

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

November 24, 2004

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, November 24, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the agenda with the following changes:

- a. 7:35pm Appointment - Interim Personnel Director Kim Pautsch
- b. Item #6 - Attorney report

6:33pm - Auditor/Treasurer Denise Cooper, Extension Committee Chairperson Eli Berry and Maintenance Supervisor Bill Martin met with the board to discuss their proposed 2005 budgets.

Action #2 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to accept the Extension budget as proposed by the Extension Committee with a net budget of \$59,181.

Auditor/Treasurer Denise Cooper presented the board with a draft Liquor Ordinance. No action was taken at this time.

7:46pm - The Chairperson then called for public comment. Those who responded included:

Don Schmeltzer	Comments on wetland on Knife Lake. Concerns about the value of surrounding property.
Bob Swetz	Questions about Truth-in-Taxation procedures.

7:55pm - The Chairperson closed public comment.

7:55pm - Interim Personnel Director Kim Pautsch met with the County Board to discuss options for Assessor interviews. It was agreed to interview additional Assessor applicants on Friday, December 3, 2004 beginning at 8:00am.

8:14pm - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #3 - It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on Road & Bridge Funds as partial

payment on Project SAP 33-624-03, construction of CSAH #24 from the intersection of 310th Avenue & Mahogany Street to TH 65:

a. Visser Scraper Service	\$104,456.24
b. Visser Scraper Service & Helmin Construction	\$ 34,824.52
c. Visser Scraper Service & Cretex Construction Products	\$128,680.11

Action #4 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 4 - 11/24/04

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SAP 33-604-16, the reconstruction of County State Aid Highway 4 from CSAH 12 to CSAH 16;

BE IT RESOLVED to pay the following Right-of-Way claims:

a. Arlene & Roger Peterson	\$1,020.80
b. Arlene & Roger Peterson	\$3,688.50
c. Arlene & Roger Peterson	\$2,623.70

Action #5 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 5 - 11/24/04

WHEREAS Chapter 162, Minnesota Statutes permits the County to designate certain roads and streets within the City of Mora as County State Aid Highways, and

WHEREAS the City has concurred in the designation of the County State Aid Highways within its limits as identified in the County Board's resolution of July 8, 1957, and

BE IT RESOLVED to enter into a Maintenance Agreement titled "Maintenance Agreement Resolution Number 2004-1122" with the City of Mora for maintenance of County State Aid Highways within the City limits, and

BE IT FURTHER RESOLVED with regard to said County State Aid Maintenance that the City will be responsible for routine maintenance on the following highways:

a. CSAH 6 - from Grove Street to Jct of TH 23	= 0.76 miles
b. CSAH 27 - from Jct. Of CSAH 6 to Jct. of TH 23	= <u>0.70 miles</u>
Total	= 1.46 miles

Action #6 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 6 – 11/24/04

WHEREAS Kanabec County has received a one-time dividend from the Minnesota Counties Insurance Trust of \$138,598, and

WHEREAS the practice of the Kanabec County Board of Commissioners has been to return the dividend proportionately to those funds who contributed the premium;

BE IT RESOLVED to distribute the \$138,598 dividend as follows:

Revenue Fund	\$51,919
Road & Bridge Fund	\$33,762
Welfare Fund	\$ 4,704
Hospital	\$48,213

Action #7 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the November 17, 2004 minutes of the Kanabec County Board of Commissioners as corrected: In Action Item #20, add the following phrase at the end: “for Assessor interviews.”

Action #8 - - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution 8a – 11/24/04

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Knife Lake Sportsman’s Club for Bingo events held at Rob’s on Knife Lake, 2732 Highway 65 North, Mora, MN 55051 on January 15, 2005 and November 19, 2005.

Resolution 8b – 11/24/04

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Ann Lake Sportsman's Club for a one-time Raffle event held at the Pink Diamond Lounge, 1434 Ann Lake Road, Ogilvie, MN 55051 on January 29, 2005.

9:30pm - The Chairperson extended the meeting to 9:45pm to conclude business pursuant to Resolution 8-01/06/04.

Action #9 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on Hospital Funds:

AARON KORTE	\$105.00
ACE HARDWARE	\$190.64
ADT MEDICAL WASTE SYSTEMS	\$560.00
AIRGAS NORTH CENTRAL	\$1,907.43
ALAINA LEE	\$217.39
ALPHA STORE FIXTURE	\$624.55
AMERICA'S PPO	\$99.17
ARLENE WILSON	\$192.00
ATTAINMENT COMPANY, INC.	\$35.00
BACHMAN'S VARIETY & CRAFTS	\$11.94
BALLARD MEDICAL PRODUCTS	\$772.13
BARRY VERMILYEA	\$77.40
BECKY BRYANT	\$151.92
BEV SVOBODA	\$64.00
BEVERLY FORE	\$434.00
BREAD 'N HONEY PANTRY	\$109.09
BRENT THOMPSON	\$334.50
CATHERINE TWEET	\$181.85
CENTRAL MINN. DIAGNOSTIC, INC.	\$3,935.08
CENTRAL MINNESOTA SURGEONS,LTD	\$2,000.00
COASTAL TRAINING TECH. CORP.	\$403.60
COBORN'S INC.	\$294.66
COLETTE DICKINSON	\$31.50
CURRENT TECHNOLOGY, INC.	\$154.00
CURT ROBERTSON	\$258.64
CUYUNA REGIONAL MEDICAL CENTER	\$258.75
DANDELION FLORAL	\$24.00
DEAD STOCK UPHOLSTERY	\$550.00
DEATONS MAILING SYSTEMS, INC.	\$308.00
DEBRA WRIGHT	\$100.13
DEPUY ORTHOPAEDICS, INC	\$32,244.26
DIANNE K. SAARI	\$87.50
DIRECT DIGITAL CONTROLS	\$190.00
DOROTHY KOHL	\$186.55

ELLEN RYAN	\$78.15
ELSEVIER SCIENCE	\$107.00
EZ WAY INC.	\$361.05
FREDRICKSON & BYRON, P.A.	\$7,372.78
GAYMAR	\$507.45
GLENS TIRE	\$135.35
GORHAM-OIEN MECHANICAL	\$146.00
GRACE AKKERMAN	\$171.49
GRAINGER	\$296.90
GUS HELLZEN	\$40.25
HC PRO	\$234.00
HINCKLEY AREA CHAM OF COMMERCE	\$300.00
HQCB	\$125.00
HR DIRECT	\$71.86
I-FLOW CORPORATION	\$1,600.00
IMPRINT ENTERPRISES OF MN, LLC	\$122.70
JACKIE DOLAN	\$58.13
JENNIFER RUNYAN	\$251.89
JILL SAWYER	\$426.12
JOANN PLUNSKA	\$67.50
JUDY SUNDET	\$70.50
KANABEC PUBLICATIONS	\$3,024.27
KBEK 95.5 FM	\$545.50
KENDELL DOORS & HARDWARE, INC	\$3,096.00
KEY SURGICAL INC.	\$25.00
KITTY LOSINGER	\$43.50
KRISTILYNN KEMP	\$204.38
LAKE SUPERIOR LAUNDRY	\$6,290.88
LINVATEC	\$195.90
MARGARET SETTERQUIST	\$104.25
MARY HOPKINS	\$96.25
MEDI BADGE, INC	\$253.60
MEDTOX LABORATORIES	\$212.90
MHAUS	\$35.00
MINNEAPOLIS CLINIC OF NEUROLOG	\$1,122.76
MINNESOTA ELEVATOR, INC.	\$192.15
MONSON'S ROLL-OFF SERVICE	\$277.60
MORA BAKERY	\$755.76
MORA HIGH SCHOOL	\$20.00
MORALINK.COM LLC	\$200.00
MULTIPLAN, INC.	\$5,000.00
NATIONAL BUSHING & PARTS	\$21.88
NCES, INC.	\$374.16
NELSON'S MARKET	\$40.18
OSTEOMED CORPORATION	\$327.00
OWENS COMPANIES, INC.	\$305.93
PAMIDA, INC.	\$416.37
PENNY GARDNER SKOG	\$37.50
RADIO SHACK	\$83.98

RJ MECHANICAL INC.	\$561.00
ROBERT PRICE	\$40.25
ROBERT TREAGUE	\$2,400.00
ROSE RYAN	\$75.00
ROSITA LEEN	\$56.25
S & T OFFICE PRODUCTS	\$1,384.42
SHEILA PETERSON	\$37.50
SHELLY FRIESE	\$131.25
SNOWFLAKE DISTRIBUTING, INC.	\$459.09
STAMP FULFILLMENT SERVICES	\$829.85
STATE OF MN, DEPT OF ADMINIST.	\$32.04
SUE BELFORD	\$399.13
TAB PRODUCTS COMPANY	\$331.01
TECHNICAL LIFE CARE MEDICAL CO.	\$7,383.75
THE MEDICAL LETTER	\$98.00
THE WINLEY COMPANY	\$1,190.85
THREE RIVERS PATHOLOGY	\$752.00
UNIFORM CITY	\$11.99
UNITED STATES POSTAL SERVICE	\$1,400.00
UNIVERSAL FLOOR COATINGS	\$1,500.00
VINCENT GLIDDEN	\$320.00
WCMP BROADCASTING	\$528.90
WILD THINGS CATERING SERVICE	\$31.86
WLMX/WXCX MILLTOWN WISCONSIN	\$418.00
ZIMMER, INC.	\$627.07
TOTAL	<u>\$103,940.71</u>

Action #10 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims on Hospital Funds:

ABBOTT LABORATORIES	\$1,550.98
ABBOTT LABORATORIES	\$168.07
ACCURINT	\$15.75
ACMI	\$393.00
ADVANCE MEDICAL DESIGNS, INC.	\$146.10
ALLINA HOME OXYGEN & MED EQUIP	\$516.00
ALLINA HOSPITALS & CLINICS	\$11,275.00
ALLINA HOSPITALS & CLINICS	\$240.20
ALLINA LABORATORIES	\$2,512.70
AMBASSADORE COMPANY	\$437.92
AMER SOC OF HEALTH-SYS PHARM.	\$190.00
AMERICAN RED CROSS	\$206.40
AMERICAN RED CROSS	\$1,126.00
AMERICAN RED CROSS	\$2,476.80
APPLE MEDICAL CORPORATION	\$547.47
AQUILA (PNG)	\$3,619.48
ARIZANT HEALTHCARE INC.	\$358.20
AT&T	\$1,063.94
AT&T WIRELESS	\$34.26
AVENTIS PASTEUR	\$310.00

BATTERIES PLUS	\$768.68
BAUERFEIND USA, INC	\$542.47
BAXTER HEALTHCARE, IV DIV.	\$1,798.92
BAXTER HEALTHCARE, IV DIV.	\$1,375.45
BAXTER HEALTHCARE, IV DIV.	\$1,113.43
BAXTER HEALTHCARE, IV DIV.	\$1,278.37
BAY MEDICAL, INC.	\$111.78
BAYER CORPORATION	\$3,064.20
BIO MERIEUX, INC.	\$585.91
BIRD & CRONIN	\$411.93
BIRD & CRONIN	\$124.77
BIRD & CRONIN	\$349.96
BIRD & CRONIN	\$177.59
BOSTON SCIENTIFIC CORPORATION	\$813.00
BOSTON SCIENTIFIC CORPORATION	\$974.50
BSN MEDICAL, INC.	\$45.91
BSN-JOBST, INC.	\$72.00
BUSINESS DATA RECORD SERVICES	\$173.33
CARDINAL HEALTH (PHARMACY)	\$20,439.03
CARDINAL HEALTH (PHARMACY)	\$16,105.77
CARDINAL HEALTH (PHARMACY)	\$32,677.03
CARDINAL HEALTH (PHARMACY)	\$15,532.14
CARDINAL HEALTH, MED PROD & SERVIC	\$2,921.46
CARDINAL HEALTH, MED PROD & SERVIC	\$805.04
CARDINAL HEALTH, MED PROD & SERVIC	\$2,334.02
CARDINAL HEALTH, MED PROD & SERVIC	\$1,447.86
CDW DIRECT, LLC	\$151.03
CELLULAR ONE	\$88.55
CENTRAL MINN. DIAGNOSTIC, INC.	\$122,993.00
CERIDIAN EMPLOYER SERVICES	\$247.50
CJA SYSTEMS, INC.	\$241.62
COMPHEALTH CONSULTING INC.	\$21,598.34
CONMED CORPORATION	\$137.88
CONMED CORPORATION	\$360.00
COOK MEDICAL INCORPORATED	\$69.49
COOK MEDICAL INCORPORATED	\$45.25
CULLIGAN	\$26.40
DAVID PAULSON, MD	\$1,920.00
DAVOL/BARD, INC.	\$361.51
DELTA MEDICAL SYSTEMS, INC.	\$2,241.25
DEX MEDIA EAST LLC	\$34.83
DEX MEDIA EAST LLC	\$280.00
DHS MEDICAL CARE SURCHARGE	\$15,305.16
DIRECT SAFETY COMPANY	\$46.41
DOWNTOWN DELI	\$110.23
ECM PUBLISHERS, INC.	\$230.96
ECM PUBLISHERS, INC.	\$490.51
ECM PUBLISHERS, INC.	\$212.40
ECOLAB	\$131.76

EMERGENCY APPARATUS MAINT.	\$251.47
EMERGENCY MEDICAL PRODUCTS,INC	\$790.45
EXECUTONE INTER-TEL INFO SYS.	\$350.00
EXPRESS BILL	\$2,320.14
FAIRVIEW	\$449.28
FEDEX	\$161.88
FEDEX	\$18.25
FISHER HEALTHCARE	\$75.13
FISHER HEALTHCARE	\$2,975.98
FULL CIRCLE IMAGE	\$354.00
GALL'S INC.	\$78.97
GETINGE CASTLE	\$456.19
GETINGE CASTLE	\$1,731.71
GETINGE CASTLE	\$106.54
GREAT LAKES BILLING SERVICES	\$36.19
GREATER MINNESOTA CU	\$1,235.80
GYRUS ENT,LLC	\$100.60
HCMC EMS EDUCATION	\$200.00
HEALTH CARE INS SERVICES	\$8,407.00
HOLIDAY COMMERCIAL	\$895.18
HOLLISTER, INC.	\$183.85
HSBC BUSINESS SOLUTIONS	\$232.45
HUNTLEIGH HEALTHCARE, INC.	\$890.10
HUNTLEIGH HEALTHCARE, INC.	\$432.20
IDEACOM MID-AMERICA, INC.	\$541.75
IMMUCOR, INC	\$67.73
IMMUCOR, INC	\$58.57
INSTRUMENT SPECIALISTS, INC.	\$150.45
INSURANCE REFUNDS	\$3,543.04
INTERMETRO INDUSTRIES CORP.	\$230.38
IRON IMAGES BY HOMER	\$90.00
JIM'S LOCKSMITHING	\$40.00
K & H CONSTRUCTION INC.	\$1,463.00
KENDALL HEALTHCARE PRODUCTS CO	\$112.00
LAB SAFETY SUPPLY	\$463.08
LMA NORTH AMERICA, INC	\$446.00
LOFTON LABEL, INC.	\$316.65
M. LEE SMITH PUBLISHERS LLC	\$277.00
MARCO BUSINESS PRODUCTS	\$150.00
MARCO FINANCING	\$408.08
MARCO FINANCING	\$3,256.43
MAYO CLINIC HEALTH MANAGEMENT	\$767.50
MEDIA MASTR CPI	\$294.76
MEDIA MASTR CPI	\$244.23
MEDIA MASTR CPI	\$176.84
MEDISAFE AMERICA LLC	\$75.95
MEDLINE INDUSTRIES, INC.	\$1,142.04
MEDLINE INDUSTRIES, INC.	\$1,188.77
MEDLINE INDUSTRIES, INC.	\$809.86

MIDWEST SURGICAL SERVICES - 0476	\$5,945.00
MINNESOTA HOSPITAL ASSOCIATION	\$743.00
MINNESOTA SHREDDING LLC.	\$81.00
MINNESOTA UC FUND	\$4,065.79
MOBILE INSTRUMENT SERV & REP.	\$93.84
MOBILE INSTRUMENT SERV & REP.	\$33.86
MORA MEDICAL ASSOCIATES, P.A.	\$40,239.58
MORA MUNICIPAL UTILITIES	\$15,470.38
NELLCOR PURITAN BENNETT, INC.	\$220.17
NELLCOR PURITAN BENNETT, INC.	\$217.83
NORLIGHT TELECOMMUNICATIONS	\$593.20
NORTH COAST MEDICAL, INC.	\$163.54
NORTH MEMORIAL EMS. EDUCATION	\$50.00
NORTHLAND BILLING	\$480.00
NORTHSTAR ACCESS	\$4,320.14
NORTHWOODS ANESTHESIA, INC.	\$4,400.00
OAK GALLERY & FRAME SHOP	\$1,050.56
OLYMPUS AMERICA FINANCIAL, INC.	\$5,517.41
OLYMPUS AMERICA, INC.	\$1,030.00
OLYMPUS AMERICA, INC.	\$211.11
OLYMPUS AMERICA, INC.	\$975.00
OLYMPUS AMERICA, INC.	\$1,760.00
OMNICELL, INC.	\$645.00
OPTP	\$263.15
OPTP	\$76.95
OPTP	\$122.60
OSLIN LUMBER CO.	\$329.91
OWENS & MINOR 66327205	\$250.55
OWENS & MINOR 66327205	\$3,138.76
OWENS & MINOR 66327205	\$6,348.10
OXOID, INC.	\$640.70
PAL HEALTH TECHNOLOGIES, INC.	\$240.00
PAL HEALTH TECHNOLOGIES, INC.	\$379.00
PAL HEALTH TECHNOLOGIES, INC.	\$540.00
PAL HEALTH TECHNOLOGIES, INC.	\$265.00
PARK NICOLLET HEALTHSOURCE	\$436.84
PATIENT REFUND	\$4,943.50
PDS	\$950.00
PDS	\$950.00
PDS	\$1,900.00
PINE CITY HEALTH AND FITNESS	\$800.00
PROCTOR & GAMBLE PHARMACEUTIC	\$2,673.17
Q WEST	\$97.61
QUALITY DISPOSAL SYSTEMS, INC.	\$598.70
QUEST DIAGNOSTICS INCORPORATED	\$2,768.00
RANDALL BOSTROM, M.D.	\$2,427.00
RESOURCE TRAINING & SOL/BLUE CROSS	\$127,297.00
RITA MEDICAL SYSTEMS, INC.	\$455.14
ROBERT LAKEBERG	\$165.00

RUHOF CORPORATION, THE	\$209.04
RURAL CELLULAR CORPORATION	\$174.63
RUSCH INC.	\$125.68
RYAN DEGERSTROM, LPT	\$480.00
SAMMONS PRESTON, INC.	\$162.97
SAMMONS PRESTON, INC.	\$691.18
SAMMONS PRESTON, INC.	\$117.58
SCHOEP CONSULTING, INC.	\$200.00
SETON IDENTIFICATION PRODUCTS	\$300.97
SHERIF ROUSHDY, MD	\$1,000.00
SISU MEDICAL SOLUTIONS LLC	\$45.00
SISU MEDICAL SYSTEMS	\$5,000.00
SISU MEDICAL SYSTEMS	\$11,421.00
SOURCEONE HEALTHCARE TECHNOLOGIES	\$4,368.06
SOURCEONE HEALTHCARE TECHNOLOGIES	\$91.57
SPACELABS, INC.	\$1,596.00
ST. JOHN COMPANIES	\$120.00
STANDARD REGISTER	\$223.20
STERIS CORPORATION	\$183.00
STRYKER SALES CORPORATION	\$896.12
STRYKER SALES CORPORATION	\$1,371.05
STRYKER SALES CORPORATION	\$614.44
STRYKER SALES CORPORATION	\$1,157.11
TERRY JOHNSON, M.D.	\$2,038.88
THE LAMAR COMPANIES	\$302.94
THREE RIVERS PATHOLOGY	\$752.00
TRI-ANIM HEALTH SERVICES	\$538.72
TRI-ANIM HEALTH SERVICES	\$134.36
UNITED PARCEL SERVICE	\$159.55
UNITED STATES SURGICAL	\$412.73
UNITED STATES SURGICAL	\$650.38
UNIVERSAL HOSPITAL SERVICES	\$3,992.96
US CABLE	\$322.25
US FOODSERVICE	\$1,913.81
US FOODSERVICE	\$1,853.26
US FOODSERVICE	\$1,960.98
US FOODSERVICE	\$1,324.01
VIKING COCA-COLA BOTTLING CO.	\$80.00
VIKING COCA-COLA BOTTLING CO.	\$120.00
W.L. GORE & ASSOCIATES, INC.	\$190.00
WAPITI MEDICAL GROUP-LAKELAND	\$1,020.00
WAPITI MEDICAL GROUP-LAKELAND	\$4,296.00
WILD THINGS CATERING SERVICE	\$51.79
WILD THINGS CATERING SERVICE	\$276.79
WOODS ANESTHESIA SERVICES, INC.	\$1,360.00
WOODS ANESTHESIA SERVICES, INC.	\$1,490.00
XYGENT, INC./QDC	\$3,600.00
ZACK PRODUCTS CORPORATION	\$158.16
TOTAL	<u>\$646,515.63</u>

Action #11 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 11 - 11/24/04

WHEREAS the HIPAA Steering Committee continues in the process of developing forms, procedures and policies in compliance with the requirements of the Health Insurance Portability and Accountability Act, and

WHEREAS the HIPAA Steering Committee has presented the board with a policy and a form with their recommendation for approval;

BE IT RESOLVED to approve the following:
Form HF #9, 11/24/04 "Notice of Privacy Practices"

Action #12 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to recess the meeting at 9:44pm to meet again at 8:00am on Friday, December 3, 2004 in the meeting room of the County Coordinator's Office for the purpose of interviewing Assessor candidates.

The Kanabec County Board of Commissioners met at 8:07am on Friday, December 3, 2004 pursuant to recess with the following Board Members present: Stan Cooper, Kathi Ellis, Jerry Nelson, Les Nielsen, and Dennis McNally.

The board continued with interviews for the position of County Assessor.

Action #13 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to adjourn at 11:14am to meet in regular session on Wednesday, December 8, 2004 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator