

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

November 20, 2002

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 20, 2002 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Dave Ulstrom, Dennis Schulz and Dennis McNally.

It was moved by Kathi Ellis, and seconded by Dennis McNally, and carried unanimously to approve the agenda and optional agenda as presented.

9:05am - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve payment of 164 claims totaling \$297,545.91 on Welfare Funds.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to authorize Family Services to purchase five articulating keyboard trays at up to \$252.00 + tax each.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

10:05am – The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve a Foster Care Agreement for Waivered Services Clients with Schoumaker Adult Foster Care.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 1 – 11/20/02 **ORDER OF THE BOARD**

BE IT RESOLVED to reduce the hours of Janelle Schroeder from 40 hours

per week to 32 hours per week effective November 30, 2002.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve payment of the following claims on Revenue Funds:

Robert Cody	\$ 36.48
Betty Frederickson	\$144.55
Donald Grant	\$451.01
Shirley Harff	\$177.22
Millie Laska	\$943.65
Jess Losinger	\$195.96
Lucille McIlhargey	\$386.91
Walter Peterson	\$417.43

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to direct Public Health Service Director Wendy Thompson to send a letter of inquiry to Blue Cross & Blue Shield of Minnesota regarding the possibility of tobacco grant funding for Kanabec County prevention programs.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the November 13, 2002 minutes of the Kanabec County Board of Commissioners as corrected: at the 12:55pm appointment, correct copy contract cost from 12¢ per copy to 1.2¢ per copy.

Commissioners continued giving reports of the activities of the Boards and Committees in which they participate.

11:05am – Extension Educator Terry Salmela along with Extension Educators Liz Templin, Eric Sonnek and Lori Schott met with the County Board to update the board and Extension activities and put forth a staff change proposal. No action was taken at this time.

11:50am - The Chairperson invited public comment from the audience. Those that responded included:

Bill Olmstead	- East Central Solid Waste
Bob Strom	- \$50,000 fee for 501(c)3 formation

11:55am – Court Administrator Lu Ann Blegen met with the County Board to discuss matters concerning an equipment purchase.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to authorize the purchase of a television and VCR and the best available local price.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 2 – 11/20/02

WHEREAS, Minnesota Statutes, Section 471.59 provides that Minnesota counties, by agreement entered into through action of their governing bodies, may establish a joint powers board to exercise any power common to them or any similar powers, and

WHEREAS, Minnesota Statutes, Section 145A.O3 and Minnesota Statutes, Section 145A.O9 provides that Minnesota counties may assume the powers and duties of community health boards, including the general responsibility for development and maintenance of an integrated system of community health services as prescribed in sections 145A.O9 to 145A.13, and

WHEREAS, Minnesota Statutes, Section 145A.O2 provides that emergency medical care is included as a program category of community health services;

BE IT RESOLVED to approve and authorize the Chairperson to sign a document titled “Central Minnesota Emergency Medical Services Region Joint Powers Agreement.”

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 3 – 11/20/02

BE IT RESOLVED to appoint Dave Eubanks as county board alternate representative to the Advisory Committee of the Central Emergency Medical Service Board for a two-year term commencing immediately and expiring January 3, 2005.

12:13pm – Probation Director Todd Eustice met with the County Board to discuss matters concerning grants and staffing.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 4 – 11/20/02

WHEREAS the Juvenile Justice and Delinquency Prevention Act of 1974 was enacted for the purpose of preventing juvenile delinquency and improving methods of administering juvenile justice, and

WHEREAS the State of Minnesota, Department of Economic Security has been provided funds by the U.S. Department of Justice for use to meet the purposes of the Act, and

WHEREAS Probation Director Todd Eustice did apply for a Department of Economic Security Grant with the knowledge and support of the Kanabec County Board of Commissioners, and

WHEREAS Kanabec County has been notified that the grant application was approved;

BE IT RESOLVED to accept the Department of Economic Security Grant for reimbursement of up to \$49,000.00 for direct prevention services contingent upon the State of Minnesota approving a 50% match of an additional Probation Agent's wage, and

BE IT FURTHER RESOLVED to authorize Probation Director Todd Eustice to sign the grant agreement.

It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 5 – 11/20/02

ORDER OF THE BOARD

WHEREAS there is a request to hire a Probation Officer to fulfill the obligations of a the Department of Economic Security Grant of preventing juvenile delinquency and improving methods of administering juvenile justice, and

WHEREAS the board desires to approve this staffing request;

BE IT RESOLVED that the County Board authorizes Probation Director Todd Eustice and the County Personnel Director to hire a Probation Agent to refill the vacant position at \$14.85 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those provided by grant funds dedicated to that purpose and approval to hire is contingent upon the State of Minnesota approving a 50% match of an additional Probation Agent's wage.

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to authorize the purchase of a software upgrade for the Kernal module of Sequel Software on the AS-400 at a cost of \$750.00.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 6 – 11/20/02

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others, and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below;

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby declares that the positions titled Part-time Deputy Sheriff currently held by Lynn Osterman and James Lindquist meet all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriffs department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employees be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 7 – 11/20/02

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Knife Lake Sportsman's Club for Bingo events to held at Rob's on Knife Lake, 2732 Highway 65, Mora, MN 55051 on January 18, April 12 and November 22, 2003.

It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 8 – 11/20/02

WHEREAS Kanabec County received a dividend check in the amount of \$104,074 from the Minnesota Counties Trust;

BE IT RESOLVED to distribute the check proportionately among the funds which paid the premiums, and

BE IT FURTHER RESOLVED to proportionately set aside \$18,000 for HIPAA, insurance and benefit consultation:

	<u>TOTAL DIVIDEND DISTRIBUTION</u>	HIPAA, Insurance & Benefits	<u>NET DIVIDEND DISTRIBUTION</u>
Road & Bridge	\$24,320	\$7,274	\$17,047
Family Service Agency	\$2,929	\$876	\$2,053
Revenue Fund	\$32,936	\$9,850	\$23,086
Hospital	\$43,888		\$43,888
TOTAL	\$104,074		

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve payment of a claim of \$2,504.95 to the University of Minnesota on Food Stamp Grant (FSNEP) Funds.

It was moved by Stan Cooper, seconded by Dennis Schulz, and carried unanimously to recess the meeting to 1:00pm on Thursday, November 21, 2002 in the Isanti County Board Room in Cambridge, Minnesota for a meeting regarding the East Central Solid Waste Commission.

Three of the Kanabec County Board of Commissioners attended a meeting in the Isanti County Board Room in Cambridge, 1:00pm on Thursday, November 21, 2002 pursuant to recess with the following Board Members present: Kathi Ellis, Stan Cooper and Dennis McNally.

The board meeting adjourned at 2:45pm to meet in regular session on Wednesday, November 27, 2002 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator