

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**November 13, 2002**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 13, 2002 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Dave Ulstrom, Dennis Schulz and Dennis McNally.

It was moved by Schulz, and seconded by Cooper, and carried unanimously to approve the agenda and optional agenda as presented.

**9:03am** – Environmental Services Director Harry Weaver met with the County Board to discuss matters concerning use of Water Plan Funds.

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve payment of the following claims on Water Plan Funds:

Pay To	Purpose	Amount
Midwest Analytical	Well Baby Testing	\$111.00
Darrel Glimer	Erosion Control Project	\$409.50
ERA Laboratories	Lake Surface Water Testing Project	\$84.00
Kanabec County SWCD	Technical Assistance – Gilmer Project	\$200.00
Dan & Gloria Hair	Lewis Lake Septic Compliance Program	\$1,410.00

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve a Project Application by Kanabec County Soil & Water Conservation for use of Water Plan Funds for technical assistance in planning a septic collector system on Lewis Lake for up to \$960.18.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve a Project Application by Kanabec County Soil & Water Conservation for use of Water Plan Funds for technical assistance in planning an erosion control project on the Snake River for up to \$400.00.

It was moved by Dennis Schulz and seconded by Stan Cooper to approve a Project Application for use of Water Plan Funds by Frank and Lauri Hay for an erosion control project on Knife Lake for 25% of the cost up to \$1,012.50; upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the motion was declared duly passed and adopted.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the October 23, 2002 minutes of the Kanabec County Board of Commissioners as corrected: show meeting starting time as 6:30pm instead of 9:00am.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve the following paid claims:

Ann Lake Twp	11,039.91
Aquila	1,209.06
Arm of MN	500.00
Arnold, Ricky	61.08
Arthur Twp	49,125.76
Beckman, Gary	114.30
Black, Jason	107.82
Bostrom, Randall	50.22
Braham Public Schools	15,544.43
Braham Public Schools	14,649.00
Brunswick Twp	16,771.90
Callahan, Brian	100.00
Carpenter, Donald	81.60
Chamberlain Oil Co	166.11
Church of St Kathryn	100.00
City of Braham	43.73
City of Grasston	3,475.62
City of Mora	208,830.17
City of Mora	2,200.24
City of Ogilvie-Clerk	14,245.57
City of Ogilvie-Clerk	219.34
City of Quamba	2,244.19
Clark, Shari	70.80
Comfort Twp	13,719.81
Commissioner of Transportation	300.00
Dalbey, Julia	70.80
Devito, Yvonne	70.80
East Cent Reg Dev Comm	5,014.94
East Central Public Schools	5,279.28
East Central Public Schools	5,043.00
Ellis, Kathi	119.57
Ford Twp	8,540.18
Grass Lake Twp	13,439.76
Grote, Don	47.30
Hall, Randy	71.88

Hanson, April	38.10
Hawley, Sherri	2,347.20
Haybrook Twp	4,461.11
Hickey, Gerri	23.36
Hillman Twp	7,876.96
Hinckley News	10.00
Hinckley-Finlayson Schools	3,035.85
Hinckley-Finlayson Schools	2,577.00
Hintz, Cecila	35.40
Isle Public Schools	7,431.23
Isle Public Schools	6,980.00
Ivory Street Building	100.00
Jacobson, Dennis	48.00
Johnson, Danny	91.62
Kanabec Co Auditor	150.00
Kanabec Co Court Admin	135.00
Kanabec Co Nursing Service	14,314.42
Kanabec Court Adminstrator	8,641.15
Kanabec Hospital	1,000.00
Kanabec Publications	13.50
Kanabec Twp	17,578.55
Knife Lake Twp	17,479.93
Knudsen, Sharlene	30.27
Kraft, Larry	102.96
Kramschuster, Luke	32.70
Kroschel Twp	6,828.35
Long, Gregory	65.40
Lukenbill, Roxy	107.01
McNally, Marian	67.56
Milaca Public Schools	2,482.62
Milaca Public Schools	2,409.00
MN Dept of Health	1,567.50
MN Mutal Life Ins	308.20
MN State Auditor	60.00
MN State Treasurer	236.98
Moen, Richard & Bev	100.00
Mora Municipal Utilities	8,459.98
Mora Public Schools	159,309.23
Mora Public Schools	148,141.00
Mora Public Schools	109.28
Nelson, Billie Jo	31.08
Ogilvie Public Schools	64,947.81
Ogilvie Public Schools	62,089.00

Ogilvie Public Schools	109.27
Peace Twp	21,950.65
Peterson, Debbie	55.33
Pierson, Latisha	76.20
Pietruszewski, David	200.00
Pine Co Auditor	40.00
Pine Co Health & Human Services	1,405.00
Pine Co Health & Human Services	37,458.94
Pogatchnik, Nancy	58.25
Pomroy Twp	11,876.89
Postmaster	194.00
Provost, Ron	100.00
Rasmussen, Karen	48.03
Refuge, The	378.00
Renaud, Daryl	62.16
Roux, Kenneth	70.26
Ruckle, Dorrene	30.54
Salmonson, Jason	68.64
Sanbeck, Debbie	4.86
Sanbeck, Debbie	90.00
Schmeltzer, Donald	35.40
Schwartz, Cheryl	34.86
Secretary of State	10.00
Skarda, Mary	100.00
Sleiter, Merle	91.62
Southford Twp	6,573.69
Taubert, Douglas	100.00
Telander, Lula	62.16
Tessneer Law Office	697.50
Thompson, Wendy	226.30
Thomsen, Howard	137.61
Treasurer, Kanabec Co	52,020.00
Treasurer, State of MN	200,989.21
Treasurer, State of MN	264.00
Treasurer, State of MN	17,593.10
Treasurer, State of MN	3,740.64
Ulstrom, Shirley	50.22
US Link	2,711.40
Vanderplaats, Donald	69.72
Walberg-Clasen, Mary	30.54
Wells, Nicholas	63.24
Whited Twp	7,685.63

TOTAL	<u>1,312,026.34</u>
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**Snake River Watershed**

ERA Laboratories	282.00
ERA Laboratories	185.00
Martin, Sam	243.69
Pine Soil & Water Cons	<u>650.00</u>
TOTAL	<u>1,420.69</u>

**9:27am** – Sheriff’s Department Investigator Robert Jensen met with the County Board to discuss matters concerning a 2003 coroner’s contract.

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It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

**Resolution 1 – 11-13-02**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the Ann Lake Sportsman’s Club for a one-time Raffle event to held at an Ice Fishing Contest on Ann Lake near the Pink Diamond Lounge, 1434 Ann Lake Road, Ogilvie, MN 56358 on January 25, 2003.

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**9:59am** – Jail Administrator Joanne Nelson and Information Systems Director Jessie Isham met with the County Board to discuss matters concerning the jail and dispatch.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve an update to the Sheriff’s Department network systems at a cost of \$6,822.96 paid from E911 Funds.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve repairing a jail shower at a cost of approximately \$850.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund	
A&A Enterprises	95.21

Ace Hardware	30.83
Ace Hardware	18.63
Ace Hardware	43.56
Ace Hardware	1.33
Adkins, Janet	233.60
Adkins, Janet	39.79
Airgas North Central	88.84
Airgas Safety	417.45
Aitkin Medical	996.46
Akkerman-Ingebrand Funeral	380.00
Ala Mora Garden Center	76.68
Allina Medical Clinic	924.00
American Institutional Supply	115.17
American Medical Assn	78.10
AmeriPride	70.23
AmeriPride	488.53
Anderson, Karen	124.10
APCO International	45.00
Arbo, Marvin	240.00
Armstrong, Becci	18.62
Armstrong, Becci	55.12
Arrow Lift Accessibility	4,306.60
Ascom Hasler Mailing Equip	523.98
ASFMRA	195.00
Ashworth Audio	23.42
Ashworth Audio	95.84
Ashworth Audio	58.54
Association of MN Counties	5,400.00
Athey, Lucas	98.40
Barno, Christine	319.38
Barno, Christine	306.87
Biever, Laurie	25.92
Biever, Laurie	181.04
Blegen, Lu Ann	78.26
Briggs	250.51
Brown, Tanya	860.00
Budget Lighting	66.98
Burmeister, Laura	132.86
Burmeister, Laura	76.65
Cambridge Floral	13.95
Cassman, Deb	10.00

Cassman, Deb	57.31
Cassman, Deb	11.68
CDW	66.82
CDW	257.73
CDW	38.97
CDW	201.99
CDW	107.64
CDW	80.49
Central MN Reg Detention Center	6,670.00
Chader Business Equip	99.27
Chader Business Equip	99.27
Chader Business Equip	99.27
Coborns	37.37
Coborns	13.56
Coborns	517.52
Coborns Pharmacy	3,045.69
Coborns Pharmacy	365.16
Consolidated Telephone	2.00
CPS Technology	160.38
Dalbec, Elisabeth	112.42
Dalbec, Elisabeth	164.62
Dalbec, Elisabeth	9.86
Dalco	113.30
Daline, Alyce	281.00
DeJong, Harriet	15.70
DeJong, Harriet	31.03
Don's Towing	207.45
Duchene, Ken	25.00
East Central Exterminating	79.88
Ecowater Systems	76.79
EG Rud & Sons	3,900.00
Election Systems & Software	5,053.01
Element Journals	77.00
Elfstrum, Brenda	148.92
Elfstrum, Brenda	198.56
Erdahl, Linda	176.30
Erdahl, Linda	10.95
Etter, Robin	10.00
Fastsew Medical	2,084.90
Fat Daddy's Auto Parts	10.64
Fat Daddy's Auto Parts	28.54

Federated Coop	51.90
Franklin Covey	56.53
Gabrielson, Pat	315.36
GeoComm Corp	250.00
GHA Tech	394.05
Glens Tire	298.78
Granite City Mailing Equip	94.46
Granite Electronics	128.10
Gunderson Motors	600.00
Harmon Autoglass	194.75
Harmon Autoglass	194.76
Hart, Tina	133.56
Hawkins Appliance	50.00
Helmbrecht, Karyl	35.04
Hillyard	50.26
Hohn's Auto Body	795.25
Holiday Credit Office	41.75
Holiday Credit Office	112.24
Holiday Inn Downtown	268.44
Hopkins	277.78
Horizon Towing	148.75
IBM Corp	2,196.76
InterTechnologies Group	600.00
Isham, Jessie	41.46
Ivans	30.34
Jim's Locksmithing	22.50
Jim's Locksmithing	9.75
Johnson, Dawn	92.35
Johnson, Dawn	12.05
Johnson, Dawn	1.46
Johnson, Dawn	4.02
Johnson, Dawn	10.00
Johnson, Jeanette	86.14
Johnson, Jeanette	181.04
Johnson, Jeanette	5.84
Johnson, Terry	100.00
Johnson, Terry	100.00
Johnson-Stassen, Debbie	24.46
Johnson-Stassen, Debbie	28.11
Johnson-Stassen, Debbie	1.46
Jones, Clare	21.17

Jones, Clare	5.11
Jones, Clare	67.89
Jones, Clare	51.10
Jones, Clare	16.43
Jones, Clare	8.70
Kanabec Co Hwy Dept	117.99
Kanabec Co Hwy Dept	40.85
Kanabec Co Hwy Dept	677.23
Kanabec Co Hwy Dept	27.40
Kanabec Co Nursing Service	702.49
Kanabec Co Nursing Service	83.66
Kanabec County	132.00
Kanabec Hospital	6,375.00
Kanabec Hospital	4,457.70
Kanabec Hospital	4,999.00
Kanabec Publications	30.00
Kanabec Publications	303.40
Kanabec Publications	898.11
Kanabec Publications	85.37
Kanabec Publications	207.79
Kanabec Publications	1,074.82
Kanabec Publications	62.84
Kanabec Publications	30.00
Kanabec SWCD	54.00
Kanabec SWCD	50.00
Kanabec SWCD	50.00
KEEPRS	48.90
KEEPRS	219.85
KEEPRS	143.67
Kientop, Sheila	40.00
Kinkos	237.40
Kleven, Bud	12.75
Kondratowicz, Sue	549.99
Krueger, Louisa	3.65
Krueger, Louisa	39.06
Krueger, Louisa	6.57
Krueger, Louisa	164.25
Larson, Mark	57.41
Leonard, Amber	88.76
Lexisnexis Matthew Bender	599.12
Magaard, Deb	194.91

Magaard, Deb	16.43
Magaard, Deb	10.00
Marco	2,330.23
Martin, Bill	22.78
Maul, Barbara	98.55
Maul, Barbara	47.45
MB MCGee	400.00
MCCC	1,638.00
MCCC	60.00
MCIT	475.00
MCIT	50.00
MCIT	50.00
MCIT	50.00
Michaud, Margaret	200.00
Mid-American Research Chemical	302.73
Miller, Laurie	114.98
Mora Bakery	19.50
Mora Schools	6,000.00
Mora Schools	2,500.00
Mora Schools	750.00
Moulton, Hope	82.34
Mr. D's Amoco	37.44
Mr. D's Amoco	19.70
Mr. D's Amoco	26.00
NACO	360.00
National Bushing	48.95
National Bushing	13.19
National Bushing	8.80
Nelson Market	9.15
Nelson, Marty	825.00
Nelson, Shirley	69.35
Nelson, Shirley	19.95
Norby's Cleaning	2,250.00
North Country Welding	6.08
Northland Fire & Security	1,841.44
Now Bike & Fitness	210.99
Oak Gallery	5.63
Oak Gallery	15.17
Office Depot	21.94
Office Depot	41.23
Office Depot	195.12

Office Depot	2.31
Office Depot	196.88
Office Depot	55.75
Office Depot	59.09
Office Depot	57.42
Office Depot	85.86
Office Depot	67.02
Office Depot	78.46
Office Depot	143.14
Office Depot	43.56
Office Depot	62.62
Office Depot	78.26
Office Depot	213.29
Office Depot	25.89
Office Depot	7.67
Office Depot	488.50
Office Depot	188.97
Ogilvie Schools	2,500.00
Ogilvie Schools	750.00
Ogle's Family Foods	57.82
Olson, Darek	130.00
Olson, Rhonda	20.00
O'Reilly, Molly	107.31
Pamida	104.26
Pamida	79.17
Pamida	97.98
Pamida	25.50
Paradise Theater	286.00
Pautsch, Kim	32.03
Peterson, Alan	54.65
Pfiffner, Betty	742.41
Pfiffner, Betty	30.66
Photo Express Plus	8.92
Photo Express Plus	23.49
Pine Lake Communications	125.67
Ponto, Jodi	173.38
Ponto, Jodi	116.07
Quality Disposal	351.09
Radisson Hotel	79.94
Raiche, Nancy	40.52
Raiche, Nancy	99.65

Ramsey County	1,000.00
Redwood Biotech	47.50
Regions Hospital	140.00
Reliable Office Supplies	77.17
Reliable Office Supplies	161.32
Ringler, Jennie	156.59
Ringler, Jennie	61.32
Ringler, Jennie	36.14
RS Eden	40.95
Rudolph's Inc	3,834.00
Rural Cellular Corp	138.14
Rural Cellular Corp	336.90
Rural Cellular Corp	33.18
Rural Cellular Corp	17.40
Ruttger's Bay Lake Lodge	1,113.30
Ruttger's Bay Lake Lodge	359.43
S&T	185.09
S&T	623.03
S&T	371.98
S&T	82.94
S&T	44.09
S&T	272.89
S&T	11.63
Salmela, Terry	8.76
Samaritan Tire	674.10
Sandberg, Bev	10.00
Sandberg, Bev	144.54
Sandberg, Bev	23.73
Scheffer, Jody	1,130.00
Scofield, Rebecca	149.65
Scofield, Rebecca	135.42
Scofield, Rebecca	21.54
Second Harvest	20.68
Secure Benefits Systems Corp	10.00
Sheriff, Benton County	58.98
Sheriff, Benton County	6,900.00
Sheriff, Isanti County	9,580.00
Sheriff, Sherburne County	6,160.00
Sigel Display	24.19
Simcox, Arnold	25.00
Sjodin, Roberta	10.00

Sjodin, Roberta	221.19
Snowflake Distributing	374.00
Sonnek, Eric	28.00
Sonnek, Eric	197.84
Stahlke's	159.95
State of MN Dept of Admin	48.78
Steiner, Janet	158.78
Stericycle	62.50
Streichers	32.86
SuperOne	36.69
Swanson, Lori	6.00
Swanson, Lori	1.10
Swanson, Lori	135.78
The Corner Glass Shop	1,391.50
Thompson, Wendy	214.26
Thunstrom, Ruth	65.34
Thunstrom, Ruth	118.59
Timm, Rena	36.14
Timm, Rena	90.52
Tom Wohlenhaus Appliance	573.06
Town & Country Oil	42.64
Town & Country Oil	18.50
Treasurer, Sherburne County	1,080.00
True Value Hardware	33.94
True Value Hardware	13.07
True, Cindy	38.69
True, Cindy	84.32
Tvedt, Joyce	11.68
U of M	1,499.19
U of M	30.00
U of M Signs & Graphics	13.65
Uniforms Unlimited	113.65
Vaughan, Geneve	173.38
Vaughan, Geneve	5.84
Vaughan, Geneve	66.43
Villa	10,111.01
Vogel, Darla	54.75
Vogel, Darla	181.04
Voight, Jackie	6.94
Voight, Jackie	51.10
Voight, Jackie	82.86

Voight, Jackie	91.25
Voight, Jackie	11.00
Voight, Jackie	65.00
Waschenbecker, Diana	46.72
Watson Co	765.01
Watson Co	194.58
West Group	413.12
West Group	2,263.05
Wint, Mary	141.99
Wint, Mary	14.99
Wistrom, Betty	186.88
Wistrom, Betty	96.74
WW Grainger, Inc	45.89
Wyeth	2,507.00
Zaudtke Electric	2,476.22
	<u>163,780.21</u>

#### Road & Bridge Fund

AAA Striping Service Co.	2,380.00
Ace Hardware	114.23
Ameripride	691.24
ARM of Minnesota	500.00
Bentley Systems, Inc.	2,615.91
Bergman Companies, Inc.	3,738.00
Boyer Ford Trucks	12.92
Caswell Cycle	8.89
CDW Government, Inc.	107.75
Cg Construction	1,636.87
Chamberlain Oil Company, Inc.	166.11
Chamberlain Oil Company, Inc.	769.42
Commissioner of Transportation	300.00
Commissioner of Transportation	595.20
Earl F. Andersen, Inc.	2,033.99
Earl's Welding and Industrial Supply	91.86
Erickson Engineering	480.00
Fat Daddy's Auto Parts	2,444.06
Federated Co-ops Inc.	7.66
Galls Incorporated	227.89
Glen's Tire	471.88
Gopher State One-Call	4.65
J-Craft, Division of Crysteel Mfg., Inc.	681.14
Johnston Fargo Culvert, Inc.	9,048.14
Kanabec County Court Administrator #1234	135.00
Kanabec County Court Administrator #1000	8,641.15
Kanabec County Treasurer	25.98
Kanabec County Treasurer 01-110-5559	488.55

Kanabec Soil & Water Conservation District	250.00
KAR Products	284.84
Lawson Products, Inc.	81.23
Lila Richards, The Cleaning Agent	814.73
Minnesota County Engineers Assn.	200.00
Minnesota Dept. of Revenue Petroleum Div.	25.00
Mora Municipal Utilities	977.80
National Bushing & Parts Co.	1,237.37
North American Salt Co.	785.68
Northern States Supply, Inc.	6.93
Office Depot	116.74
Oslin Lumber	40.46
Pine County Highway Department	8,286.75
Power Plan	987.73
Quality Disposal Systems, Inc.	94.96
Ruth Smith	37.96
S & T Office Products, Inc.	28.04
Sanitary Systems	85.20
University of Minnesota	1,140.00
University of Minnesota, Center for Transportation Studies	200.00
Zep Manufacturing Company	378.71
<b>Total:</b>	<b>54,478.62</b>

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It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

## Resolution 2 – 11-13-02

**WHEREAS** the current County Coroner does not wish to continue in that office beyond the end of the current term of office which expires January 6, 2003, and

**WHEREAS** the Kanabec County Board of Commissioners does wish to appoint a successor pursuant to MS §390.005;

**BE IT RESOLVED** that it is the intent of the Kanabec County Board of Commissioners to appoint Dr. Michael B. McGee as County Coroner upon reaching a mutually agreeable contract for services, and

**BE IT RESOLVED** to request the County Attorney finalize a service agreement and submit it to Dr. McGee for approval and signature.

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Dennis Schulz introduced the following resolution and its adoption:

## Resolution 3 – 11/13/02

**WHEREAS** the Vehicle Pool is short a vehicle and the board wishes to replace this vehicle;

**BE IT RESOLVED** to authorize County Coordinator Alan B. Peterson to purchase a 2003 Chevrolet Cavalier off state contract at a cost of \$11,945.00 plus license.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Kathi Ellis

**OPPOSED:** Dennis McNally, Stan Cooper

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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**11:17am** – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve payment of a claim of \$129,970.76 on Road & Bridge Funds to Lloyd's Construction Service for SAP 33-626-05: the reconstruction of the West end of CSAH 26.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve payment of a claim of \$40,362.70 on Road & Bridge Funds to Randy Rabe Construction for SAP 33-599-08: work on a township road near the intersection of Velvet Street and 320<sup>th</sup> Avenue (CR 20).

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Dennis Schulz introduced the following resolution and its adoption:

## Resolution 4 – 11/13/02

**BE IT RESOLVED** to approve right-of-way payments to the following individuals for SAP 33-617-07, the reconstruction of CSAH 17 from CSAH 11 to Portage Avenue in Mora:

Mark & Donna Smith	\$383.20
David & Gustav Johnson	\$775.00
Lowell & Carol Rogers	\$3,549.25
William & Martha Gotfredson	\$1,490.90

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dave Ulstrom, Kathi Ellis, Stan Cooper, Dennis Schulz  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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The board resumed consideration of Resolution 2 – 10/09/02 pursuant to postponement.  
The resolution is restated here:

Dennis McNally introduced the following resolution and its adoption:

**Resolution 2 – 10/09/02**  
**ORDER OF THE BOARD**

**WHEREAS** County Engineer Greg Nikodym has requested authority to hire a CADD Technician, and

**WHEREAS** the board desires to fill this position;

**BE IT RESOLVED** that the County Board authorizes County Engineer Greg Nikodym and the County Personnel Director to hire a CADD Technician to fill the new position at up to Step F, Range 8 of the pay plan, and

**BE IT FURTHER RESOLVED** that the Pay Step offered must be commensurate with the education and experience of the candidate.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis.

Following upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dave Ulstrom, Kathi Ellis, Stan Cooper,  
Dennis Schulz, Dennis McNally

**OPPOSED:** None

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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**11:43am** – Public Health Service Director Wendy Thompson met with the County Board to discuss matters concerning staffing.

Dennis Schulz introduced the following resolution and its adoption:

## **Resolution 5 – 11/13/02**

### **ORDER OF THE BOARD**

**WHEREAS** the Kanabec County Board of Commissioners did approve the hiring of a temporary Public Health Nurse by Resolution 6 – 10/16/02, and

**WHEREAS** a recent former employee of good repute offered to fill this position;

**BE IT RESOLVED** to rehire Jennifer Friday at her former pay range and step which is Range 8, Step E, \$17.60 per hour.

Chairperson Ulstrom handed over the chair of the meeting to Vice-Chairperson McNally.

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom and upon a vote being taken thereon all voted in favor with none opposed whereupon the resolution was declared duly passed and adopted.

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Chairperson Ulstrom resumed the chair of the meeting.

**11:50am** - The Chairperson invited public comment from the audience. Those that responded included:

Bill Olmstead	- County's involvement in rail line and Industrial Park
Bob Strom	- Hospital governance
Dorothy Swetz	- Payments to attorney for governance change
Aaron Peterson	- Commend Auditor/Treasurer Denise Cooper and her staff for election night work.

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It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## **Resolution 6 – 11/13/02**

**WHEREAS** County Sheriff Ernie Blaisdell is an elected official in Kanabec County whose term expires January 6, 2003, and

**WHEREAS** Sheriff Blaisdell did not file for reelection or receive sufficient votes for reelection, and

**WHEREAS** Sheriff Blaisdell has offered his resignation as County Sheriff effective January 6, 2003 coinciding with the expiration of his term;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners accept the resignation of County Sheriff Ernie Blaisdell coincident with the expiration of his term on January 6, 2003.

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It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## Resolution 7 – 11/13/02

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoice and verification in the Knife Lake Improvement District Board minutes of October 25, 2002, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims on Knife Lake Improvement District funds:

ERA Laboratories	\$ 84.00
Professional Lake Management	\$24,750.00
East Central Energy	\$ 29.23

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It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to pay the following claims on SCORE Funds:

<u>Quality Disposal</u>	<u>\$3,040.00</u>
<u>Knife Lake Sanitation</u>	<u>\$1,360.00</u>
Arthur Township	\$400.00

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve payment of a claim of \$16,992.00 to York International Corporation for work on the courthouse chiller on Building Funds.

**12:25pm** – Information Systems Director Jessie Isham met with the County Board to discuss matters concerning digital systems.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve a blanket Maintenance Agreement for all county Sharp copiers at 12¢ per copy.

It was moved by Stan Cooper, seconded by Dennis Schulz, and carried unanimously to approve a contract with Accuvant for \$3,200 of services related to computer systems.

**11:55am** – Roberta Anderson with the Auditor/Treasurer’s met with the County Board to discuss matters concerning a DNR Trail Grant.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to inter into a “Minnesota Trails Assistance Program Performance Based Snowmobile Maintenance Grant Agreement FY 03” with the State of Minnesota.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## Resolution 8 – 11/13/02

**WHEREAS** the Kanabec County Board of Commissioners have considered a number of approaches to the next phase of implementation of the Gmach pay plan, and

**WHEREAS** the board wishes to move ahead with implementation as rapidly as funding for that purpose reasonably permits;

**BE IT RESOLVED** to accept the plan presented as Plan D, version 4 for non-union employees which may be summarized as:

1. Continue Nystuen Comp Plan. All employees receive a schedule adjustment on January 1, 2003 in the amount allowed by the Kanabec County Board of Commissioners
2. On the date of their step change, employees receive their regular step adjustment, subject to Supervisor approval, plus the lesser of an additional 1½% or movement to the next available step on the Gmach system.
  - a. Eligible employees on the Nystuen System Step K prior to 1/1/03 receive this adjustment on 7/1/03.
  - b. Step movement for employees below Step A of the Gmach Plan is the greater of either:
    - i. the lesser of 5.3% or placement on Step A of the Gmach system, or
    - ii. their regular step adjustment plus the lesser of an additional 1½% or movement to the next available step on the Gmach system as described in #2 above (*the 1½% does not apply to employees above Step G on the Gmach Plan*).
  - c. If the pre-step rate is less than 85% of Gmach’s Step A, then the step movement is 10%.
3. Should these adjustments create a situation in which an employee receives less pay than a less senior employee in the same department and job class due solely to implementation adjustments, the more senior employee’s wage will be adjusted to equal the less senior employee’s rate.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously at 1:40pm to adjourn to meet in regular session on Wednesday, November 20, 2002 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator