

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

November 12, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 12, 2003 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the agenda as presented.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the October 22, 2003 minutes of the Kanabec County Board of Commissioners as corrected: add to Resolution #5 the motion maker (Nielsen) and second (Cooper).

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 1 - 11/12/03

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District Board minutes of October, 2003, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

ERA Laboratories	\$196.00
Kanabec County Treasurer	35.83
East Central Engery	17.32
TOTAL	\$249.15

9:05am - Mike Johnson met with the County Board to discuss matters concerning vegetation clearing on the Snake River. The board took the matter under advisement.

9:35am - Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning her office.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to request County Attorney Joe Loren to draft a Notice of Intent to:

1. adopt a County Adult Use Ordinance, and
2. to amend the County Comprehensive Land Use Plan.

Les Nielsen introduced the following resolution and moved its adoption:

Resolution 2 - 11/12/03

WHEREAS the board did ask the County Attorney to draft an agreement to propose to Arthur Township which would permit Arthur Township residents to participate in the Minnesota Clean Water Partnership Project Implementation Loan Program, and

WHEREAS the County Attorney did draft an agreement titled "ISTS COUNTY OF KANABEC, TOWN OF ARTHUR AGREEMENT";

BE IT RESOLVED to submit the ISTS COUNTY OF KANABEC, TOWN OF ARTHUR AGREEMENT" to Arthur Township for approval.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to postpone consideration of Resolution 2 until the November 19, 2003 County Board Meeting.

10:05am - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning an application for repurchase of forfeited property.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 3 - 11/12/03

WHEREAS Parcel 07-00760-00 has been forfeited due to non-payment of

property taxes, and

WHEREAS Joseph and Karen Wills have applied for repurchase of these tax forfeited lands;

BE IT RESOLVED to approve the repurchase of Parcel 07-00760-00 if the total cost of \$7,660.18 is paid to the Auditor/Treasurer of Kanabec County no later than the end of the business day on December 1, 2003.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 4 - 11/12/03

WHEREAS the Union Local 320 group has indicated their acceptance of Board Resolution #3 - 10/15/03 regarding Phase III implementation of the Gmach wage plan in 2003;

BE IT RESOLVED to approve a letter of agreement with Teamsters Union Local 320 Bargaining Unit group to make pay changes in accordance with Board Resolution #3 - 10/15/03.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 5 - 11/12/03

WHEREAS the Union Local 563 group has indicated their acceptance of Board Resolution #3 - 10/15/03 regarding Phase III implementation of the Gmach wage plan in 2003;

BE IT RESOLVED to approve a letter of agreement with Laborers' District Council Minnesota & North Dakota Local 563 Bargaining Unit group to make pay changes in accordance with Board Resolution #3 - 10/15/03.

10:25am - County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning a computer purchase.

Les Nielsen introduced the following resolution and moved its adoption:

Resolution 6 - 11/12/03

WHEREAS the County Assessor has requested approval to purchase a computer for the Assessor's Office, and

WHEREAS the County Assessor has presented a plan for purchase that will be from her department's budget;

BE IT RESOLVED to authorize the purchase of a computer at a cost of \$659.24 from the Information Systems Department inventory, and

BE IT FURTHER RESOLVED that the computer will be applied in a manner recommended by Information Systems Director Jessie Ruckle.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis

OPPOSED: Stan Cooper

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

11:05am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve payment of a claim of \$34,850.18 to Bauerly Brothers as partial payment on SP 33-608-13: the reconstruction of CSAH 8 from CSAH 19 to CSAH 3.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to authorize County Engineer Greg Nikodym to begin the Right-of-Way acquisition process for the following projects:

1. SP 33-604-15: the reconstruction of CSAH 4 from TH 47 to CSAH 12
2. SAP 33-624-03: the paving of CSAH 24 from TH 65 to the paved portion of CSAH 24

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 7 - 11/12/03

WHEREAS quotes for unleaded gasoline were received as follows:

Federated Cooperative	\$1.3300/Gallon
Town & Country Oil	\$1.2608/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.2608 per gallon from Town & Country Oil.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 8 - 11/12/03

WHEREAS quotes for diesel were received as follows:

Federated Cooperative	\$1.0300/Gallon
Town & Country Oil	\$0.9944/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$0.9944 per gallon from Town & Country Oil.

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve payment of a claim of \$117.51 to Jennifer Hansen for reimbursement of latticework.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 9 - 11/12/03

ORDER OF THE BOARD

WHEREAS the position of Environmental Technician is subject to seasonal work load variation, and

WHEREAS Environmental Services staff are able to carry on the work of the office during the winter months mid December through mid March in the absence of the Environmental Services Technician.

BE IT RESOLVED to direct the County Coordinator to give notice of layoff to the Environmental Technician in the Environmental Services Department effective December 13, 2003.

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 10 - 11/12/03

WHEREAS a position on the Personnel Board of Appeals has expired, and

WHEREAS the person filling the position is eligible for reappointment and willing to serve;

BE IT RESOLVED to reappoint Gary Gunderson to a three year term commencing immediately and expiring October 10, 2006.

It was moved by Les Nielsen and seconded by Stan Cooper to approve the following paid claims:

Anderson Legal, LLC	720.00
Ann Lake Twp	12,362.11
Aquila	1,153.35
Aquila	194.16
Arthur Twp	53,970.64
Askelson, Dave	100.00
Bostrom, Randall	40.00
Braham Public Schools	21,095.30
Braham Public Schools	20,091.00
Brown Law Office	1,537.50
Brunswick Twp	18,539.22
Carlson, Doug	27.84
Chamberlain Oil Co	919.12
City of Grasston	4,773.93
City of Mora	1,482.56
City of Mora	200,515.50
City of Ogilvie-Clerk	233.32
City of Ogilvie-Clerk	16,403.53
City of Quamba	5,554.04
Comfort Twp	15,808.45
Comm of Finance-Treas Div	166.14
Commissioner of Finance	27,807.48
Dubois, Mitchell	86.16
Dubois, Rebecca	26.16
East Cent Reg Dev Comm	5,605.84
East Central Public Schools	8,447.18
East Central Public Schools	8,183.00

Ehleringer, Mike	100.00
Ellis, Kathi	4.56
Faber, Marvin & Jessie	100.00
Ford Twp	7,804.19
Fortis Benefittis	2,150.85
Graber, Barry	100.00
Grass Lake Twp	20,881.11
Haybrook Twp	4,392.03
Hillman Twp	7,977.72
Hinckley News	15.00
Hinckley-Finlayson Schools	3,375.78
Hinckley-Finlayson Schools	2,874.00
Holiday Credit Office	2,724.58
Isle Public Schools	9,252.55
Isle Public Schools	8,749.00
Johnson, Jesse	1,567.50
Kanabec County	206,401.35
Kanabec County Auditor	640.00
Kanabec County Auditor	12,998.99
Kanabec County Nursing Service	80,024.95
Kanabec Hospital	1,660.00
Kanabec Publications	13.50
Kanabec Twp	20,289.19
Knife Lake Twp	18,057.28
Kroschel Twp	12,423.38
McNally, Jeanne	52.00
Milaca Public Schools	1,322.41
Milaca Public Schools	1,224.00
Miller, Jonathan	20.00
MN Commissioner of Revenue	6.40
MN Mutal Life Ins	333.10
MN State Auditor	45.00
Mora Fire Dept	405.67
Mora Public Schools	89.09
Mora Public Schools	184,419.87
Mora Public Schools	172,094.00
Ogilvie Public Schools	89.08
Ogilvie Public Schools	77,434.01
Ogilvie Public Schools	74,224.00
Peace Twp	24,405.93

Pine City Public Schools	18.75
Pine City Public Schools	14.00
Pine County Auditor	40.00
Pine County Health & Human Services	59,049.57
Pogatchnik, Nancy	64.00
Pomroy Twp	15,647.72
Rasmussen, Karen	47.20
Refuge, The	848.27
Riverdale Homes	100.00
Roemhild, John	100.00
Rural Cellular Corp	35.85
Southfork Twp	16,378.77
Steffen, Becky	40.00
Thorvig, Mary	50.80
Treasurer, Kanabec County	57,524.54
Treasurer, State of MN	25.00
Treasurer, State of MN	5,267.73
Ulstrom, Shirley	49.00
Urness, Don	100.00
US Link	553.95
Vista Safety Program	287.25
Voss, Todd	200.00
Waletzko, Jane	62.20
Whited Twp	7,785.95
Window	<u>282.75</u>
Total	<u><u>1,551,158.90</u></u>

Snake River Watershed

ERA Laboratories	84.00
Kanabec Publications	38.81
Neuman, Jason	97.92
Postmaster	37.00
Snake River Watershed-Petty Cash	<u>50.01</u>
Total	<u><u>307.74</u></u>

Upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: None

ABSTAIN: Dennis McNally

whereupon the motion was declared duly passed and adopted.

It was moved by Les Nielsen and seconded by Stan Cooper to approve payment of the following claims on the funds indicated:

Revenue Fund

Ace Hardware	12.39
Ace Hardware	114.21
Ace Hardware	7.24
Ace Hardware	29.76
Ace Hardware	6.00
Adkins, Janet	255.96
Adkins, Janet	28.00
Adler-Barno, Christine	265.68
Adler-Barno, Christine	480.31
Airgas North Central	97.76
Aitkin Medical	209.45
Akkerman-Ingregrand Funeral Home	550.00
AmeriPride	254.14
Ammerman, Kari	507.96
Anderson, Karen	195.84
APCO International	60.00
Arbo, Marvin	362.12
Armstrong, Becci	35.28
ASO Healthcare	6,871.55
Assoc of MN Counties	5,600.00
Assoc of MN Counties	300.00
B&B Country Living	17.57
Biever, Laurie	226.80
Blackwell Publishing	405.00
Braham Motor Service	42.00
Briggs	791.90
Budget Lighting	248.85
BusinessWare	1,520.00
Cale's Plumbing Service	597.86
Cardinal Health	337.25
CareerTrack	149.00
CareerTrack	146.00

Cassman, Deb	82.08
CDW	1,009.97
CDW	1,300.00
Champ	1,494.86
Coborn's	28.07
Coborn's	615.40
Coborn's Long Term Care Pharmacy	1,110.49
Coborn's Pharmacy	494.03
Colburn, Judy	292.00
Computer Professionals Unlimited	923.20
Consolidated Telephone	8.30
Control O Fax	74.93
CPS	160.38
Crawford Supply Co	50.52
Dalco	24.73
DeJong, Harriet	77.76
DLR Group	1,950.00
Don's Towing	236.00
Doubletree Park Place	316.32
Doubletree Park Place	105.44
East Central Energy	37.11
East Central Exterminating	79.88
ECM Publishers	158.00
Ecowater Systems	86.79
Elfstrum, Brenda	226.44
Ellis, Kathi	186.88
Erbstoesser, Arnie	855.24
Erdahl, Linda	119.88
Erdahl, Linda	2.03
FastServ Medical	1,895.00
Fat Daddys Auto Parts	51.06
Fat Daddys Auto Parts	9.59
Federated Coop	22.50
First Witness Child Abuse Resource	850.00
Five County Mental Health	330.00
Frazier, Gary	83.60
Gabrielson, Pat	279.72
GeoComm Corp	358.00
Glen's Tire	299.95
Gorham Oien Mechanical	175.00

Grant, Don	574.32
Handyman's Inc	125.43
Handyman's Inc	49.95
Hannu, JoAnn	74.52
Harff, Shirley	261.32
Helmbrecht, Karyl	73.00
Henderson, Paul	47.30
Ikon	161.34
Information Systems	30.25
Ivans	50.10
Jacobson, Diane	4.25
Jim's Locksmithing	7.46
Johnson, Dawn	130.68
Johnson, Jeanette	243.72
Jones, Clare	137.88
Kanabec Co Hwy Dept	56.73
Kanabec Co Information Systems	101.49
Kanabec Co Public Health Nursing Service	1,655.47
Kanabec Hospital	60.00
Kanabec Publications	417.66
Kanabec Publications	84.14
Kanabec Publications	1,184.65
Kanabec Publications	505.89
Kanabec Publications	250.28
Kanabec Publications	132.75
Keefe Supply Co	310.80
Kientop, Sheila	57.60
Kleven, Bud	15.48
Knudson, Phebe	236.17
Kondratowicz, Sue	341.82
Kudos	57.93
Laska, Millie	857.27
Losinger, Jess	120.48
MACO	175.00
MACO	300.00
MACO	600.00
Magaard, Deb	207.72
March of Dimes	3.58
Market Place Foods	62.61
Martin, Bill	15.99

Maul, Barb	131.76
MCCC	99.04
MCCC	1,000.00
McClellan, Karen	37.96
Miller, Laurie	82.80
Minn Comm	161.14
MN Bureau of Criminal Apprehension	301.00
MN Co Attorney's Assn	95.00
MN Co Attorney's Assn	68.69
MN Dept of Admin	600.00
MN Dept of Economic Security	5,598.43
MN Dept of Public Safety	350.00
MN Dept of Public Safety	270.00
MN Dept of Records Assn	175.00
MN Monitoring	88.00
MN Monitoring	176.00
MN Secretary of State	5.00
MN Sheriff's Assn	74.80
MN State Auditor	2,803.00
Moulton, Hope	100.80
National Bushing	267.22
National Bushing	8.41
Nelsen, Shirley	48.96
Nelsen, Shirley	19.11
Nelson, Rosemary	35.31
Nelson's Market	17.11
Norby's Cleaning	2,250.00
Northland Chemical Corp	45.21
Nyman, Sherri	159.48
Oak Gallery	7.57
Office Depot	500.08
Office Depot	258.42
Office Depot	15.75
Office Depot	138.26
Office Depot	106.50
Office Depot	59.01
Office Depot	1,394.94
Office Depot	102.74
Office Depot	118.88
Office Depot	80.81

Office Depot	24.32
Ogilvie School	135.00
Pamida	13.18
Pamida	71.32
Paradise Theater	623.00
Parker, Corrine	850.00
Peterson, Walter	522.82
Pfiffner, Betty	694.08
Photo Express Plus	8.58
Physician Sales & Service	287.55
Ponto, Jodi	32.40
Quality Disposal	345.87
Raiche, Nancy	209.52
Richter Technology Supply	115.55
Ringler, Jennie	214.56
RS Eden	56.70
Ruckle, Jessie	123.20
Rudolph's	1,597.50
Rural Cellular Corp	74.59
Rural Cellular Corp	335.94
Rural Cellular Corp	17.52
Rural Cellular Corp	22.26
S&T	443.34
S&T	242.82
S&T	44.03
S&T	21.09
S&T	17.51
S&T	37.87
S&T	26.29
S&T	63.13
S&T	84.69
S&T	192.41
Samaritan Tire	334.44
Sandberg, Bev	130.32
Schroeder, Janelle	97.92
Secretary of State	5.00
Secure Benefits Systems Corp	283.50
Sedlacek, Lowell	6.38
Sheriff, Isanti Co	3,355.00
Sheriff, Isanti Co	40.00

Sheriffs Youth Program	1,785.94
Sheriffs Youth Program	137.38
Sjodin, Roberta	207.72
Smith, Brian	363.09
Snowflake Distributing	300.00
Sonnek, Eric	799.20
Stassen, Debee	177.84
State of MN	22.49
State of MN	64.30
Stericycle	69.52
Storror, Lynette	13.65
Strandberg, Becky	306.30
Streicher's	1,395.30
SuperOne	28.93
Swanby, Belle	114.93
Tamarac Medical	10.00
Taser International	195.00
Thompson, Wendy	349.20
Thunstrom, Ruth	86.41
Thunstrom, Ruth	73.44
Timm, Rena	101.16
T-Mobile	12.43
Town & Country Oil	25.00
Treasurer, State of MN	2,500.00
Troupe Advertising	200.00
True Value Hardware	69.21
Trupe, Mecheal	15.08
Two Harbors Super One	101.79
U of M	1,511.67
U of M	175.00
U of M	541.71
Vaughan, Geneve	205.56
Viking Office Products	1,661.35
Vogel, Darla	126.72
Voight, Jackie	316.08
Voight, Jackie	42.00
Watson Co	360.00
Watson Co	912.96
Wee Care	500.00
West Group	71.36

West Group	544.76
West Group	1,857.04
Wint, Mary	79.92
Wistrom, Betty	87.48
Wistrom, Betty	45.36
Wistrom, Betty	54.13
Wistrom, Betty	19.19
Total	<u>95,261.05</u>

Road & Bridge Fund

Ace Hardware	370.17
Allina Medical Clinic	16.00
Ameripride	474.49
Bentley Systems, Inc.	3,130.46
Blum Sand & Gravel	9,124.93
Boyer Ford Trucks	1,853.03
Braun Intertec Corporation	750.00
Buckley II	26,403.80
Catco	1,718.19
Commissioner of Transportation	202.43
Contech Construction Products, Inc.	11,651.10
Elk River Concrete Products	23,047.93
Erickson Engineering	2,045.00
Fleetgo	93.52
Galls Incorporated	227.89
Gladen Construction, Inc.	14,848.00
Glen's Tire	477.09
Gilson Company, Inc.	198.39
Gopher State One-Call	7.75
Gunderson Motors	96.80
Hoffman Filter Service	50.00
J-Craft, Div. Of Crysteel Mfg., Inc.	291.22
Kanabec County Times	31.00
Lila Richards, The Cleaning Agent	814.73
Medtox Laboratories, Inc.	132.00
Minnesota U.C. Fund	28.18
National Bushing & Parts Co.	1,751.23
North American Salt Co.	18,010.59
North Country Welding	27.43
Northwest Lasers, Inc.	41.67
Office Depot	96.24
Onamia NAPA Auto Parts	1,580.12
Oslin Lumber	108.34
Oxygen Service Co., Inc.	81.23

Pioneer Research Corporation	189.54
Power Plan	1,661.37
Quality Disposal Systems, Inc.	122.50
S & T Office Products, Inc.	166.24
Reynolds, Richard and Mary	400.00
Rogne, Keith & Sheila	358.50
Rural Cellular Corporation	25.57
Ruth Smith	64.80
Southfork Township	2,189.07
Stan's Radiator Service	1,102.28
Stromberg, Donavon and Janeva Stromberg	8,441.25
Traffic Marking Service, Inc.	2,007.36
Troupe Advertising	65.00
True Value Hardware & Rental	14.45
Whiteford, Thomas & Lorraine	1,299.20
Wolcyn Tree Farms & Nursery	8,274.48
Zep Manufacturing Company	126.83
Total:	146,289.39

Upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Dennis McNally, Stan Cooper

OPPOSED: None

ABSTAIN: Kathi Ellis

whereupon the motion was declared duly passed and adopted.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 11 - 11/12/03

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following September, 2003 claims on SCORE Funds:

Quality Disposal	\$3,680.00
Arthur Township	\$ 400.00
Knife Lake Sanitation	\$ 720.00

Mary Vigstol	\$ 100.00
Ron Hallin	\$ 50.00
Randy Gross	\$ 75.00
TOTAL	\$5,025.00

11:47am - The Chairperson then called for public comment. Those who responded included:

Don Schmeltzer	Complaint about unauthorized filling in of wetlands.
Bob Mayo	Expansion of Lake Manor trailer park
Bob Strom	- Hospital Board appointments should have been advertised. - Keep spending down

The public comment period was closed at 12:13pm.

12:18pm - Environmental Services Director Teresa Bearce returned to the meeting at the boards request. Subjects raised at the public comment period were discussed.

The board discussed other staffing issues. No action was taken at this time.

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to adjourn at 1:26pm to meet again in regular session on Wednesday, November 19, 2003 at 9:00am.

Signed _____
 Chairperson of the Kanabec County Board of Commissioners,
 Kanabec County, Minnesota

Attest: _____
 Kanabec County Coordinator