

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

November 24, 2009

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 24, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Roger Crawford and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda with the following additions: City Law Enforcement.

Action #2 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the November 18, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following resolution:

Resolution #3 -11/24/2009 Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes, and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

	AMOUNT
Annette Majeski	\$ 562.52
Barb Maul	\$ 38.50
Betty Geisthardt	\$ 172.90
Bev Gustafson	\$ 115.55
Bill Hood	\$ 644.64
Bob Hoefert	\$1,122.49

Charlyne Grant	\$ 129.35
Gary Nelson	\$ 630.85
Jean Newgard	\$ 488.16
Jennifer Leerssen	\$1,038.40
Jerald Nelson	\$ 377.85
Joy Morrell	\$ 244.20
Judy Colburn	\$ 768.90
Karen Luberda	\$ 311.13
Ken Dery	\$ 22.00
Linda Nelson	\$ 422.05
Mary Lou Moriarity	\$ 249.54
Millie Laska	\$ 625.47
Ray Zamora	\$ 641.30
Rollie Pieper	\$1,075.79
Ronette Nelson	\$ 570.14
Sy Tadych	\$ 547.45
Ted Lindgren	\$ 366.17
Terrie Reed	\$ 52.80
Willard Landreville	\$ 835.48
Total for Volunteer Drivers	\$12,053.63

Action #4 – It was moved Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #4a – 11/24/09

Horizon Roofing Claim

WHEREAS Horizon Roofing, Inc. is the Category #9—Roofing—contractor for the jail project, and

WHEREAS the board has received a claim from Horizon Roofing for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Horizon Roofing Final Application for approval as follows:

Contract Sum	= \$362,398.00
Total Completed to date	= \$362,398.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$340,478.10</u>
Current Due	= \$ 21,919.90

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$21,919.90 on Jail Bond Funds to Horizon Roofing, Inc.

Resolution #4b – 11/24/09

Kendell Doors & Hardware Claim

WHEREAS Kendell Doors & Hardware is the Category #11—Standard Doors/ Frames/Hardware—contractor for the jail project, and

WHEREAS the board has received a claim from Kendell Doors & Hardware for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Kendell Doors & Hardware Application #7 for approval as follows:

Contract Sum	= \$58,135.82
Total Completed to date	= \$58,135.82
5% Retainage	= \$ 2,906.79
Less previous payments	= <u>\$53,493.38</u>
Current Due	= \$ 2,906.79

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$2,906.79 on Jail Bond Funds to Kendell Doors & Hardware.

Resolution #4c – 11/24/09

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

Galls	\$210.24
E. Weinberg Supply	\$414.68
Charm-Tex	\$81.62

Johnson's Hardware	\$199.24
Scott's Lawn Care	\$946.75
Hoffman Bros Sod	\$693.51
Grainger	\$1,802.99
Indianhead Specialty	\$1,830.11
American Institutional Supply	\$2,265.90
TigerDirect	\$415.68
Kanabec Co Hwy Dept	\$3,456.86
Minnesota Energy Resource (paid 11-19-09)	\$331.71

9:05am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #5 – It was moved by Roger Crawford, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #5 – 11/24/2009

City of Mora - Maintenance Agreement

WHEREAS the City of Mora has provided routine maintenance on portions of CSAH No. 6 and CSAH No. 27 within the Mora City limits during 2009, and

WHEREAS this has been in the best interest of both units of government

BE IT RESOLVED that the Kanabec County Board of Commissioners approve the Maintenance Agreement with the City of Mora for 2009.

BE IT ALSO RESOLVED that the Chairperson is directed to sign the agreement.

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to appoint Jerry Tvedt to Interim Coordinator effective November 24, 2009.

Action #7 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the purchases from Jail Bond and 911 grant funds:

Galls	\$406.10
ICS	\$1,738.00
Global Equipment	\$244.69 plus shipping
Grainger	\$1,294.92
JP Window Fashions	\$2,273.00
MacTek Systems	\$11,015.00 (911 grant fund)
GeoComm	\$19,416.10 (911 grant fund)

Action #8 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve a one year maintenance agreement with Caterpillar for the jail generator at a cost of \$3,050.00 annually.

9:40am – Assistant County Attorney Barb McFadden met with the County Board to discuss matters concerning support for National Guard employees.

Action #9 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #9 – 11/24/2009

RESOLUTION STATING EMPLOYER SUPPORT OF KANABEC COUNTY EMPLOYEES SERVING IN THE NATIONAL GUARD AND RESERVE

WHEREAS, Kanabec County has received a request from the Department of Defense Employer Support of the Guard and Reserve Agency (ESGR) to sign a statement of support and

WHEREAS, the Uniformed Services Employment and Reemployment Rights Act (USERRA) is a federal law requiring employers to provide certain legal protections and support for National Guardsmen or Reservists and

WHEREAS, the Board wishes to recognize the efforts and commitment of those employees serving as Guardsmen or Reservists therefore:

IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Board Chair is hereby directed to sign the ESGR Statement of Support on behalf of Kanabec County denoting:
 - Full recognition, honor and enforcement of the Uniformed Services Employment and Re-Employment Rights Act.
 - Provision to Department Heads of the tools they need to effectively manage those employees who serve in the guard and reserve.
 - Recognition and support of our country's service members and their families in peace, in crises and in war.

9:50am – County Auditor/Treasurer Denise Cooper met with the County Board to discuss the Minnesota Counties Insurance Trust dividend. No action was taken at this time.

10:00am – Chief Deputy Robert Jensen and Information Systems Director Jessie Kehn met with the County Board to discuss purchasing equipment.

Action #10 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve Information Systems Director Jessie Kehn to purchase small electronics

online for the new jail, Family Services, Public Health, and Environmental Services not to exceed \$10,000.

Action #11 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to authorize County Auditor/Treasurer Denise Cooper to increase the Information Systems credit card for a period of 30 days to a \$15,000 credit limit to cover current purchases and online purchases.

10:23am – Board took a 6 minute break

Action #12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to accept the following county board appointments to the hospital board nominating committee:

Terry Dalbey
Jeanne McNally
Craig Schultz
Sue Hjelle
Mike Fetzek

10:30am - The Chairperson then called for public comment. Those that responded included:

Dennis McNally	Opposed to Sheriff's Office taking over the City of Mora police.
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10:36am - The Chairperson closed public comment.

10:36am – Assistant County Attorney Barb McFadden returned to the meeting to discuss a consent of easement. No action was taken at this time.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to authorize VA/EM Director Lowell Sedlacek is dispose of the FEMA RV.

Action #14 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to withdraw the motion and to instruct VA/EM Director Lowell Sedlacek to contact Lake County to find out if they are interested in the FEMA RV.

10:50am – County Recorder Rhonda Olson met with the County Board to discuss matters concerning staffing.

Action #15 – It was moved by Roger Crawford, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 – 11/24/2009
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Chief Deputy Recorder, and

WHEREAS the board desires to refill this vacant position;

WHEREAS the current Deputy Recorder has met the qualifications for the Chief Deputy Recorder position.

BE IT RESOLVED that the County Board authorizes the promotion of Deputy Recorder Lisa Holcomb to the position of Chief Deputy Recorder effective January 2, 2010.

Action #16 – Roger Crawford introduced the following resolution and moved its adoption:

Resolution #16 – 11/24/2009

WHEREAS the county board received at the November 18, 2009 regular meeting a certified petition with over 700 signatures of people who do not support the disbanding of its police department; and

WHEREAS the Kanabec County Board of Commissioners believes the current economic situation is not favorable for Kanabec County to be adding new responsibilities, spending or employees; and

BE IT RESOLVED that the Kanabec County Board of Commissioners asks the Mora City Council to reconsider its intention to disband its police department.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Roger Crawford, Les Nielsen

OPPOSED: Kathi Ellis, Kevin Troupe, Kim Smith

ABSTAIN: None

whereupon the resolution failed.

Action #17 – Roger Crawford introduced the following resolution and moved its adoption:

Resolution #17 – 11/24/2009

WHEREAS the county board received at the November 18, 2009 regular meeting a certified petition with over 700 signatures of people who do not support the disbanding of its police department; and

BE IT RESOLVED that the Kanabec County Board of Commissioners asks the Mora City Council to reconsider its intention to disband its police department.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Roger Crawford, Les Nielsen, Kathi Ellis
OPPOSED: Kevin Troupe, Kim Smith
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #18 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to adjourn at 11:27am to meet again in regular session on Wednesday, December 2, 2009 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk