

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

November 19, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 19, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Dennis McNally and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the November 5, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
City of Milaca	35.34
Commissioner of Transportation	400.00
Health Partners	4,529.24
Kanabec County Auditor-HRA	145.38
Midcontinent Communications	917.03
MN Dept of Finance	5,848.50
Mora Municipal Utilities	15,252.26
Office of Enterprise Technology	1,300.00
Verizon Wireless	1,981.98
Verizon Wireless	<u>777.35</u>
Total	31,187.08

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Advanced Correctional Healthcare	11,698.99

Alkire, Alyce	373.20
American Solutions for Business	853.87
AmeriPride	556.14
Arthur Twp	400.00
Assured Security	63.50
Auto Value	12.83
A'viands, LLC	8,946.66
Bankers, Sandy	62.88
BCA	64.50
Billings, Margaret	131.04
Billings, Service Inc	57.45
Boundless Network	186.18
Card Services/Coborns	56.82
Chaffee, Steve	75.68
Christianson, Craig	837.96
City of Mora	36,175.91
Coborns	10.58
Coborns Pharmacy	589.14
CW Technology	4,600.00
Dandelion Floral	88.65
Deyta	90.00
Dresser Methven Funeral Home	350.00
E. Weinberg	2,395.00
E911 IES	92.73
East Central Energy	62.72
East Central Solid Waste	22.97
Eustice, Todd	309.68
Fastenal	194.71
Faust, Patrick	1,030.72
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Frederickson, Reese	73.81
George T Hall	931.30
Gerhardson, Alex	217.81
Girl Scout Troupe 55205	500.00
Granite City Jobbing	765.15
Hallen, Steve	62.24
Handyman's Inc	285.12
Handyman's Inc	301.08
Health Dimensions Rehabilitation	11,425.49
HelpSystems	315.00
Hinckley News	10.50
Hoefert, Bob	1,492.71

Image Office Service	88.19
Industrial Health Services	86.80
Isanti Co Family Services	5,500.33
Jones, Willis	225.86
Kanabec Co Auditor	120.00
Kanabec Publications	11.61
Kanabec Publications	598.00
Kanabec Publications	1,549.62
Kanabec Publications	395.78
Kanabec SWCD	90.00
Kanabec SWCD	5,000.00
Kanabec-Pine Community Health	47,871.91
Kanabec-Pine Community Health	68,575.56
Keeps	160.51
Keeps	14.99
Kennedy Jr, Kerry	341.96
Koch's Hardware	18.66
Landreville, Willard	910.76
Lerrssen, Jennifer	235.76
Lincare, Inc	350.00
Luberda, Karen	125.36
Ludwig, Matt	84.64
MACO	720.00
MACO	360.00
Magaard, Andrew	16.37
Marco	15.12
Marco	175.56
Marco	79.00
Marco	710.65
Metro Sales	1,719.00
Metro Sales	280.00
MidContinent	87.00
MidContinent	52.23
MidContinent	69.70
MidContinent	104.47
Mille Lacs Co Community & Veterans Services	5,728.80
Mille Lacs Disposal	20.00
MN Dept of Labor	220.00
MN Monitoring	102.00
MN Pollution Control	34,471.48
Mora Chevrolet Buick	967.79
Nardini Fire Equipment	219.00

Nelson, Ansel	458.78
Nelson, Jerry	128.24
Nelson, Ronette	770.68
Newgard, Jean	392.87
Northland Fire Protection	725.00
Office Depot	229.42
Office Depot	35.45
Office Depot	78.65
Paradise Theatre	2,004.00
PD's Embroidery	117.56
Pettipiece & Assc	8,367.00
Priority Dispatch Corp	1,110.00
Quality Disposal	190.85
Quill Corp	23.49
Rogers, Pearl	452.99
RS Eden	151.60
Ryan, Rosemarie	830.00
S&T	93.69
S&T	881.57
S&T	166.22
S&T	256.45
S&T	1,347.60
S&T	20.78
Sea Change LLC	3,161.81
SelectAccount	343.93
Shopko	17.97
Short Elliott Henrickson Inc	199.90
Smith, Kim	48.16
Stellar Services	766.13
Strategic Custom Solutions	250.00
Struffert, Delores	47.99
Summit Fire Protection	445.00
Teal's Market	56.72
Thomson Reuters-West	269.89
Tinker & Larson	635.58
Tinker & Larson	102.00
Tinker & Larson	35.75
Touch & Go	26.82
Tvedt, Jerry	46.20
Uniforms Unlimited	88.98
Weepie, Diane	46.20
Weepie, Diane	46.20
Wiitala, David	1,536.16

Williams, Laureen	33.60
Winn, Alice	41.72
Zamora, Ray	740.92
Total	300,060.75

Road & Bridge Fund

Vendor	Amount
Astleford International	116,137.26
East Central Energy	550.04
Glen's Tire	323.94
Gopher State One-Call	23.20
Granite City Jobbing	1,758.25
J A Smith Companies	450.00
MN Dept of Labor & Industry	120.00
MN Fall Expo	325.00
Ed Rittenour	210.00
SageQuest, LLC	559.00
Total	120,456.69

Action #5 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the SCORE report for October.

Action #6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:07am** on Wednesday, November 19, 2014 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Gene Anderson, Dennis McNally, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as amended: add ITV resolution and revised annual contract list.

Action #HS8 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all the following actions:

Resolution #HS8a - 11/19/14

Psychological Services Contract – Susan Blom

WHEREAS, the Family Services Agency does contract for psychological services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children's Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2015;

THEREFORE BE IT RESOLVED to approve an agreement for psychological services for the year 2015, not to exceed \$33,150 with Susan Blom for the time period January 1, 2015 through December 31, 2015.

Resolution #HS8b - 11/19/14

Psychological Services Contract – Linda Walinski

WHEREAS, the Family Services Agency does contract for psychological services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children's Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2015;

THEREFORE BE IT RESOLVED to approve an agreement for psychological services for the year 2015, not to exceed \$26,928 with Linda Walinski for the time period January 1, 2015 through December 31, 2015.

Resolution #HS8c - 11/19/14

Psychological Services Contract – Gloria Cantor

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and medication management for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2015, and

WHEREAS, this position is fully funded by the Regional Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric evaluations and medication management for the year 2015 with Gloria Cantor for the time period January 1, 2015 through December 31, 2015.

Resolution #HSSd - 11/19/14

Psychological Services Contract – Rob Linninger

WHEREAS, the Family Services Agency does contract for psychological evaluations and counseling services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children's Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2015;

THEREFORE BE IT RESOLVED to approve an agreement for psychological evaluations and counseling services for the year 2015, not to exceed \$7,722 with Rob Linninger for the time period January 1, 2015 through December 31, 2015.

Resolution #HSSe - 11/19/14

Psychiatric Services Contract – Dr. Paul Richardson

WHEREAS, the Family Services Agency does contract for psychiatric services, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2015;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the year 2015 with Dr. Paul Richardson for 4 hours per week at \$225 per hour for the time period January 1, 2015 through December 31, 2015.

Resolution #HSSf - 11/19/14

Detoxification Services – Central MN Mental Health Center

WHEREAS, Kanabec County Family Services contracts for detoxification services, and

WHEREAS, Central Minnesota Mental Health Center agrees to accept appropriate referrals from Kanabec County for the purpose of providing detoxification services, and

WHEREAS, such an agreement has been presented to the Kanabec County Board of Commissioners, for the year 2014;

THEREFORE BE IT RESOLVED to approve an agreement for detoxification services for the year 2015 at a daily rate of \$430.00 per client, with Central Minnesota Mental Health

Center for the time period January 1, 2015 through December 31, 2015 and for the Health & Human Services Director to sign such Agreement.

Resolution #HSSg - 11/19/14

Psychological Services Contract – Karissa Ignaszewski

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and counseling services for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for a period beginning January 1, 2015 and ending December 31, 2015, and

WHEREAS, this position is fully funded by the Region Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning January 1, 2015 and ending December 31, 2015 with Karissa Ignaszewski.

Resolution #HS8h - 11/19/14

Mille Lacs County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§245.461 through 245.486 and Minn. Stat. §§245.487 through 245.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Mille Lacs County Community and Veterans Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Mille Lacs County; and

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2015 through December 31, 2015 with Mille Lacs County.

Action #HS9 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS9 - 11/19/14

Agreement for MFIP/DWP Services w/CMJTS Resolution

WHEREAS, Kanabec County Family Services has contracted with Central Minnesota Jobs and Training (CMJTS) for employment and training services for cash and assistance clientele, and

WHEREAS, Central Minnesota Jobs and Training has submitted an annual budget for 2015, and

WHEREAS, the Kanabec County Health and Human Services Director is recommending to approve contracting with Central Minnesota Jobs and Training for employment and training services and approving the budget they have submitted;

THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approve contracting with Central Minnesota Jobs and Training for employment and training services and approves the 2015 budget submitted.

Action #HS10 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the payment of 129 claims totaling \$158,694.46 on Welfare Funds.

Action #HS11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS11 - 11/19/14

Regional ITV Equipment Resolution

WHEREAS, the Region 7E Adult Mental Health Initiative (AMHI) has a need for ITV equipment to provide tele-mental health services, and

WHEREAS, Kanabec County Family Services Social Services Supervisor is the Chairperson of the Region 7E AMHI group and is willing and able to procure the equipment with reimbursement coming from the Regional AMHI grant, and

WHEREAS, the Health and Human Services Director recommends purchasing the ITV equipment to provide tele-mental health services.

THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves the IS Director to order the specified ITV equipment at a price not to exceed \$25,000.00 with reimbursement coming from the Region 7E Adult Mental Health Initiative grant.

Action #HS12 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Human Service Board at 9:58am to meet in regular session on Wednesday, December 17, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit department.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 - 11/19/14

Transit for our Future Grant Agreement

WHEREAS Kanabec County has contracted with the State of Minnesota to provide public transportation service in Kanabec and Mille Lacs Counties, and

WHEREAS Kanabec County is dedicated to providing safe and dependable passenger transportation services;

WHEREAS it is our policy to assure that employees are not impaired in their ability to perform assigned duties in a safe, productive, and healthy manner and that our workplace environment is free from the adverse effects of drug abuse or alcohol misuse, and

WHEREAS we encourage employees to seek professional assistance anytime personal problems, including alcohol or drug dependency adversely affects their ability to perform their assigned duties, and

WHERE the U.S. Department of Transportation, Federal Transit Administration has mandated a compliant Drug and Alcohol Testing Program regulated by 49 CFR Part 655 as amended and 49 CFR Part 40 as amended for safety-sensitive employees of public transportation agencies as a condition of federal funding.

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby adopts the attached Drug and Alcohol Testing Policy for the Transit Department.

Action #14 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #14 - 11/19/14

WHEREAS there is a vacancy in the position of a Assistant County Attorney, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Attorney and the County Personnel Director to hire an Assistant County Attorney to refill the vacant position at Step A, Range 16 of the pay plan which is \$28.00 per hour (\$26.00 per hour + a \$2.00 market adjustment) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Attorney and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

The board took a 10 minute break.

10:30am - The Chairperson then called for public comment three times. Those that responded included:

Jean McNally	Discuss issues concerning security at the Courthouse.
Andrew Smith	Comments on cutting on county land (Hillman Township).

10:40am - The Chairperson closed public comment.

Action #15 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 – 11/19/14

BE IT RESOLVED to close at the meeting at 11:32 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis, McNally, and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #16 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to re-open the meeting at 11:40 a.m.

Action #17 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a Memorandum of Agreement with the Law Enforcement Labor Services, Local 106.

Action #18 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to adjourn at 11:45am and to meet again in regular session on Wednesday, December 3, 2014 at 6:30pm.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk