

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

October 14, 2015

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 14, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: add 65 Coalition, South Country Health Alliance, and DNR update.

Action #2 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the September 23, 2015 minutes of the Kanabec County Board of Commissioners as corrected: add “after report from Sheriff and follow up” on beach discussion.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	457.08
Black, Jeremy	100.00
Carda, Jeff	9,900.00
Centerpoint Energy	68.00
Century Link	101.29
City of Milaca	35.34
Cooper, Denise	75.00
Dept of Human Services	750.00
East Central Energy	226.00
East Central Energy	250.75
Feaster, Cameron	254.45
Ford Twp	45.45
Gregg Arndt Septic	11,000.00
Haybrook Twp	19.61
Holiday Credit Office	9,075.08
Isle Public Schools	39.22
Kanabec Co Aud/Treas	503.00
Kanabec Co Auditor HRA	48,822.00

Knife Lake Twp	258.42
Midwest Clinical Psychologist	750.00
MN Dept of Finance	5,430.00
MN Dept of Finance	13.50
MN Dept of Health	1,842.00
MN Energy Resources Corp	51.16
MN Mutual Life Ins	63.85
Mora Municipal Utilities	20,186.68
Mora Municipal Utilities	1,012.53
Mora Public Schools	607.75
Nelson, Bernie	100.00
Network Billing Systems	212.92
Office of Enterprise Technology	1,300.00
Ogilvie Public Schools	914.16
Peters, Karyn	100.00
Resource Training & Solutions	4,573.58
Spire Credit Union	786.52
Spire Credit Union	3,257.47
Verizon Wireless	708.24
Verizon Wireless	<u>280.12</u>
Total	124,171.17

Action #4 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	466.93
Ace Hardware	34.98
Ace Hardware	42.76
Advanced Correctional Healthcare	16,381.21
Akkerman-Ingebrand Funeral Home	350.00
Alkire, Alyce	1,053.98
Ambrose, Laura	60.41
Anderson, Tim	40.18
A'viands, LLC	19,291.38
Bachman, Fran	39.68
Bernicks	105.60
Billings Service Inc	19.00
Bond Trust Services Corp	11,191.25
Breezy Point Conference Center	241.54

Brenny, Laurell	886.75
Bureau of Crim Apprehension	120.00
BWSR Academy	123.00
CDWG	408.80
Cellular Experts Aitkin-Verizon	619.70
Cellular Experts Mora-Verizon	32.05
Christianson, Craig	812.23
Clifton Larson Allen	1,800.00
Community Partnership	100.00
Cooper, Denise	27.98
CW Technology	518.60
Dex Media East	51.50
Digital Ally	320.63
Don's Auto & Towing	427.50
Dresser Methven Funeral Home	700.00
East Central Energy	18.26
East Central Exterminating	240.00
East Central Exterminating	120.00
ECM Publishers	169.20
Electric Motor Service	114.72
Eustice, Todd	172.50
Faust, Patrick	614.80
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Firstlight Health Systems	22.00
Fresonke, Lew	90.00
Fritz, William	675.00
Garcia, Tim	210.00
Gerhardson, Alex	54.46
Granite City Jobbing	690.66
Granite City Jobbing	139.42
Granite Electronics	509.00
Hennepin Co Medical Center	275.00
Hinrichs, Susanne	60.64
Hoefert, Bob	1,801.77
Holcom, Lisa	142.05
Industrial Health Services Network	86.80
Innovative Office Solutions	81.20
Innovative Office Solutions	38.97
Isanti Co Heartland Express	8,994.77
Johnson, Aaron	29.33
Johnson, Aaron	85.68
Johnson's Hardware	60.00

Johnson's Hardware	47.90
Johnson's Hardware	817.74
Jones, Willie	365.70
Kanabec Co Hwy Dept	3,110.39
Kanabec Co IS Dept	647.79
Kanabec Co Recorder	46.00
Kanabec Publications	857.26
Kanabec Publications	284.06
Kanabec Publications	96.15
Kanabec Publications	521.68
Kanabec Publications	197.44
Kanabec-Pine Community Health	1,564.40
Kanabec-Pine Community Health	4,411.40
KBEK 95.5	120.00
Kennedy Jr, Kerry	672.28
Kramersmeier, Wallace	450.00
Landreville, Willard	570.98
Lane, Dave	39.10
Lerrssen, Jennifer	381.80
Lindberg, Jodi	196.23
Manthie, Scott	1,076.90
Manthie, Wendy	1,026.18
Marco, Inc	486.00
Mariposa Publishing	134.66
Marohn, Brenda	9.20
Mattson Electric	60.00
Mattson, Jean	316.50
MCCC	170.46
MCCC	15,547.40
McFadden, Barb	178.29
Mehlhop, Ron	424.73
Midcontinent Communications	253.86
Midcontinent Communications	73.48
Midwest Environmental Consulting	48.00
Mille Lacs Co Community & Veteran Services	200.00
Mille Lacs Disposal	20.00
MN Dept of Labor & Industry	50.00
MN Monitoring	234.00
MN Sheriff's Assn	120.00
MN Sheriff's Assn	70.00
Moore Medical	372.76
Mulvaney, Dave	101.20

Nelson, Ansel	627.76
Nelson, Jerry	58.69
Nelson, Ronette	487.98
Nelson, Wanda	346.38
Newgard, Jean	1,114.12
Northern Door & Hardware	30.50
Northspan Group Inc	4,790.59
Nummela, Randy	41.90
Oak Gallery	29.78
O'Brien, Pat	50.53
Office Depot	53.25
Office Depot	39.98
Office Depot	257.99
Office Depot	71.42
Ogilvie Public Schools	3,000.00
Owens Auto Parts	12.96
Paradise Theatre	1,200.00
Pieper, Helen	441.60
Pine Ridge Cleaning	865.00
Quality Disposal	378.00
Quality Disposal	191.12
Quality Disposal	10.98
Ramsey County	1,400.00
Regions Hospital	57.00
Reliance Telephone	2,450.00
Rick's Home Furnishings	529.90
Roberts, Rodney	74.75
Rogers, Pearl	973.16
Russell, Mary	128.08
Sczepanski, Braden	117.30
Sedlacek, Lowell	146.52
SHI International	1,691.00
SHI International	1,253.00
Stellar Services	2,275.65
Struffert, Delores	162.25
Swanson, Jeremy	162.61
Thomas, Corrine	149.99
Trimin Systems	4,800.00
Troupe Advertising	525.00
Troupe Advertising	200.00
Turner, Virginia	37.09
University of MN	2,499.38
VanDall, Camille	867.99

Voge, Dale	49.95
Watson Co	170.34
Wergin, Richard	200.00
Wergin, Richard	49.10
Wiitala, David	1,508.43
Wynn, Heather	100.05
Zamora, Ray	1,144.80
Zion Lutheran Church	50.00
Total	<u>153,004.70</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	83.39
Ameripride	483.89
ARM Registration	1,450.00
Auto Value Mora	2,315.46
Emergency Automotive Technologies	67.88
Envirotech services, Inc	5,280.00
Federated Coops, Inc	343.34
Fleetgo, Inc	69.99
Fleetmatics	559.00
Gopher State One-Call	69.60
Hardrives, Inc	528,748.42
ID Sign Solutions, LLC	27,238.12
Jamar Company	2,316.07
Jeff's Outdoor Services	800.00
Kanabec Publications, Inc	44.70
Kanabec Rental	179.00
Landwehr Construction	272,232.95
Northern States Supply	28.31
Office Depot	119.01
Oslin Lumber	35.82
Owens Auto Parts	103.79
Oxygen Service Company	82.85
Pomp's tire Service, Inc	5,350.80
Power Plan	7,030.49
Preferred Cleaning	975.00
Quality Disposal Systems, Inc.	147.12
RDO Trust #80-5800	1,056.57
Debbie Sanbeck	65.55
Tri-City Paving, Inc	975,083.84
Tri-City Paving, Inc	87,061.32

Tri-State Bobcat	397.84
Verizon	37.52
Widseth Smith Nolting & Assoc Inc	871.50
Zep Sales & Service	748.90
Total	<u>1,921,478.04</u>

Action #5 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve forming a Knife Lake Shoreline issues sub-committee of County Commissioners, staff, law enforcement, and the Knife Lake Improvement District to explore land/aquatic use management and have a direction by spring 2016.

Action #6 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #6 – 10/14/15

WHEREAS, Kanabec County Board of Commissioners reclassified the following parcels of tax forfeited land non-conservation land (per MS 94.344 subd. 2) and removed the following parcels from County Memorial Forest status, and authorized the Dept of Natural Resources Commissioner to allow appraisals of all lands involved in the land exchange and proceed with abstracts and title opinions on May 8, 2013:

County Tax-Forfeited Land:

Twp	Rng	Sec	Legal	Acres
42	22	17	NWNE, SWNE, SENE, NW 1/4, NESW, NWSW, SE 1/4	520
42	22	20	NE 1/4	160
42	23	8	NE 1/4	160
42	23	9	NENE, NWNE, SENE, NW 1/4, SE 1/4	440
42	23	15	NENW, NWNW, SWNW, NWSW	160
42	23	17	NE 1/4, E1/2 NENW, E1/2 SENW	200
42	23	10	SWSW, SESW	80
42	22	8	SWNE, NW1/4	200
42	22	16	NWSW, SWSW	80
42	22	21	W1/2 NENW1/4, NWNW, SWNW,	100
42	22	21	NWSW, SWSW	80

42	22	21	E1/2 NENW1/4, SENW, NESW, SESW, NWSE, W1/2 SWSE	200
42	22	28	NWNE, NENW	80

DNR Administered Land:

Twp	Rng	Sec		Acres
38	23	36	NENE	40
42	24	16	NE 1/4, NW 1/4, SW 1/4, NWSE	520
41	24	6	NENW	42.6
42	22	36	NE1/4	160
41	23	36	NWNE, S1/2 NE, NW1/4, E1/2 SE1/4	360
41	22	16	W1/2 NE1/4	80
41	22	16	SE1/4, NESW	200
41	22	36	W1/2NE1/4, NW1/4, SW1/4, SE 1/4	560

WHEREAS, at the request of the Kanabec County Board of Commissioners on June 10, 2015, a new valuation was completed to remove 80 acres of tax forfeited parcels from Township 42, Range 22, Section 5 for tax forfeited lands previously approved for exchange, but not needed for value equalization purposes, in the May 8, 2013 Board Resolution, located in Township 42, Range 22, Section 21.

NOW, THEREFORE, BE IT RESOLVED, That the Kanabec County Board of Commissioners approves the modified land exchange of the lands listed above with the State of Minnesota, the appraisal amount of \$908,000.00, and authorizes the Dept of Natural Resources Commissioner to proceed with new abstract and title work associated with the modified tax forfeited parcels in Township 42, Range 22, Section 21.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Kathi Ellis, Gene Anderson
OPPOSED: Kim Smith, Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #7 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #7 – 10/14/15

BE IT RESOLVED to not accept proposed Ford Twp resolution

The motion failed for lack of second.

Action #8 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #8 – 10/14/15

WHEREAS 2 parcels (described) in Ford Township have been offered for purchase to the MN DNR, and

WHEREAS the DNR has presented an acquisition request, and

WHEREAS portions or all of each parcel are inaccessible except by water and from the Snake River State Forest land;

BE IT RESOVLED that the Kanabec County Board of Commissioners approves the proposed state land acquisition in accordance with MN State Statute 84.944 and 97A.145, Sub 2, and

BE IT FURTHER RESOVLED that the County Board encourages the DNR to resell that portion of (description) which is accessible in the future and that the Kanabec County Board of Commissioners encourages the DNR to sell land which is accessible by land

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Gene Anderson, Les Nielsen

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Public Works Director Chad Gramentz met with County Board to discuss matters concerning his department.

Action #9 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #9 – 10/14/15

Clearing Bids SAP 033-603-027 CSAH 3

WHEREAS the following bids were received on October 13, 2015:

Reliable Tree Service	\$244,500.00
Central Pine Lumber Co.	\$336,975.00

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners rejects all bids submitted for clearing on CSAH 3.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 10/14/15

Timber Trails – Electrical Quotes

WHEREAS the following quotes were received for electrical improvements at the Timber Trails Facility at 300 Industrial Rd., Mora, MN:

Mattson Electric	\$13,975.00
Belford Electric	\$14,756.00

WHEREAS the low quote of \$13,975.00 was submitted by Mattson Electric, and

THEREFORE BE IT RESOLVED to accept the quote of \$13,975 by Mattson Electric.

Action #11 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #11 – 10/14/15

Timber Trails – HVAC Quotes

WHEREAS the following quotes were received for HVAC improvements at the Timber Trails Facility at 300 Industrial Rd., Mora, MN:

Dales Heating	\$12,336.00
East Central Ventilation	\$14,200.00

WHEREAS the low quote of \$12,336.00 was submitted by Dales Heating, and

THEREFORE BE IT RESOLVED to accept the quote of \$12,336.00 by Dales Heating

Action #12 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #12 – 10/14/15
Snow Removal

WHEREAS the following quotes were received for 2015/2016 snow removal:

	<u>\$/Snow</u> <u>Event</u>
Scott's Lawn & Landscapes	\$995
Premier Outdoor Services	\$880

WHEREAS Premier Outdoor Services provided the lowest responsible quote, and

THEREFORE BE IT RESOLVED to accept the quote of Premier Outdoor Services as presented and to authorize the Coordinator and Chairperson to sign the contract.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #13 – 10/14/15
Natural Resources Block Grant Agreement
FY 2016 & 2017

WHEREAS the Board of Water and Soil Resources has proposed the 2016 Natural Resources Block Grant program allocations, and

WHEREAS the grant allocations provide funds for the water plan, wetlands, shoreland, and SSTS, and

WHEREAS the program allocations and contributions plan and the Natural Resources Block Grant are included herein by reference, and

WHEREAS contributions are within budgeted amounts, and

THEREFORE BE IT RESOLVED to accept the terms of the Natural Resources Block Grant and authorize the Chairperson and County Coordinator to sign the agreement.

Action #14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the purchase of property located at 3030 Clark Street, Mora at a cost of \$120,000 from Hospital Funds.

Action #15 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approved the purchase of property located at 219 Spruce Street, Mora at a cost of \$115,000 from Hospital Funds.

10:37am - The Chairperson then called for public comment three times. Those that responded included:

John Krebinski	DNR land transfer comments.
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10:44am - The Chairperson closed public comment.

Action #16 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #16 – 10/14/15

WHEREAS there is will be vacancy in the position of a Transit Account Clerk due to an employee retiring, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire a Transit Account Clerk to refill the vacant position at Step A, Range 6 of the pay plan which is \$14.73 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Transit Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #17 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a Lactation Accommodation Policy.

Action #18 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #18 – 10/14/15

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,797.80
Arthur Twp	\$400.00
Total	\$3,197.80

East Central Regional Library 2016 budget was discussed. Tabled until later meeting.

Action #19 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 11:44 a.m. and to meet again in regular session on Wednesday, October 28, 2015 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk