

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

October 10, 2001

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 10, 2001 pursuant to adjournment with the following Board Members present: Dennis Schulz, Stan Cooper, Kathi Ellis, Dennis McNally and Dave Ulstrom.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the agenda as amended.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously at 9:04am to recess and reconvene immediately following the 9:05am Tobacco Sale Hearing.

9:05am – PUBLIC HEARING – Tobacco Sale Penalty Appeal

The Board Clerk read aloud the Public Notice:

<p>The Kanabec County Board of Commissioners will, pursuant to County Ordinance #19, hold a public hearing on the 10th day of October, 2001 at 9:05am in the county board room, Room 164, in the Kanabec County Courthouse, Mora, MN regarding an alleged sale of tobacco to a minor by a FleetGo employee.</p>
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The Chairperson convened the Public Hearing pursuant to Section 1200 of County Ordinance #19 and called for public comment. In attendance at the Public Hearing was FleetGo Manager Kay Berg. Berg offered testimony regarding the training of FleetGo employees and their policies.

Following discussion and further requests for public comment, Chairperson Stan Cooper closed the Public Hearing at 9:16am and noted that he would respond with his decision within 10 days.

9:17am - The Kanabec County Board of Commissioners reconvened pursuant to recess with the following Board Members present: Dennis Schulz, Stan Cooper, Kathi Ellis, Dennis McNally and Dave Ulstrom.

9:21am – Mora School District Superintendent Keith Lester met with the County Board to discuss matters concerning the operating levy of the District and other issues of mutual interest.

Dennis Schulz introduced the following resolution and its adoption:

Resolution 1 – 10/10/01

BE IT RESOLVED to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anderson, James	100.00
Carlson, J Martin & Peggy	128.00
Chamberlain Oil Co	812.32
City of Mora	1,578.25
City of Ogilvie	26.67
Clark, Mary	96.56
Core Psychological Services	600.00
East Central Electric Assn	522.01
Erbstoesser, Mark	100.00
Glammeier, Tim & Violet	2.00
Greater MN Credit Union	845.44
Hass, Frederick	435.00
Hinckley News	10.00
Holter, Douglas	100.00
Johnson, Dennis	20.00
Kanabec Publications	6.50
Knefelkamp, David	300.00
Mahlman, Danette	100.00
McNally, Jeanne	59.32
MN Mutal Life Ins	310.75
MN Mutal Life Ins	321.70
Mora Municipal Utilities	9,763.35
Mora Public Schools	56.87
Ogilvie Public Schools	56.88
Peoples Natural Gas	683.93
Rasmussen, Karen	47.59
RDO Financial Services Co	1,891.46
Refuge, The	489.30
Rodenborg, Dave	100.00
Roth, Ulrich	100.00
Secretary of State	10.00
Secretary of State	5.00
Tessneer Law Office	805.00
Tessneer Law Office	215.00
Treasurer, Kanabec County	49,664.00
Treasurer, Kanabec County	1,228.00
Treasurer, State of MN	95.00
Treasurer, State of MN	18,396.15
Treasurer, State of MN	3,765.63

Ulstrom, Shirley	89.66
US Link	3,272.37
US Link	2,963.75
Wahlstrom, Evangeline	6.00
TOTAL	<u>100,179.46</u>

Snake River Watershed

Carlson, Marty	2,012.67
ERA Laboratories	765.00
Kanabec County Hwy Dept	1,920.00
Kanabec Soil & Water District	114.69
Martin, Bob	1,540.00
Martin, Sam	192.65
Neuman, Jason	66.80
Rosengren, Stanley	1,743.30

The motion for the adoption of the foregoing Resolution was duly seconded by 0 and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis Schulz, Dave Ulstrom, Kathi Ellis, Stan Cooper

OPPOSED: None

ABSTAIN: Dennis McNally

whereupon the resolution was declared duly passed and adopted.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 2 – 10/10/01

BE IT RESOLVED to set the Employee Performance Bond at a blanket level of \$50,000 per employee, and

BE IT FURTHER RESOLVED to request a quote from the insurance trust at the \$75,000 per employee level.

10:15am – Family Service Agency Director Phil Peterson and VSO/EM Lowell Sedlacek met with the County Board to discuss matters concerning Veteran Transportation and Family Service Agency issues.

10:45am – Chief Deputy Sheriff Steve Schulz and Jail Administrator Joanne Nelson met with the County Board to discuss the dispatcher’s radio.

It was moved by Dave Ulstrom, seconded by Dennis McNally, and carried unanimously to accept the base radio bid from Granite Electronics at a cost of \$39,488.07.

11:10am – Family Service Agency Director Phil Peterson returned to the meeting.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to authorize overnight training stays for a Family Service Agency employee for two nights in Duluth at \$79.00 per night.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to authorize overnight training stays for an Assistant County Attorney for two nights in Duluth at \$59.00 per night.

11:25am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department and Water Plan.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve payment of the following claims on Water Plan Funds:

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|---|------------|
| 1. Midwest Analytical Services, New Baby Well Test | \$ 74.00 |
| 2. Kanabec Soil & Water District, Water Quality Education | \$2,516.82 |

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve payment of a claim of \$5,688.07 on SCORE Funds to Onyx Environmental Services for hazardous waste removal.

11:40am – Lead Environmental Services Technician Teresa Bearce met with the County Board to present the recommendations of the Planning Commission for updates to County Ordinance #5. Changes were discussed and deferred to the next board meeting for further consideration.

12:35pm – Information Systems Director Jessie Isham met with the County Board to discuss matters concerning her department and the temporary board order regarding Internet and email use. No change in the temporary order was made at this time.

1:13pm – Consultant George Gmach met with the County Board to update them on progress of updating the county classification system.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to set the education requirement for the Public Health Director at a Masters Degree Level.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve the September 26, 2001 minutes of the Kanabec County Board of Commissioners as corrected: clarify the type of study in the gaps analysis approval resolution.

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve an agreement titled “Agreement Relating to Paying Agency, Registrar and Transfer

Agency”: an agreement relating to the disbursement of payments and bond transactions for the hospital clinic construction bond.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund	
VENDOR	AMOUNT
Ace Hardware	106.96
Airgas North Central	69.51
Aitkin Medical	22.31
Aitkin Medical	46.30
Allina Medical Center	233.00
American Institutional Supply	183.44
AmeriPride	144.38
AmeriPride	202.75
AmeriPride	65.60
Amoco Oil Co	107.48
Anderson, Karen	146.97
Anderson, Roberta	62.10
Apex	41.77
Arbo, Marvin	64.52
Armstrong, Becci	20.70
Armstrong, Becci	62.10
Arrowhead Region Emergency Mgmt Assn	50.00
Arrowwood Radisson	771.01
ASFMRA	90.00
Ashworth Audio & Electronics	48.73
Ashworth Audio & Electronics	8.19
Association of MN Counties	100.00
Automation Supply Co	35.52
Automation Supply Co	115.88
Barno, Christine	111.09
Barno, Christine	479.63
Bear Graphics	278.64
Biever, Laurie	19.67
Biever, Laurie	90.05
Biever, Laurie	3.45
Blaisdell, Ernie	116.00
Blegen, Lu Ann	94.53
Briggs	377.88
Budget Lighting	196.25
Budget Lighting	206.70
Budget Lighting	41.40
Burmeister, Laura	70.04
Burmeister, Laura	132.83

Cellular One	65.11
Coborn's Inc	131.21
Coborn's Inc	471.50
Coborns Pharmacy	14.90
Coborns Pharmacy	3,396.07
Continental Safety Equipment	43.99
Cooper, Denise	169.05
Cooper, Stan	13.80
Court Administrator	20.00
CPS	439.16
Creative Forms & Concepts	521.48
Crow, Sandra	62.10
Curt's Dairy	273.00
Cy's Uniform	39.90
Dandelion	11.25
DeJong, Harriet	37.95
DeJong, Harriet	70.73
DeJong, Harriet	5.18
Dept of Natural Resources	40.00
Don's Auto's & Towing	58.58
Dresser, Sam	47.78
Ecowater Systems	81.68
Election Systems & Software	26,740.51
Elfstrum, Brenda	101.43
Elfstrum, Brenda	63.48
Elfstrum, Brenda	4.14
Ellis, Kathi	303.62
Employers Association	2,625.00
Federal Express	14.96
Federated Coops	20.25
Federated Coops	16.16
Federated Coops	94.75
Federated Coops	139.46
Federated Coops	186.52
Fredrickson, Earl	51.95
Friday, Jennifer	114.20
Gabrielson, Pat	200.10
Gabrielson, Pat	18.98
Gall's Inc	19.97
Geo-Comm Corp	250.00
Glen's Tire	646.44
Granite Electronics	503.07
Greater MN Credit Union	71.50
Gustafson, Bev	1,208.33
Henderson, Paul	16.25
Hohn's Auto Body	56.17
Holiday Credit Office	829.83

Holmen, Jeff	99.32
Horizon Towing	85.20
Ikon	222.57
Ikon	190.42
Johnson, Dawn	106.61
Johnson, Dawn	13.11
Kaliszewski, Sharon	75.21
Kaliszewski, Sharon	126.96
Kaliszewski, Sharon	10.70
Kanabec County Nursing Services	635.60
Kanabec County Nursing Services	171.84
Kanabec Hospital	413.50
Kanabec Hospital	6,800.00
Kanabec Hospital	160.75
Kanabec Publications	20.00
Kanabec Publications	84.12
Kanabec Publications	101.18
Kanabec Publications	37.50
Kanabec Publications	15.60
Kanabec Publications	457.95
Kanabec Publications	22.75
Kanabec Publications	492.38
Kanabec Soil & Water	3.00
Keepers, Inc	769.59
Keepers, Inc	1,054.63
Kientop, Sheila	73.38
Kleven, Bud	15.52
Knudson, Larry	102.08
Kondratowicz, Sue	216.93
Krueger, Louisa	57.96
Krueger, Louisa	148.35
Krueger, Louisa	55.89
Krueger, Louisa	16.91
Krueger, Louisa	12.08
Laska, Millie	673.91
Lindahl, Ronda	89.70
Lindahl, Ronda	54.51
Lindahl, Ronda	2.76
Loffler Business Systems	20,062.40
MAAO	450.00
MAAO	260.00
Magaard, Deb	123.51
Magaard, Deb	5.52
Marco	288.87
Marco	22.95
Market Place Foods	39.15
Martin, Bill	21.49

Matthew Bender	107.80
Mattson Electric	110.00
Maul, Barbara	47.27
Maul, Barbara	44.85
MCCC	1,579.00
McClellan, Tom	93.80
McCormick & Skillicorn	469.00
McIllhargey, Lucille	77.37
McIllhargey, Steve	212.96
MidWave Corp	9,100.00
Miller, Laurie	139.38
Miller, Laurie	46.95
MinnCom	164.73
Minnesota CLE	140.75
Minnesota Monitoring	462.00
Minnesota Sheriff's Assoc	62.58
Minnesota State Law Library	150.00
MN Assn of CVSO	120.00
MN Dept of Admin	300.00
MN State Auditor	13,396.00
Mora Schools	100.50
Mora Schools	1,000.00
Mora Schools	625.00
Mora Schools	1,500.00
Morgan, Lou Ann	45.75
Moulton, Hope	107.30
Moulton, Hope	63.87
Mr Coffee, Consumer Affairs	12.18
Mr D's Amoco	1,136.00
Munstersteiger, Arylis	93.80
National Bushing & Parts	279.11
Nelson, Shirley	148.01
Nelson, Shirley	143.23
Nelson's Market	20.30
Norby's Cleaning Co	2,125.00
Northland Communications	1,348.69
Oak Gallery	2.00
Office Depot	178.38
Office Depot	16.76
Office Depot	53.91
Office Depot	93.92
Office Max	30.00
Office Max	315.00
Office Max	48.98
Office Max	48.98
Ogilvie Schools	1,000.00
Ogilvie Schools	625.00

O'Reilly, Molly	24.15
O'Reilly, Molly	3.45
Oslin Lumber	8.52
Pamida	283.25
Pamida	6.70
Pamida	55.19
Peoples National Bank	37.90
Performance Office Papers	1,299.36
Peterson, Alan	76.59
Peterson, Walter	103.85
Pete's Auto Supply	42.17
Pete's Auto Supply	54.69
Pfiffner, Betty	537.17
Pfiffner, Betty	13.80
Photo Express Plus	9.68
Photo Express Plus	11.10
Pottratz, Patricia	62.79
Pottratz, Patricia	110.75
Quality Disposal	318.94
Quill Corp	170.26
Raiche, Nancy	52.44
Raiche, Nancy	30.36
Reliable Office Supplies	278.00
Reliance Telephone	75.87
Ringler, Jennie	78.32
Ringler, Jennie	60.03
RS Eden	78.75
Rural Cellular Corp	220.25
Rural Cellular Corp	109.32
Rural Cellular Corp	37.16
Rural Cellular Corp	21.24
S&T Office Products	210.93
S&T Office Products	16.64
S&T Office Products	293.78
S&T Office Products	7.35
S&T Office Products	100.00
S&T Office Products	333.12
S&T Office Products	72.00
S&T Office Products	16.84
S&T Office Products	51.59
S&T Office Products	82.10
S&T Office Products	70.35
S&T Office Products	6.24
S&T Office Products	16.74

S&T Office Products	35.50
Salmela, Terry	171.12
Salmela, Terry	6.80
Salmonson, Virgil	39.33
Samaritan Tire Co	47.04
Sandberg, Bev	103.50
Sandberg, Bev	38.64
Schafer, Karen	166.84
Schroeder, Janelle	76.25
Schroeder, Janelle	13.11
Schroeder, Janelle	10.70
Scofield, Rebecca	37.61
Scofield, Rebecca	138.35
Scofield, Rebecca	6.56
Secure Benefits Systems Corp	10.00
Sedlacek, Lowell	75.20
Sedlacek, Lowell	82.11
Sheriff, Benton County	3,656.58
Sheriff, Hennepin County	29.00
Sheriff, Isanti County	5,880.00
Sheriff, Mille Lacs County	10,437.93
Sheriff, Otter Tail County	55.00
Sheriff, Stearns County	30.00
Simplex Time Recorder	618.77
Sjodin, Roberta	120.75
Sjodin, Roberta	8.63
Snake River Watershed	22,275.00
Stericycle	53.00
Stolp, Dawn	102.47
Stolp, Dawn	11.73
Stringer Business Systems	85.79
Stringer Business Systems	171.26
Swanson, Kelly	63.59
Swanson, Lori	6.90
Swanson, Lori	39.68
Swanson, Lori	59.34
Swanson, Lori	31.05
Thompson, Wendy	231.15
Thunstrom, Ruth	119.03
Thunstrom, Ruth	23.61
Timm, Rena	24.50
Timm, Rena	75.21
Timm, Rena	3.80
Town & Country Oil	445.61
Treasurer, Sherburne County	7,858.52
Treasurer, State of MN	60.00
Tri-State Fire Protection	495.00

True Value Hardware	266.24
True, Cindy	90.39
True, Cindy	282.56
True, Cindy	27.60
Ulstrom, David	41.40
Uniforms Unlimited	360.15
University of MN	1,379.65
Unversity of WI	59.85
Vaughan, Geneve	191.48
Villa Health Care Center	3,666.06
Vogel, Darla	15.87
Vogel, Darla	32.78
Voight, Jackie	57.96
Voight, Jackie	39.33
Voight, Jackie	52.44
Waschenbecker, Diana	12.42
Watson Co	349.30
Watson Co	565.16
Wells Fargo Bank	16,613.90
West Group	1,257.56
Wint, Mary	195.62
Ziebarth Foster Care	2,959.20
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	206,528.07
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Road & Bridge Fund

Vendor	Expense
Ace Hardware	217.54
AmeriPride	388.00
Bergman Companies, Inc	13,526.50
Boyer Ford Trucks	304.70
CCP Industries	193.40
Catgo	97.01
Cemstone	9,901.81
Commissioners of Transportation	154.34
Earl's Welding	72.93
Fairview Northland Regional Hospital	60.00
Federated Co-ops	55.68
Glen's Tire	10.84
Gopher State One-Call	1.60
Hall Drug Company	7.76
IMC Salt Inc	7,409.30
Jim's Machine & Welding	120.00
Kanabec Publications	188.50
Mattson Electric, LLC	84.26

National Bushing & Parts Co	1,022.34
North Country Welding	49.53
Northern States Supply, Inc	87.17
Oslin Lumber	223.66
Pete's Auto Supply	827.37
Quality Disposal Systems, Inc	97.88
RDO Financial Services, Co*	1,176.65
Richards, Lila, The Cleaning Agent	639.80
Rochester Tractor & Equipment Inc	18,485.94
S&T Office Products	225.00
Sanitary Systems	85.20
Straight Line Machine	50.00
Vista Optical-Safety Division	170.52
Wheeler Lumber LLC	776.94
Zep Manufacturing Co	247.42
Total	<u>56,959.59</u>

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve payment of a claim of \$450.00 to Knife Lake Concrete on the Building Fund for work done on the East Courthouse Parking Lot.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve a Juvenile Detention Services Subsidy Program Grant Agreement between Kanabec County and the State Department of Corrections.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve and authorize the signing of a "Waiver, Release of Claims and Replacement Agreement" regarding the replacement of sprinkler heads in the courthouse.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to adjourn at 2:58pm and to meet in regular session on Wednesday, October 17, 2001 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
County Coordinator