

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**October 11, 2006**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 11, 2006 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Dennis McNally, Jerry Nelson, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the agenda as presented.

Action #2 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the September 27, 2006 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

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## *Resolution 3a – 10/11/06*

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following August, 2006 claims on SCORE Funds:

Quality Disposal	\$3,400.00
Knife Lake Sanitation	\$1,000.00
Kerry Stamper	\$25.00
Mary Ann Knapp	\$25.00
East Central Solid Waste	\$39.20
Arthur Township	\$400.00
TOTAL	\$4,889.20

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*Resolution 3b – 10/11/06*

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoice and verification in the Knife Lake Improvement District Board minutes of September 14, 2006, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover this claim;

**BE IT RESOLVED** to pay the following claims: ERA Laboratories at \$122.00.

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*Resolution 3c – 10/11/06*

**WHEREAS** the board has been presented with a claim to be drawn on Water Plan Funds, and

**WHEREAS** the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

**BE IT RESOLVED** to approve payment of claims totaling \$11,368.00 as follows:

ERA Laboratories	\$	61.00
ERA Laboratories	\$	61.00
Snake River Watershed	\$	1,000.00
EG Rud & Sons		\$10,246.00

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**9:05am** - Environmental Services Director Teresa Bearce met with the County Board to discuss a proposed Adult Use Ordinance.

Action #4 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

*Resolution 4 – 10/11/06*

**WHEREAS** the Environmental Services Director has prepared an Adult Use Ordinance as requested by the Kanabec County Board of Commissioners, and

**WHEREAS** the ordinance has been reviewed by an attorney for proper language,  
and

**WHEREAS** the attorney's recommendations have been incorporated into the ordinance language;

**BE IT RESOLVED** to designate this as "2<sup>nd</sup> Draft" of Adult Use Ordinance and refer it to the Planning Commission for review and comment.

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Action #5 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Amundson, Pauline	2,026.00
Angstman, John	100.00
Assurant Employee Benefits	1,035.28
Brown Law Office	2,788.00
East Central Energy	48.99
Federated Coop	17,639.10
Five County Mental Health	996.25
GMCU	311.03
Green Tree Service	86.71
Holiday Credit Office	6,813.03
Humana Dental	2,502.26
Kanabec Co A/T	10,800.00
Kanabec Co Auditor	540.00
Kanabec Co Auditor	4,500.00
Kanabec Co Treasurer	72,565.00
MN Dept of Finance	6,524.50
MN Energy Resources	1,110.06
MN Mutual Life Ins	317.00
Mora Municipal Utilities	10,947.57
Ol' Heritage Contracting	7,650.00
Soderstrom Septic	10,190.00
Spear & Swanson Law Office	174.75
TDS Metrocom	528.47
Thompson, Wendy	50.00
Udstuen, Gary	100.00
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	160,344.00
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**Snake River Watershed**

Dilks, Bill	152.28
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ERA Laboratories	122.00
Office Depot	143.76
Spee-Dee Delivery	45.81
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	463.85
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Action #6 - It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve payment of the following claims on the funds indicated:

#### Revenue Fund

A&A Enterprises	116.77
Ace Hardware	12.40
Ace Hardware	63.16
Aitkin Medical	1,014.44
Alcanter, Lori	286.14
Allina Medical Clinic	154.00
Amerian Solutions for Business	595.66
AmeriPride	55.12
AmeriPride	325.19
Anderson, Karen	153.08
Andres, Christine	163.77
Andres, Christine	13.40
Armor Holdings Forensics	107.50
Armstrong, Becci	34.71
Ashworth Audio	2.12
Audubon Center	560.00
Auto Value	13.24
Auto Value	651.97
Barlow, Walt	42.56
Bearce, Teresa	87.92
Bernhardt, Maria	106.80
Biever, Laurie	181.56
BLI	77.55
Bob Barker	309.12
Briggs	451.75
Bureau of Criminal Apprehension	40.00
Burski, Kathy	330.21
Business Ware	4,750.00
Business Ware	190.64
CADCA	400.00
Cardinal Health	28.22
Cassman, Deb	307.50
CDW	85.00
CDW	165.08

CDW	189.57
CDW	9,036.54
CDW	524.21
CDW	13,707.97
CDW	29.82
Coborns	103.72
Coborns	297.89
Coborns Long Term Care Pharmacy	271.30
Coborns Pharmacy	522.85
Coborns Pharmacy	15.02
Consolidated Telephone	5.06
Cooper, Denise	9.58
Cooper, Denise	31.41
CPS	151.97
D&T Venture	400.00
Dandelion Floral	31.53
Dept of Public Safety	270.00
Don's Towing	218.33
Don's Towing	79.88
East Central Exterminating	95.85
East Central Regional Juvenile Center	2,340.00
East Central Solid Waste	16.00
EBSC	760.50
ECM Publishers	132.00
Ecowater Systems	63.45
EG Rud & Sons	9,012.50
Elfstrum, Brenda	279.47
Ennis, Patty	50.45
Erbstoesser, Arnie	261.68
ETR Assoc	23.00
Florida Micro	1,250.22
Florida Micro	80.08
Frank Madden & Assoc	144.20
Fressonke, Lew	157.50
Friday, Jenny	101.91
Garcia, Timothy	157.50
Gary's Cleaning	1,518.15
GeoComm	350.00
Gillette Children's Specialty Healthcare	75.00
Glen's Tire	910.33
Grainger	89.33
Granite Electronics	172.10
Grant, Donald	605.03

Gunderson Motors	1,376.55
Gustafson, Bev	167.87
Hannu, JoAnn	244.75
Harff, Shirley	258.42
Hohn's Auto Body	2,378.59
Holiday	8.19
Horizon Towing	106.50
Howard, Carey	220.28
Indianhead Specialty	48.87
Indianhead Specialty	20.30
Information Systems Corp	692.25
Intab, Inc	25.59
Isanti Co Public Health	175.23
Ivans	31.16
Johnson, Jeanette	281.24
Johnsons Hardware	52.74
Johnsons Hardware	97.65
Jones, Clare	34.71
Jones, Clare	25.00
Kanabec Co 4-H Clean Up Day	3,379.39
Kanabec Co Hwy Dept	137.25
Kanabec Co Hwy Dept	337.73
Kanabec Co Nursing Service	4,866.06
Kanabec Co Nursing Service	417.00
Kanabec Hospital	1,045.00
Kanabec Hospital	32.00
Kanabec Hospital	3,892.10
Kanabec Hospital	33.00
Kanabec Hospital	4,934.91
Kanabec Hospital	729.56
Kanabec Publications	49.40
Kanabec Publications	182.15
Kanabec Publications	104.80
Kanabec Publications	554.24
Kanabec Publications	13.90
Kanabec Publications	55.60
Kanabec Publications	58.35
Keefe Supply	806.90
Keepers	2,233.70
Klein McCarthy	8,030.14
Knudson, Larry	50.23
Knutson, James, DDS	458.00
Laska, Millie	710.97

Lenny's Service	287.65
Lloyd Otte Dairy Delivery	283.50
Luecken, Sharon	159.76
Maack, Heather	8.01
Magaard, Deb	138.85
Marco	770.00
Marco	97.01
Marco	105.32
Mariposa Publishing	153.36
Martin, Bill	14.90
MCCC	370.95
MCCC	4,109.07
Metro Sales	2,149.28
Mille Lacs Co Jail	25,350.00
MN County Attorneys Assoc	40.00
MN Monitoring Inc	434.00
MN Monitoring Inc	112.00
MN Office of Enterprises Technology	63.18
MN State Colleges & University	475.62
Mohn, Carol	424.11
Moore Medical	135.86
Mora Bakery	33.60
Mora Schools	8,444.00
Mora Schools	105.70
Morrell, Joy	312.85
Morris, Jenny	129.92
Morris, Jenny	88.93
Mr. D's Amoco	100.00
Nash, Kelly	3.17
National Assoc of Counites	400.00
Nelsons	48.41
Newark InOne	27.54
Noodle Soup	56.00
Northland Chemical Corp	198.55
Northland Chemical Corp	374.23
Northland Fire Protection	1,011.00
Oak Gallery	8.28
Oak Gallery	67.94
Oak Gallery	9.13
Oak Gallery	11.76
O'Brien, Pat	46.57
Office Depot	1,203.88
Office Depot	32.56

Office Depot	613.23
Office Depot	97.44
Office Depot	65.14
Office Depot	171.93
Office Depot	36.23
Office Depot	93.95
Office Depot	148.30
Office of Enterprise Technology	258.00
Ogilvie Schools	7,706.67
O'Reilly, Molly	315.95
Oriental Trading Co	192.00
Osterdyk, Sue	157.53
Owens Auto Parts	87.22
Pamida	72.31
Pamida	6.38
PD's Embroidery	65.00
PD's Embroidery	7.50
Pederson, Jerold	4.45
People Powered Sports	39.00
Peterson, Ron	79.71
Peterson, Walter	165.54
Printing Services	89.15
Quality Disposal	477.57
Raiche, Nancy	201.59
Ratwik, Roszak, & Maloney, PA	4,894.75
Reed, Terrie	231.85
Reliable Office Supplies	95.12
Reliance Telephone Systems	1,300.00
Richards, Lila	255.60
Richter Technology Supply	148.41
Ringler, Jennie	441.89
RS Eden	154.82
S&T	78.92
Sandberg, Bev	124.60
Sandstone Distributing	52.94
Schmidt, Barb	135.97
Schroeder, Janelle	165.99
Scofield, Becca	133.51
Sedlacek, Lowell	10.22
Sedlacek, Lowell	89.74
Sheldon, Nicole	28.69
Sheriff, Isanti Co	1,595.00
Sheriffs Youth Programs	1,084.51

Sjodin, Roberta	304.38
Skramstad, Linda	238.08
Soderstrom, Mary	37.22
Stemig, Michelle	277.76
Stericycle	131.68
Swanson, Lori	12.91
Swenson, Debra	257.90
The Nat'l Center on Addiction	6,000.00
Thompson, Wendy	243.42
T-Mobile	129.55
Tower 2000	798.36
Transcor America	1,560.46
Tvedt, Joell	219.66
U of MN	455.00
U of MN	150.00
U of MN	48.05
U of MN Extension	178.00
US Bank	78,535.00
US Records	730.73
Voge, Dale	46.57
Voight, Jackie	99.44
Voight, Jackie	144.18
Watson Co	442.78
Watson Co	543.43
Watson Co	863.65
Weber, Dan	129.50
West Payment Center	287.22
Wild Things Catering	189.57
Wint, Mary	43.48
Youth Leadership Institute	1,500.00
Zamora, Raymond	289.01
Total	<u>261,235.51</u>

### Road & Bridge Fund

Ace Hardware	293.74
Ameripride	624.03
ARM of MN	450.00
Aspen Equipment Co.	318.43
Auto Glass Center, Inc.	485.66
Auto Value Mora	849.36
Catco	145.56
Central McGowan, Inc.	80.74

Commissioner of Transportation MS 215	575.67
Commissioner of Transportation MS 650	800.00
Contech Construction Products	7,975.79
Earl F. Andersen, Inc.	84.95
Federated Co-ops Inc.	30.78
Gladen Construction, Inc.	9,885.30
Glen's Tire	49.93
Gopher State One-Call	21.75
Hass Construction	1,220.80
Johnsons Hardware & Rental	117.14
Kanabec County Vehicle Account	42.36
Kanabec Publications	34.00
Kingsway Construction, Inc.	34,114.95
National Highway Institute	1,400.00
Northland Fire Protection	425.00
Office Depot	19.53
Owens Auto Parts	646.50
Oxygen Service Company	99.49
Post Master	150.00
Power Plan	2,149.66
Quality Disposal Systems, Inc.	126.88
Richards, Lila, The Cleaning Agent	809.40
S & T Office Products	75.66
Sundown Paving & Excavating LLP	5,833.00
United Rentals Highway Technologies, Inc.	36.10
Vista Safety Program	280.14
Zep Manufacturing Company	469.52
Ziegler Inc.	247.18
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Total:	70,969.00

**9:30am** - Assistant County Engineer Dave Blum met with the County Board to discuss matters concerning the Highway Department.

Action #7 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to authorize the Highway Department to replace a unit heater in the motor grader storage area at a cost of \$1,798.30 plus tax.

Action #8 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution 8 – 10/11/06***

**WHEREAS** the board has considered the establishment of a “**Solid Waste Disposal Within Minnesota**” Ordinance intended to provide for specific locations for mixed solid waste disposal within the State of Minnesota for waste collected within Kanabec County;

**BE IT RESOLVED** to hold a Public Hearing at 7:00pm on Wednesday, November 22, 2006 at a regular board meeting of the Kanabec County Board of Commissioners for the purpose of receiving public input on a proposed Solid Waste Disposal Within Minnesota Ordinance.

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*Action #9* - It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### *Resolution 9 – 10/11/06*

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Permit for the Ann Lake Sportsman’s Club for gambling events to be held at Pink Diamond Lounge, 1434 Ann Lake Dr, Ogilvie, MN 56358 as follows:

- January 27, 2007 – Raffle tickets
- April 1, 2007 – Bingo & meat raffle
- July 1, 2007 – Meat raffle
- September 30, 2007 – Ticket and meat raffle
- November 18, 2007 – Bingo & meat raffle

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**10:00am** - The board took a ten minute break.

The Kanabec County **Public Health Board** met at **10:10am** on Wednesday, October 11, 2006 pursuant to recess with the following Board Members present: Kathi Ellis, Les Nielsen, Stan Cooper, Dennis McNally and Jerry Nelson. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH10 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the Public Health Board Agenda with the addition of staffing.

Action #PH11 - It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to refer the new position of Case Aide - Care Coordination to the pay plan consultant for review.

Action #PH12 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution PH12 – 10/11/06***  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Home Health Aide, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the reappointment of former employee Barb Maul to refill the vacant position at Step C, Range 5 of the pay plan which is \$13.47 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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Action #PH13 - Jerry Nelson introduced the following resolution and moved its adoption:

***Resolution PH13 – 10/11/06***

**WHEREAS** the Public Health agency has requested Kanabec County townships to participate in a Pandemic Flu Exercise on November 8<sup>th</sup>, and

**WHEREAS** as a part of this exercise Public Health is testing their capacity to vaccinate essential personnel, and

**WHEREAS** the Public Health agency wishes to provide seasonal flu vaccine to county employees to mitigate work absences;

**BE IT RESOLVED** to authorize the Public Health agency to offer free seasonal flu vaccine shots to employees who participate in the Pandemic Flu Exercise on November 8<sup>th</sup>,

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis

**OPPOSED:** Dennis McNally, Stan Cooper

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Action #PH14 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

*Resolution PH14 – 10/11/06*

**WHEREAS** a Request for Proposal to Conduct and Document a Feasibility Study for a Kanabec County Area Community Center was authorized and released by the Community Center Planning Group and the Kanabec County Board of Commissioners, and

**WHEREAS** there was one response to the RFP: Ballard King and Associates at \$40,000.00, and

**WHEREAS** the Market Assessment portion of the of the proposal would be \$14,500.00, and

**WHEREAS** there are existing funds dedicated to this purpose to cover the Market Assessment portion of the of the proposal;

**BE IT RESOLVED** to authorize proceeding with the Market Assessment portion of the of a Feasibility Study for a Kanabec County Area Community Center.

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Action #PH15 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

*Resolution #PH15 - 10/11/06*

**WHEREAS** the Public Health Service Director has recommended for approval a Purchase of Service Contract for Waivered Services;

**BE IT RESOLVED** to approve a Contract for In-House Adult Foster Care for waived service for the time period September 1, 2006 through June 30, 2007 between the Kanabec County Public Health and Jane Ziebarth, Mora, MN 55051.

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*Action #PH16* - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the Kanabec/Pine Community Health Service Budget for 2007 as follows:

<b>RECEIPTS</b>	<b>Budget</b>
LOCAL PUBLIC HEALTH GRANT- LPHG	206,991
WIC	146,000
MCH	60,238
BIOTERRORISM GRANT/Avian Flu	77,740
TANF Home Visiting	35,024
CTC OUTREACH Contract	126,525
MN ENABL GRANT	31,000
Refugee Health	0
Follow-Along Program	0
<b>Total of all receipts</b>	<b>683,518</b>

<b>EXPENSES</b>	<b>Budget</b>
<b>LPHG</b>	
KANABEC	67,179
PINE	114,386
CHS ADMIN	25,426
<b>WIC</b>	
KANABEC	66,000
PINE	80,000
<b>MCH</b>	
KANABEC	22,890
PINE	37,348
<b>BIOTERRORISM GRANT/Avian Flu</b>	
KANABEC	32,018
PINE	45,722
<b>TANF Home Visiting</b>	
KANABEC	11,208
PINE	23,816
<b>CTC Outreach Contract</b>	
KANABEC	48,250
PINE	78,275
<b>MN ENABL Grant</b>	
KANABEC	31,000
<b>Refugee Health-Pine County</b>	0
	Kanabec County Total 278,545
	Pine County Total 379,547

**Administration Expenses**

CHS ADMINISTRATOR	9,000
TRVL & EXP	500
CO. NSG DIR.	3,000
BOARD OF HEALTH	960
TRVL & EXP	750
ADV. COMMITTEE	960
TRVL & EXP	650
MED. CONSULTANT	100
POSTAGE/SUPPLIES/ROOM	150
ADVERTISING	183
OFFICE RENT	1,700
LPHA DUES	0
KANABEC CO. AUDITOR	1,200
AUDIT	5,000
PERA	585
FICA	688
Administration Total	25,426

**Total of all expenses 683,518**

Action #PH17 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution PH17 – 10/11/06***  
**ORDER OF THE BOARD**

**WHEREAS** the Director of the Kanabec/Pine Community Health Service is appointed on an annual basis, and

**WHEREAS** Kanabec County Public Health Service Director Wendy Thompson has faithfully performed this duty in the past and is available and willing to fill this position in 2007;

**BE IT RESOLVED** to appoint Public Health Service Director Wendy Thompson as Kanabec/Pine Community Health Service Director for the calendar year 2007 at a rate of pay of \$9,000 per year which is in addition to wages paid as Public Health Service Director.

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Action #PH18 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to adjourn the Public Health Board at 11:07am to meet again in regular session on Wednesday, October 18, 2006 at 10:05am.

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**11:08am** - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Concerns about gravel pits
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**11:13am** - The Chairperson closed public comment.

Action #19 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### ***Resolution 19 – 10/11/06***

**BE IT RESOLVED** to close at the meeting at 11:14am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis and Stan Cooper. Also present was County Coordinator Alan B. Peterson.

Action #20 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to reopen the meeting at 11:37am.

**11:40am** - Chief Deputy Sheriff Robert Jensen and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff's Office.

Action #21 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### ***Resolution 21 – 10/11/06***

**WHEREAS** quotes for computers were received as follows:

Florida Micro	\$636.97
GHA Technology	\$642.00
CDW	\$686.43

**BE IT RESOLVED** to approve the recommendation of the Chief Deputy Sheriff and accept the low quote of \$636.97 from Florida Micro.

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**11:50am** - Mike Fetzek with Comfort Township met with the County Board to discuss matters concerning the Mora to Pine County rail bed. The information was deferred for action by the Rail Authority.

Action #22 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to adjourn at 12:09pm to meet in regular session on Wednesday, October 18, 2006 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Alan B. Peterson, Kanabec County Coordinator