

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

November 18, 2015

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 18, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Add right-of-way discussion and Resource Training and Solutions meeting notice.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the November 4, 2015 minutes of the Kanabec County Board of Commissioners as corrected: correct spelling of Bill Rautsch’s name.

Action #3 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	28,533.43
Arthur Twp	41,297.05
Braham Public Schools	39,728.44
Brunswick Twp	50,159.14
Century Link	101.19
Chapman, Robert	100.00
City of Braham	4,291.59
City of Grasston	6,421.97
City of Milaca	41.85
City of Mora	369,214.31
City of Ogilvie	27,365.00
City of Quamba	33,120.78
Comfort Twp	50,099.90
Comm of Finance	224.74
Core Professional Services	800.00
East Central Reg Dev Comm	8,446.70
East Central School District	15,661.86
Elwood Design	10,600.00

EZ Excavating	19,320.70
Ford Twp	31,400.13
Grass Lake Twp	28,024.84
Haybrook Twp	20,944.93
Health Partners	4,897.34
Hillman Twp	15,531.80
Hinckley-Finlayson Schools	13,158.26
Isle Public Schools	14,468.92
Kanabec Co Aud/Treas	9,548.00
Kanabec Co Aud/Treas	22,704.00
Kanabec County	148,431.30
Kanabec Twp	32,534.96
Knife Lake Twp	32,381.89
Kroschel Twp	19,053.40
Midcontinent Communications	201.57
Milaca Public Schools	3,974.63
MN Dept of Finance	4,860.00
Mora Municipal Utilities	18,174.25
Mora Municipal Utilities	1,053.01
Mora Public Schools	267,338.37
Office of Enterprise Technology	1,300.00
Ogilvie Public Schools	160,418.54
Peace Twp	53,402.62
Pine City Public Schools	52.53
Pomroy Twp	28,072.68
Southfork Twp	22,350.76
Tessneer Law Office	892.50
Verizon Wireless	2,249.31
Verizon Wireless	280.10
Whited Twp	22,486.65
Total	<u>1,685,715.94</u>

Action #4 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
A&A Septic Service	200.00
Accurate Controls	115.50
Advanced Correctional Healthcare	20,823.90

Alkire, Alyce	792.35
Anderson, Laura	154.59
Auto Value	38.95
A'viands, LLC	9,866.95
A'viands, LLC	8.00
Barker, Bob	509.07
Bernicks	108.00
Braham Motor Service	59.74
Brenny, Laurell	822.35
Cellular Experts Mora-Verizon	32.05
Christianson, Craig	859.28
Curtis, Michael	1,004.33
CW Technology	1,288.26
D&T Venture	225.00
Dex Media East	51.50
Digital Aly	85.00
East Central Exterminating	140.00
Faust, Patrick	356.86
FBG Service	6,410.24
FBG Service	584.80
Fore Chiropractic	150.00
Galls	437.91
Galls	68.23
Geared Up Apparel	31.00
Granite City Jobbing	498.39
Granite City Jobbing	887.94
Granite Electronics	326.58
Haasken Dental	360.00
Hoefert, Bob	1,470.33
Horizon Towing	379.40
Industrial Health Services	88.80
Innovative Office Solutions	178.95
Innovative Office Solutions	110.46
Isanti Co Heartland Express	820.94
Juettner Marketing	1,155.16
Kalahari Resort	368.18
Kanabec Publications	354.32
Kanabec Publications	71.00
Kanabec Publications	83.00
Kanabec Soil & Water	15,176.00
Keepsr	610.91
Kennedy Jr, Kerry	535.78
Koch's Hardware	35.24

Lake Superior Laundry	57.45
Lake Superior Laundry	57.45
Landreville, Willard	527.20
Lane, Dave	41.40
Lerrssen, Jennifer	667.92
Manthie, Scott	937.70
Manthie, Wendy	868.70
Marco Inc	5,454.00
Marco Inc	19.14
Marohn, Brenda	14.95
Mehlhop, Ron	59.95
Meyer, Jenna	75.00
Mille Lacs Disposal	20.00
MN Dept of Labor & Industry	220.00
MN Pollution Control Agency	34,471.48
Mora Psychological Services	1,300.00
Mora Unclaimed Freight	25.49
Mulvaney, Dave	69.00
Nelson, Ansel	527.22
Nelson, Wanda	297.15
Newgard, Jean	478.85
O'Brien, Grace	75.00
Office Depot	150.62
Owens Auto Parts	33.60
Owens Auto Parts	31.98
Quality Disposal	367.32
Quality Disposal	10.98
Quality Disposal	207.13
Ramsey County	1,400.00
Regions Hospital	347.00
Reliance Telephone	3,375.00
RJ Mechanical	4,912.40
Roberts, Rodney	106.38
Rogers, Pearl	834.61
RS Eden	152.00
Sheriff, Kanabec Co	393.17
SHI	800.00
SHI	175.00
SHI	2,703.83
Sirchie	53.48
Sirchie	41.52
Stearns DHIA Central Lab	42.00
Stellar Services	731.67

Stenstrom Collision	300.00
Storrar, Lynette	9.60
Struffert, Delores	89.77
Summit Companies	995.00
Summit Companies	990.00
Swanson, Jeremy	297.68
Teal's Market	29.40
Thomson Reuters-West	283.38
Tinker & Larson	74.00
Tinker & Larson	34.50
Tinker & Larson	330.75
Triple M Lawn & Snow	250.00
Trytten, Cory	119.90
USA Northland Directories	789.00
VanDall, Camille	1,104.89
Visser, Maurice	338.68
Watson Co	225.12
Wickeham, Teresa	407.59
Wiitala, David	1,007.63
Zamora, Ray	609.95
Total	<u>140,156.82</u>

Road & Bridge Fund

Vendor	Amount
Bjorklund Companies, LLC	4,506.41
Brock White Company LLC	372.20
Commissioner of Transportation	3,959.31
DKN Construction, LLC	23,154.67
FirstLab	208.85
Fleetmatics USA, LLC	559.00
Federated Co-ops	332.63
Glens Tire	773.72
Hardrives, Inc	1,423.10
Johnson's Hardware & Rental	4.98
Kanabec Co. Highway-Petty Cash	57.30
Konrad Material Sales, LLC	324.00
Kris Engineering, Inc	35,990.87
Marco	188.00
MN Dept of Labor & Industry	120.00
Newman Traffic Signs	212.81
Owens Auto Parts	122.75
SCTCC Educational Training Ctr	90.00

Verizon
Total

37.52
72,438.12

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, November 18, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS6 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #HS7a - 11/18/15

Psychological Services Contract – Susan Blom

WHEREAS, the Family Services Agency does contract for psychological services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children’s Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2016;

THEREFORE BE IT RESOLVED to approve an agreement for psychological services for the year 2016, not to exceed \$33,150 with Susan Blom for the time period January 1, 2016 through December 31, 2016.

Resolution #HS7b - 11/18/15

Psychological Services Contract – Linda Walinski

WHEREAS, the Family Services Agency does contract for psychological services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children’s Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2016;

THEREFORE BE IT RESOLVED to approve an agreement for psychological services for the year 2016, not to exceed \$26,928 with Linda Walinski for the time period January 1, 2016 through December 31, 2016.

Resolution #HS7c - 11/18/15

Psychological Services Contract – Rob Linninger

WHEREAS, the Family Services Agency does contract for psychological evaluations and counseling services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children’s Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2016;

THEREFORE BE IT RESOLVED to approve an agreement for psychological evaluations and counseling services for the year 2016, not to exceed \$7,722 with Rob Linninger for the time period January 1, 2016 through December 31, 2016.

Resolution #HS7d - 11/18/15

Psychiatric Services Contract – Dr. Paul Richardson

WHEREAS, the Family Services Agency does contract for psychiatric services, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2016;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the year 2016 with Dr. Paul Richardson for 4 hours per week at \$225 per hour for the time period January 1, 2016 through December 31, 2016.

Resolution #HS7e - 11/18/15

Detoxification Services – Central MN Mental Health Center

WHEREAS, Kanabec County Family Services contracts for detoxification services, and

WHEREAS, Central Minnesota Mental Health Center agrees to accept appropriate referrals from Kanabec County for the purpose of providing detoxification services, and

WHEREAS, such an agreement has been presented to the Kanabec County Board of Commissioners, for the year 2016;

THEREFORE BE IT RESOLVED to approve an agreement for detoxification services for the year 2016 at a daily rate of \$445.00 per client, with Central Minnesota Mental Health Center for the time period January 1, 2016 through December 31, 2016 and for the Health & Human Services Director to sign such Agreement.

Resolution #HS7f - 11/18/15

Psychological Services Contract – resolution

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and counseling services for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for a period beginning January 1, 2016 and ending December 31, 2016, and

WHEREAS, this position is fully funded by the Region Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning January 1, 2016 and ending December 31, 2016 with Karissa Ignaszewski.

Resolution #HS7g - 11/18/15

Mille Lacs County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§245.461 through 245.486 and Minn. Stat. §§245.487 through 245.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Mille Lacs County Community and Veterans Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Mille Lacs County; and

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2016 through December 31, 2016 with Mille Lacs County.

Resolution #HS7h - 11/18/15

Group Residential Housing Resolution

WHEREAS, the Family Services Agency does enter into agreements for GRH services in the community, and

WHEREAS, the agreements are subject to the provisions of section 256.101 to 256.106 of Minnesota Statutes, and entered into for housing recipients that are eligible for the program, and

WHEREAS, the rates are established by the state and state funds are utilized to pay for the services. The agreement is between the County and the provider.

WHEREAS, if Agreements have been signed within the year, a list of the Facilities will be delivered to the Board every six months and if a new Facility opens, discussion will be had with the Board previous to the signing of an Agreement.

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves the Health and Human Services Director to sign the annual Group Residential Housing agreements with established providers.

Resolution #HS7i - 11/18/15

TriMin Services Agreement

WHEREAS, Kanabec County Family Services has a need to retain professional services to obtain computer programming and technical assistance for the maintenance and support of computer systems they use as a Human Services Agency, and

WHEREAS, such an agreement with TriMin is being presented to the Kanabec County Board of Commissioners;

THEREFORE BE IT RESOLVED to approve an agreement for computer programming, technical assistance and related services to support and maintain the systems and systems components from January 1, 2016 through December 31, 2016.

Action #HS8 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 121 claims totaling \$165,398.99 on Welfare Funds.

Action #HS9 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 9:36am and to meet in regular session on Wednesday, December 16, 2015 at 9:05am.

The Board of Commissioners meeting reconvened.

Health & Human Service Director Wendy Thompson met with the County Board to discuss matters concerning the Hospice Medicare License.

Action #10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #10 – 11/18/15

Hospice Medicare License resolution

WHEREAS, Kanabec County Public Health has discontinued accepting referrals for hospice clients, and

WHEREAS, this leaves the Kanabec County Public Health Hospice Medicare license in a position to be deactivated at a certain point, and

WHEREAS, the Health and Human Services Director is recommending opening up a bidding process to sell said license, and

WHEREAS, the sealed bids for the Kanabec County Public Health Medicare Hospice license would be accepted from qualified hospice providers only, and

WHEREAS, bidders shall be informed that there is a required change of ownership procedure to be followed by the winning bidder.

NOW THEREFORE BE IT RESOLVED that Kanabec County will accept sealed bids for the Public Health Hospice Medicare License from only qualified hospice providers, until 10:00 a.m. on Wednesday, December 2nd, 2015 in the Coordinator's Office, at 18 North Vine Street, Mora, MN 55051.

THEREFORE BE IT FURTHER RESOLVED that Kanabec County will retain the right to refuse any or all bids, if they so choose.

Environmental Services Supervisor Teresa Wickeham met with the County Board to give an update on household hazardous waste.

Action # 11 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #11 – 11/18/15

Northland Acres Plat Approval

WHEREAS the board has been presented with a request to approve a plat titled “Northland Acres,” and

WHEREAS the plat has the approval of the Kanabec County Planning Commission, County Engineer, County Attorney, and

WHEREAS the plat appears to comply with County Ordinance #4, Subdivision Platting, all fees have been paid, and has the recommendation of Environmental Services Supervisor Teresa Wickeham;

BE IT RESOLVED that the Kanabec County Board of Commissioners does approve the plat titled Northland Acres which may be described as:

The North Quarter of the Southwest Quarter of the Southwest Quarter (N ¼ of SW ¼ of SW ¼) of Section Seven (7), Township Thirty-nine (39), Range Twenty-three (23), Kanabec County, Minnesota.

The County Board discussed the 2016 budget in length.

Action #12 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve a proposed Tax Specialist/Clerk position for the Assessor's Office.

Action #13 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #13 – 11/18/15
Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Deputy Sheriff is on the rotation schedule for 2015, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Deputy Sheriff job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #14 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #14 – 11/18/15

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the National Wild Turkey Foundation for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr Mora, MN 55051 on April 23, 2016.

Action #15 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #15 – 11/18/15

WHEREAS 2 parcels (Described As First Parcel: Sect -13 Twp-042 Range-023 E1/2 of NW1/4 EX W 330' that part south of the Snake River; Second Parcel: Sect-13 TWP 042 Range-023 12.00 AC PT NW1/4 W 200' THEREOF) in Ford Township have been offered for purchase to the MN DNR, and

WHEREAS the DNR has presented an acquisition request, and

WHEREAS portions or all of each parcel are inaccessible except by water and from the Snake River State Forest land;

BE IT RESOVLED that the Kanabec County Board of Commissioners approves the proposed state land acquisition in accordance with MN State Statute 84.944 and 97A.145, Sub 2, and

BE IT FURTHER RESOVLED that the County Board encourages the DNR to resell that portion of (Sect-13 TWP-042 Range-023 PT NW1/4 W200' THEREOF North of the Snake River) which is accessible by public road in the future.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Kim Smith, Gene Anderson, Les Nielsen

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted

10:38am - The Chairperson then called for public comment three times. None responded.

10:39am - The Chairperson closed public comment.

Action #16 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to appointment Commissioners Kathi Ellis and Gene Anderson to the Kanabec County Economic Development Advisory Committee.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to appoint Barb McFadden to the Resource CCOGA Group Health Pool Joint Powers Advisory Committee.

Action #18 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #18 – 11/18/15

BE IT RESOLVED to close at the meeting at 11:13 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis McNally, and Kim Smith. Also present was County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #19 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:25 p.m.

Action #20 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to adjourn at 12:40 p.m. and to meet again in regular session on Wednesday, December 2, 2015 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk