 per year which is in addition to wages paid as Health & Human Service Director.

Action #PH9 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

## Resolution #PH9a – 11/12/08

Occupational, Speech and Physical Therapy Contract

**WHEREAS** Public Health does contract for services in support of the Home Care Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Kanabec Hospital for Occupational, Speech and Physical Therapy for Home Health Program clients for the year 2009.

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### **Resolution #PH9b – 11/12/08**

#### **Durable Medical Equipment Contract**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Aitkin Medical Supply for Durable Medical Equipment for Hospice clients for the year 2009.

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### **Resolution #PH9c – 11/12/08**

#### **Pharmacy Services Contract**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Coborn's Pharmacy for pharmacy services for Hospice clients for the year 2009.

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### **Resolution #PH9d – 11/12/08**

#### **Occupational, Speech and Physical Therapy Contract**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Kanabec Hospital for Occupational, Speech and Physical Therapy for Hospice Program clients for the year 2009.

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### **Resolution #PH9e – 11/12/08**

#### **Dietary Counseling Services**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Kanabec Hospital for dietary counseling services for Hospice clients for the year 2009.

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### **Resolution #PH9f – 11/12/08**

#### **In-patient and Respite Care Services Contract**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Kanabec Hospital for in-patient and respite care services for Hospice clients for the year 2009.

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### **Resolution #PH9g – 11/12/08**

#### **Residential and Respite Care Services Contract**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Villa Health Care for residential and respite care services for Hospice clients for the year 2009.

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## **Resolution #PH9h – 11/12/08**

### **Hospice Social Worker Contract**

**WHEREAS** Public Health does contract for services in support of the Hospice Program, and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2009;

**BE IT RESOLVED** to approve an agreement between Kanabec County Public Health and Kanabec Hospital for social worker services for Hospice clients for the year 2009.

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*Action #PH10* – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to adjourn the Public Health Board at 10:07am to meet in regular session on Wednesday, December 3, 2008 at 9:05am.

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The meeting of the Kanabec County Board of Commissioners resumed.

*Action #10* – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

## **Resolution #10 - 11/12/08**

### **Job Evaluation**

**WHEREAS** the board did by Resolution PH7-10/08/08 refer the position of Hospice Social Worker job with the addition of Home Health Aide Coordinator duties to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Hospice Social Worker/Home Health Aide Coordinator duties” position, which results in Pay Range 11:

<b>Category</b>	<b>Rank</b>	<b>Points</b>
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Qualifications	q54	99
Decisions	d23	43
Problem Solving	p14	55
Relationships	r18	64
Effort A	ea5	4
Effort B	eb11	12
Hazards	h17	13
Environment	n9	10
<b>TOTAL POINTS</b>		<b>300</b>

and,

**BE IT FURTHER RESOLVED** that this change is effective upon appointment of a person to the position.

*Action #11* – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

**Resolution #11 - 11/12/08**  
Appointment

**WHEREAS** there is a vacancy in the position of Home Health Aide/Homemaker Coordinator due to a retirement, and

**WHEREAS** the board desires to refill this vacant position, and

**WHEREAS** the Health & Human Service Director did offer to combine this work with an existing position, and

**WHEREAS** the board did have a HHA Coordinator/Hospice Social Worker position evaluated with this combination in mind, and

**WHEREAS** there is an incumbent in the Hospice Social Worker position;

**BE IT RESOLVED** to appoint Hospice Social Worker Molly O’Reilly as HHA Coordinator/Hospice Social Worker effective November 17, 2008 at Step G, Range 11 of the pay plan which is \$22.77 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

**10:14am** – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #12 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## **Resolution #12 - 11/12/08**

Final Payment

**WHEREAS** Contract 20071 has in all things been completed and the County Board being fully advised in the premises;

**NOW THEN BE IT RESOLVED** that the Kanabec County Board of Commissioners do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment in the amount of \$32,940.34 to Knife River Corp.

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Action #13 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution #13 - 11/12/08**

Partial Payment - SAP 33-601-07

**WHEREAS** Knife River Corp has completed work on project SAP 33-601-07, CSAH No 1 from CSAH No. 17 east to TH No. 11 in accordance with plans and specifications;

**BE IT RESOLVED** to authorize partial payment in the amount of \$313,791.08 to Knife River Corp.

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Action #14 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## **Resolution #14 - 11/12/08**

Maintenance Agreement, City of Mora

**WHEREAS** the City of Mora has provided routine maintenance on portions of CSAH No.6 and CSAH No. 27 within the Mora City limits during 2008, and

**WHEREAS** this has been in the best interest of both units of government;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners approve the Maintenance Agreement with the City of Mora for 2008

**BE IT FURTHER RESOLVED** that the Chairperson is authorized and directed to sign the agreement.

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Action #15 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

**Resolution #15 - 11/12/08**

Lab Service Agreement

**WHEREAS** the Minnesota Counties Insurance Trust will no longer manage the drug and alcohol testing program for member counties, and

**WHEREAS** Kanabec County is required to have a drug and alcohol testing program, and

**WHEREAS** First Lab has agreed to continue to provide this service for Kanabec County, and

**WHEREAS** the County Attorney and County Engineer have reviewed the agreement and recommend its approval;

**BE IT RESOLVED** that the County Engineer is authorized to enter into an agreement with First Lab to provide necessary services for a drug and alcohol testing program.

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**10:19am** – Health & Human Service Director Wendy Thompson met with the County Board to discuss matters concerning Transit. No action was taken at this time.

**10:33am** - The Chairperson then called for public comment three times. None responded.

**10:36pm** - The Chairperson closed public comment.

Action #16 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Anderson Legal	790.50
Assurant Employee Benefits	1,171.33
Bieniek, Robert	450.50
Carda, Kaye	1.00
Chippewa Co Hwy Dept	250.00
Cross, Theresa	12.00
ERA Laboratories	1,707.00
GMCU	1,060.92
GMCU	2,754.42

Guptil, Mackenzie	688.50
Holiday Credit Office	8,614.74
Kanabe Co Auditor	25,020.00
Kraft, Larry	8.00
Liesinger, James & Arlene	206.24
MN County Attorney's Assn	265.00
MN Dept of Finance	5,217.50
MN Energy Resources Corp	393.58
MN Mutual Life	285.70
Mora Municipal Utilities	11,423.78
Northstar Access	900.21
Ohl, Dwight	30.00
Parker, Satrom, & Donegan PA	136.00
Parker, Satrom, & Donegan PA	8.50
Rudquist, Barbara	238.00
Rural Cellular Corp	1,381.64
Sanofi Pasteur, Inc	10,239.84
Spee Dee Delivery	118.31
Stanek, Catherine	577.17
Straka, Robin	960.10
Synergy Graphics	237.60
TDS Metrocom	323.99
Tech Sales	3,277.24
Treasurer, Kanabec Co	82,175.00
Vasilauskas, Joyce	1.00
Total	<u>160,925.31</u>

Action #17 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve payment of the following claims on the funds indicated:

**Revenue Fund**

A&A Enterprises	187.98
Ace Hardware	19.16
Ace Hardware	13.09
Ace Hardware	3.20
Ace Hardware	46.75
Aimonetti's Floor Source	250.00
Alcanter, Lori	270.28
Allina OCC Med	75.00
AmeriPride	332.02
Anderson, Karen	338.13
Andres, Christine	222.69
Arens, Kayle	60.84

Armstrong, Becci	26.33
Ashworth Appliance	660.28
Ashworth Appliance	65.00
Ashworth Appliance	65.00
Auto Value	32.50
Bearce, Teresa	112.32
Bernhardt, Maria	249.80
Biever, Laurie	309.47
BLI Lighting Specialists	44.83
Breezy Point Resort	90.53
Briggs	735.40
Bryant, Gary	1,597.50
Burski, Kathy	56.16
Buzzano's Pizzeria	228.00
C E Rogers Company	57.50
CADCA	400.00
Cadotte, Britta	88.25
Cassman, Deb	346.32
Coborns	97.81
Coborns Long Term Care Pharmacy	207.26
Coborn's Pharmacy	86.49
Concrete Grade Inc.	865.00
Cooper, Denise	17.00
CPS Technology Solutions	846.64
Creative Forms & Concepts Inc.	685.63
CTC	4.35
D & T Ventures, LLC	578.81
D & T Ventures, LLC	500.00
Dahlberg, America	300.00
Dalco	97.60
Dandelion Floral	52.16
Denny Hecker's Pine City Auto Mall	1,035.69
DSC Communications	144.19
Don's Auto & Towing	79.88
EG Rud & Sons	2,900.00
East Central Exterminating	111.83
East Central Exterminating	111.83
East Central Regional Juvenile Center	3,383.00
East Central Water Testing	35.00
EBSC	1,365.00
ECM Publishers	503.80
Elfstrum, Brenda	581.50
Employers Association	827.60

Emmas Pizza	121.00
Erbstoesser, Arnie	136.32
Eustice, Todd W.	143.75
FastServ Medical	278.00
FastServ Medical	2,789.25
Felger, Karen	127.28
Felland, Becky	185.45
Fesonke, Lew	137.50
Frank Madden & Association	176.00
Friday, Jennifer	8.19
Garcia, Timothy	220.00
Glen's Tire	802.11
Gorham Oien Mechanical Inc.	2,415.04
Grainger	25.73
Granite Electronics	6,592.70
Gunderson Motors	117.21
Gustafson, Bev	216.44
Handyman's Inc.	235.98
Hannu, Jo Ann	303.62
Harvest Home Builders	1,200.00
Health Edco	64.85
Health Edco	329.60
Hebeisen, David	1,858.70
Hebeisen, David	110.00
Holcomb, Lisa	51.46
Hospice Foundation	45.00
Howard, Casey	77.22
IAAO	175.00
Image Office Service	77.19
Indianhead Specialty Co. Inc.	45.42
Ivans	60.71
Jackpot Junction	293.94
Jacobson, Diane	7.60
Janousek, Robin	35.00
Jim's Locksmithing	110.10
Johnsons Hardware	57.21
Johnsons Hardware	66.79
Johnson, Wallace	515.97
K&K Sales	94.07
Kanabec County Commission on Aging	500.00
Kanabec County Highway Department	14.02
Kanabec County Highway Department	1,365.79
Kanabec County Highway Department	52.22

Kanabec County Highway Department	35.09
Kanabec County Highway Department	21.48
Kanabec County Highway Department	575.17
Kanabec County Highway Department	34.25
Kanabec County Highway Department	69.91
Kanabec Hospital	3,954.80
Kanabec Hospital	4,034.60
Kanabec Hospital	2,185.00
Kanabec Hospital	3,325.00
Kanabec Hospital	666.00
Kanabec Publications	509.45
Kanabec Publications	122.48
Kanabec Publications	12.75
Kanabec Publications	604.88
Kanabec Publications	258.50
Keefe Supply Company	125.76
Keepers	1,505.09
Knudson DDS, James	350.00
Laska, Millie	1,143.82
Lennox, Wade D.	245.82
M & I Lockbox: MCCC	2,821.47
Majeski, Annette	252.83
March of Dimes	134.55
Martin, Bill	12.29
Mattson Electric of Mora, LLC	400.00
Mattson Electric of Mora, LLC	240.00
Matthew Bender & Co./Lexis Nexis	349.81
Maul, Barb	128.12
Maul, Barb	224.06
McFadden Kraemer, Barbara	87.99
McGee M.D., Michael B.	400.00
Menards - Cambridge	420.65
Methven Funeral Homes	300.00
Mid-American Research Chemical	91.83
MN Attorney General's Office	112.66
MN Dept. of Labor	200.00
Minnesota Lawyer	225.00
Minnesota Monitoring, Inc.	420.00
Minnesota Monitoring, Inc.	360.00
MN Office of Enterprise Technology	54.23
Minnesota Pollution Control Agency	11,421.02
Minnesota Sheriffs' Association	280.00
MN West Community & Tech College	597.00

Mora Police Department	384.00
Mora Schools	9,456.00
Mora Schools - SADD Program	250.00
Morrell, Joy	1,476.10
N.C. Division of Motor Vehicles	10.00
Nagy, William	159.95
Nelson, Danna	42.00
Noodle Soup	3,118.50
Northland Fire Protection	931.88
Northpost, Inc.	1,346.20
O'Reilly, Molly	140.40
Office of Enterprise Technoloy Accts. Pay.	600.00
Office Depot	211.01
Office Depot	91.44
Office Depot	70.04
Office Depot	114.98
Office Depot	137.43
Office Depot	570.61
Office Depot	157.06
Office Depot	84.81
Office Depot	119.81
Office Depot	49.64
Ogilvie Schools	8,185.61
One Better Advertising	2,500.00
Oriental Trading	59.86
Osterdyk, Sue	210.02
Otte Dairy Delivery	363.00
Owens Auto Parts	8.78
P-D's Embroidery	1,433.50
P-D's Embroidery	20.00
P-D's Embroidery	36.00
Pacific Bancnote Co.	220.00
Paradise Theatre	135.00
Pedersen, Jerold R.	39.79
Pizza Hut	305.60
Playscapes, LLC	1,906.28
Quality Disposal	480.61
RS Eden	202.35
Raiche, Nancy	218.21
Ramsey County	1,200.00
Reed, Terrie	506.62
Regions Hospital	165.00

Reliance Telephone, Inc.	200.00
Richards, Lila, The Cleaning Agent	298.20
Ringler, Jennie	236.93
Ringler, Jennie	12.29
Rittenour, Michelle	116.42
Rosburg, Diane	206.51
Rossow, Sara	126.71
SMR Promotions	2,933.46
S&T Office Products	111.53
S&T Office Products	12.89
Sandberg, Bev	152.69
Schmidt, Barb	559.97
Scofield, Becca	177.26
Sedlacek, Lowell	140.41
Sheriff's Office Aitkin County	1,050.00
Sheriff's Office Kanabec County	384.00
Sheriff's Office Pine County	4,300.00
Skramstad, Linda	310.05
Stericycle	215.15
Storrar, Lynette	5.00
Sundstrom, Lee	30.00
Swanson, Lori	187.84
Thompson, Wendy	697.32
Tiger Direct c/o SYX Services	3,244.76
Tiger Direct c/o SYX Services	204.99
Tinker & Larson, Inc.	781.04
Tomlinson, Kathy	255.00
Trimin	1,519.50
Tvedt, Joell	425.13
UHL Company	4,730.00
Underthun, Clark	477.36
Underthun, Zelphia	656.37
University of Minnesota	110.00
University of Minnesota Extension	14,107.50
Visual Gov Solutions LLC	3.00
Villa Health Care Center	100.50
Vogel, Darla	314.73
Voight, Jackie	121.68
Watson Co.	1,403.00
Watson Co.	113.53
Weber, Dan	25.27
Weepie, Diane	56.27
West Payment Center-Thomson West	1,661.00

West Payment Center-Thomson West	289.75
Wild Things Pizzeria	181.42
Woodbine House	18.16
Zamora, Ray	1,723.74
<b>TOTAL</b>	<b>166,694.61</b>

### **Road & Bridge Fund**

Ace Hardware	\$263.35
Ameripride	\$561.22
Auto Value Mora	\$1,342.29
Bentley Systems, Inc.	\$3,992.22
Boyer Trucks	\$257.01
C-Aire, Inc.	\$90.33
Cemstone Products Co.	\$2,852.67
Central Hydraulics, Inc.	\$99.00
Central McGowan, Inc.	\$509.89
Central Specialties, Inc.	\$867.46
Fahrner Asphalt Sealers, Inc.	\$42,820.00
Federated Co-ops, Inc.	\$44.06
Glen's Tire	\$86.00
Gopher State One-Call	\$26.10
Gunderson Motors	\$2,874.44
Johnston Fargo Culvert, Inc.	\$3,351.77
Kanabec Publications	\$69.00
Kris Engineering, Inc.	\$22,974.12
Mille Lacs County Hwy. Dept.	\$80.00
MN Dept. of Labor & Industry	\$100.00
MN Dept. of Labor & Industry	\$20.00
MN Fall Maintenance Expo	\$325.00
North American Salt Co.	\$37,254.70
Northland Fire Protection	\$452.63
Nuss Truck Group, Inc.	\$221.93
Office Depot	\$32.88
Owens Auto Parts	\$328.42
Oxygen Service Company	\$142.98
Pomp's Tire Service, Inc.	\$261.70
Postmaster	\$126.00
Power Plan	\$6,641.60
Quality Disposal Systems, Inc.	\$134.91
Richards, Lila, The Cleaning Agent	\$910.58
State of Minnesota Dept Transportation	\$5.00
Towmaster	\$3,417.74
University of Minnesota	\$1,250.00
Vista Safety Program	<u>\$221.27</u>

**Total: \$135,008.27**

Action #18 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the October 22, 2008 minutes of the Kanabec County Board of Commissioners as presented.

Action #19 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

### **Resolution #19 - 11/12/08**

MCIT Delegate

**BE IT RESOLVED** to appoint County Coordinator Alan B. Peterson as voting delegate to the Annual Meeting of the Minnesota Counties Insurance Trust, and

**BE IT FURTHER RESOLVED** to appoint Commissioner Jerry Nelson as alternate voting delegate to the Annual Meeting of the Minnesota Counties Insurance Trust.

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**10:50am** – Probation Director Todd Eustice met with the County Board to discuss matters concerning copier/printers.

Action #20 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

### **Resolution #20 - 11/12/08**

Printer/Copier

**WHEREAS** the Probation Office printer/copier is eight years old, has exceeded its expected lifetime and will no longer be supported for service after the end of the year, and

**WHEREAS** the board did direct that the replacement cost be removed from the 2009 Probation budget and the equipment be purchased from the MCIT Dividend to be received in February, and

**WHEREAS** the Information Systems Director has presented the following quotations for suitable equipment:

	Model	Vender	Cost	Service Contract		Copy Speed
				Per Page	Per Year	
Pre owned	ARM277	Marco	\$3,800.0	.0149	\$338.98	27 PPM
New	AP 2550	Metro	\$4,925.0	.0134	\$304.85	25 PPM

New	AR-M257	Marco	\$5,286.0	.0127	\$288.93	25 PPM
New	AR-M317	Marco	\$5,748.0	.0127	\$288.93	31 PPM

**BE IT RESOLVED** to authorize the purchase of a model AR M277 from Marco at a cost of \$3,800.00 + tax & one year service contract, and

**BE IT FURTHER RESOLVED** that the funding source will be the MCIT Dividend.

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Action #21 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

### **Resolution #21 - 11/12/08**

#### Approve Job Description

**WHEREAS** Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

**WHEREAS** the position of County Attorney is on the rotation schedule for 2008, and

**WHEREAS** the County Coordinator has submitted an updated job description and position questionnaire, and

**WHEREAS** the board has examined and evaluated the updated information, and

**WHEREAS** the board finds that the updates are largely clarifications rather than changes;

**BE IT RESOLVED** that it is the decision of the board to accept and approve the proposed changes in the County Attorney job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

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**11:02am** – Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning dispatch radios.

Action #22 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

### **Resolution #22 - 11/12/08**

#### Radio Console

**WHEREAS** the Sheriff's Office has expressed a desire to add a radio console for the new dispatch center, and

**WHEREAS** Sherburne County has a used unit available for the cost of \$10,000, and

**WHEREAS** the radio console could be upgraded for a cost of \$75,000, and

**WHEREAS** the total cost of \$85,000 (\$10,000 + \$75,000) for the upgraded radio console would compare to a new unit cost of \$431,000, and

**WHEREAS** the current E911 Fund Balance is in excess of \$200,000;

**BE IT RESOLVED** to authorize the Sheriff's Office to purchase a used radio console from Sherburne County at a cost of \$10,000 and have Granite Electronics upgrade it to "Gold Elite" at a cost of \$75,000, and

**BE IT FURTHER RESOLVED** that all costs will be paid from E911 Funds.

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*Action #23* – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

## **Resolution #23 - 11/12/08**

### **Local 563 Contract**

**WHEREAS** the union negotiating team has recommended for approval a two year contract with Local 563, Family Services, and

**WHEREAS** the contract terms are within the parameters set by the county board;

**BE IT RESOLVED** to approve a Labor Agreement between the County of Kanabec and Laborers' District Council Minnesota & North Dakota Local 563 (Family Services Unit) for the time period January 1, 2009 – December 31, 2010

*Action #24* - It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to recess at 11:35am to meet in continued session at 6:30pm.

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, November 12, 2008 pursuant to recess with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Jerry Nelson, and Kevin Troupe.

*Action #25* – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

**Resolution #25 - 11/12/08**  
Bus Driver II Job Description

**WHEREAS** the Health & Human Service Director has presented the board with a new job description in the Transit Department, and

**WHEREAS** the board has examined and evaluated the job description, and

**WHEREAS** the position is necessary to the operation of the Transit Department;

**BE IT RESOLVED** to approve the Bus Driver II job description and refer it to the pay consultant for evaluation.

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*Action #26* – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

**Resolution #26 - 11/12/08**  
Transit Dispatch Job Description

**WHEREAS** the Health & Human Service Director has presented the board with a new job description in the Transit Department, and

**WHEREAS** the board has examined and evaluated the job description, and

**WHEREAS** the position is necessary to the operation of the Transit Department;

**BE IT RESOLVED** to approve the Transit Dispatch job description and refer it to the pay consultant for evaluation.

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*Action #27* – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

**Resolution #27 - 11/12/08**  
Transit Director Job Description

**WHEREAS** the Health & Human Service Director has presented the board with a new job description in the Transit Department, and

**WHEREAS** the board has examined and evaluated the job description, and

**WHEREAS** the position is necessary to the operation of the Transit Department;

**BE IT RESOLVED** to approve the Transit Director job description and refer it to the pay consultant for evaluation.

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**7:00pm – PUBLIC HEARING**

The Chairperson convened a Public Hearing to hear public input on the board's intent to either: (1) increase the tax rate from 10¢ per yard to 21.5¢ per yard as mandated by the state legislature and Governor or alternatively, or  
(2) rescind Ordinance #23 and end the Aggregate Removal Tax.

The clerk read aloud the public notice.

The board accepted comments until all who wished to speak were given the opportunity to do so. Ten people provided testimony regarding the subject of the hearing.

Action #28 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to close the Public Hearing at 7:36pm.

Action #29 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to adjourn at 7:50pm to meet in regular session on Wednesday, November 19, 2008 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_

Alan B. Peterson, Kanabec County Coordinator