

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**November 4, 2015**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 4, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Delete developer request and Coordinator evaluation.

Action #2 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the October 28, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
East Central Energy	198.00
East Central Energy	269.94
Holiday Credit Office	8,920.58
MN Mutual Life Ins Co	27.90
Spire Credit Union	856.03
Verizon Wireless	601.63
Total	<u>10,874.08</u>

Action #4 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

## Revenue Fund

<u>VENDOR</u>	<u>AMOUNT</u>
Ace Hardware	333.53
Alkire, Alyce	742.33
American Solutions for Business	1,027.57
Bachman, Fran	63.83

Brenny, Laurell	634.90
Cellular Experts Mora-Verizon	32.05
Christianson, Craig	477.48
City of Quamba	8,181.03
CW Technology	65.00
CW Technology	516.20
Epiphany Communications	4,250.00
Fairview Diagnostic Lab	86.00
Faust, Patrick	472.72
FirstLight Health Systems	97.00
Fore, Hunter	75.00
Fresonke, Lew	180.00
Fritz, William	850.00
Garcia, Tim	270.00
Gearity, Riley	75.00
Hallen, Nicole	100.00
Harvey, Randiann	13.75
HelpSystems	325.00
Hoefert, Bob	1,106.98
Hohn's Auto Body	4,525.03
Holcomb, Lisa	79.35
Innovative Office Solutions	34.08
Isanti Co Court Services	125.00
Jones, Willis	577.20
Kanabec Co Hwy Dept	2,959.12
Kanabec Co Hwy Dept	126.38
Kanabec Co Hwy Dept	161.59
Kanabec Co Jail	60.00
Kanabec-Pine Community Health	21,225.80
Kanabec-Pine Community Health	1,305.40
Kanabec-Pine Community Health	15,938.97
Kennedy Jr, Kerry	623.75
Kramersmeier, Wallace	375.00
Landreville, Willard	457.95
Lerrssen, Jennifer	526.40
Manthie, Scott	1,074.94
Manthie, Wendy	565.39
Martin, Eric	90.00
Mehlhop, Ron	58.65
Milaca Chiropractic Clinic	75.00
Nelson, Ansel	558.75
Nelson, Wanda	300.60
Newhard, Jean	230.60

Northspan Group Inc	13.00
Northstar	79.19
Pieper, Helen	257.14
Radio Engineering Industries	441.78
Ringler, Jennie	12.08
Robb, Kylee	100.00
Roberts, Rodney	36.23
Rogers, Pearl	1,021.25
Sawatsky, Caleb	90.00
Schiller & Adam	251.50
SelectAccount	362.44
Summit Companies	199.25
Swanson, Jeremy	350.75
Swift	170.33
Turner, Virginia	47.15
VanDall, Camille	935.89
Visser, Maurice	438.95
Wiitala, David	775.55
Zamora, Ray	591.10
Total	<u>78,203.90</u>

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	229.55
Ameripride	429.66
Auto Value Mora	1,964.99
Bjorklund Companies, LLC	2,326.14
Boyer Trucks	106.72
Central Applicators, Inc	2,120.00
Compass Minerals	31,595.76
DKN Construction, LLC	10,981.18
Emergency Automotive Technologies	1,984.10
Force America Distributing, LLC	113.94
Gopher State One-Call	52.20
Grainger	26.16
Hardrives, Inc	161.28
Hardrives, Inc	178,533.16
ID Sign Solutions, LLC	73,167.57
J A Smith Companies	970.00
Kanabec Publications, Inc	167.70
Kanabec Rental	700.00

KTP Enterprises, Inc	173.00
Maney International, Inc	227.07
Mille Lacs Co Public Works	200.00
Northern States Supply	93.25
Nuss Truck & Equipment	2,285.42
Oxygen Service Company	355.50
Power Plan	10,638.57
Preferred Cleaning	1,100.00
Quality Disposal Systems, Inc.	147.11
Total	<u>320,850.03</u>

Health & Human Service Director Wendy Thompson met with the County Board to discuss matters concerning her department.

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

**Resolution #5 – 11/04/15**  
Nurse Hire Resolution

**WHEREAS**, Kanabec-Pine Community Health has an R.N./P.H.N. position open in Kanabec County, and

**WHEREAS**, a competent, experienced R.N. has applied for the position, and

**WHEREAS**, the Health and Human Services Director is recommending hiring said R.N. for the open position at a Level 11C.

**THEREFORE BE IT RESOLVED**, that the Kanabec County Board authorizes the Health and Human Services Director and Personnel Director to hire Mickey VanVleet for the open R.N./P.H.N. position at a Level 11C.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #6 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #6 – 11/04/15**  
Petition for County Ditch #1 Repair

**WHEREAS** Ronald Peterson, Jeff Gillespie, Robert Steffen, David Anderson, and Carol Dahlberg petitioned Kanabec County for a minor repair by property owner of County Ditch #1 along Branch No. 4 in Section 33 in Brunswick Township, and

**WHEREAS** the petition and the required deposit have been submitted in accordance with the Kanabec County Drainage System Management Policy, and

**THEREFORE BE IT RESOLVED** the Kanabec County Board of Commissioners hereby orders an engineering report for said petition, and

**BE IT FURTHER RESOLVED** the Kanabec County Board of Commissioners appoints as engineer, the Kanabec County Public Works Director.

*Action #7* – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #7 – 11/04/15**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,633.70
East Central Sanitation	\$1,339.17
Arthur Twp	\$400.00
Total	\$4,372.87

*Action #8* – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the purchase of tablets in 2016 for the County Commissioners at a cost not to exceed \$475 per tablet.

*Action #9* – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #9 – 11/04/15**

**WHEREAS**, Emergency Medical Services (EMS) personnel, public and private, volunteer and career, serve as the first line of emergency medical services care in the community; and

**WHEREAS**, an effective EMS response system must be built on knowledgeable and trained providers who have access to resources such as current training and up-to-date equipment; and

**WHEREAS**, the Institute of Medicine (IOM) in 2006 released a report The Future of Emergency Medical Care in the United States Health System that recommended the establishment of coordinated, regionalized, and accountable systems of emergency and trauma care throughout the country to assure effective EMS systems are in place; and

**WHEREAS**, for many years Minnesota has maintained a regional Emergency Medical Services support system that supports local EMS services; and

**WHEREAS**, the management of those regional programs has been delegated to local administration to assure Emergency Medical Services is maintained and advanced at the local level by providing core system infrastructure services; and

**WHEREAS**, resources provided through the regional Emergency Medical Services are functioning today with varying roles and responsibilities using dedicated state and local funding; and

**WHEREAS**, to maintain an effective local and regional EMS system it must be built on sound and dedicated funding that supports the regional and local EMS system infrastructure; and

**WHEREAS**, Regional EMS system funding grant resources have been declining as a result of lack of inflationary adjustments; and

**WHEREAS**, Regional EMS system Seatbelt Funding resources have been declining as a result of an increase in seatbelt compliance in the State; and

**WHEREAS**, the demands of support from local EMS provider to the Regional EMS system has not diminished but has increased;

**NOW THEREFORE BE IT RESOLVED** the Central Minnesota Emergency Medical Services Region Joint Powers Board calls upon the Minnesota State Legislature to make sufficient and stable funding of regional EMS services a high priority; and

That the State of Minnesota Legislature assures when raising funds for state activities that directly impact the need for EMS system interventions the Legislature dedicate a portion of the funding to support Regional EMS Services.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

**10:30am** - The Chairperson then called for public comment three times. Those that responded included:

Bill Rautsch	Comments on land swap
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**10:39am** - The Chairperson closed public comment.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #10 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #10 – 11/04/15**

**WHEREAS** there is a vacancy in the position of a Full Time Correctional Officer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full time Correctional Officer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.62 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #11 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #11 – 10/28/15**

**BE IT RESOLVED** to close at the meeting at 12:27 p.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis, McNally, and Kim Smith. Also present was County Coordinator & Personnel Director Patrick Christopherson.

Action #12 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:40 p.m.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 12:41 p.m. and to meet again in regular session on Wednesday, November 18, 2015 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk