

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

October 17, 2007

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 17, 2007 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the agenda and the following optional agenda:

- a. Move the 11:35am appointment (Brian Nasi) to 9:45am
- b. Add the County Assessor at 11:35am
- c. Add a gambling approval request

Action #2 - It was moved by Kim Smith, seconded by Kevin troupe, and carried unanimously to approve the minutes of the October 10, 2007 board meeting as presented.

Action #3 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #3 – 10/17/07

WHEREAS the Kanabec County Information Systems Director has provided technical assistance, hardware and software to the City of Mora's Police Department by contract, and

WHEREAS that contract has expired, and

WHEREAS the City of Mora has approved a renewal contract with a 5% increase for the time period July 1, 2007 through December 31, 2008;

BE IT RESOLVED to approve a Technical Services Memorandum of Agreement for the time period July 1, 2007 through December 31, 2008 for a total of \$8,200.00.

Action #4 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #4 – 10/17/07

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Snake River Chapter of the Minnesota Deer Hunters for a raffle event to be held at Pheasants Ridge, 1547 Imperial St, Ogilvie, MN 56358 on December 10, 2007.

Action #5 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #5 – 10/17/07

WHEREAS the board did by Resolution #14-10/10/07 approve the purchase of an Emergency Management Command Vehicle;

BE IT RESOLVED to approve payment of \$37,477.25 to Nystedt Motors, PO Box 341 Onamia 56359 for a 2000 Coachman from Emergency Management grant funds.

Action #6 - It was moved by Les Nielsen, seconded by Kevin troupe, and carried unanimously to approve the following resolution:

Resolution #6 – 10/17/07

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Multiple Sclerosis Society for charitable gambling to be held at McBees Salon & Eatery, 2196 Hwy 47, Ogilvie, MN 56358.

Action #7 - It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to recess the board meeting at 9:09am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:09am** on Wednesday, October 17, 2007 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business.

Action #HS8 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the agenda of the Human Service Board as presented.

Action #HS9 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to authorize the purchase of a laser printer from CDWG at a cost of \$894.50.

Action #HS10 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve payment of 157 claims totaling \$135,889.32 on the Welfare Fund.

Action #HS11 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #HS11 – 10/17/07

MFIP/CCSA Biennial Service Agreement

WHEREAS the Health & Human Service Director has prepared a 2008-2009 County MFIP/CCSA Biennial Service Agreement pursuant to the Minnesota Family Investment Program and Children and Community Services Act for the time period January 1, 2008 to December 31, 2009, and

WHEREAS the Human Service Board has reviewed the MFIP/CCSA Biennial Service Agreement, and

WHEREAS the Human Service Board conducted a Public Hearing on the MFIP/CCSA Biennial Service Agreement on September 19, 2007;

BE IT RESOLVED that the Human Service Board hereby approves the 2008-2009 County MFIP/CCSA Biennial Service Agreement for the time period January 1, 2008 to December 31, 2009.

Action #HS12 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to recess the Human Service Board at 9:43am to meet again on Tuesday, November 20, 2007 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

9:43am - Brian Nasi, South Country Health Alliance Administrator, met with the County Board to introduce himself and discuss matters concerning the South Country Health Alliance.

Action #13 –It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to recess the board meeting at 9:59am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **10:00am** on Wednesday, October 17, 2007 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH14 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH15 - It was moved by Kim Smith and seconded by Kevin Troupe to approve purchase of two office task chairs at a cost of \$255.00 each. Upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kevin Troupe, Kathi Ellis, Kim Smith

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the motion passed.

Action #PH16 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #PH16 – 10/17/07

ORDER OF THE BOARD

WHEREAS the Director of the Kanabec/Pine Community Health Service is appointed on an annual basis, and

WHEREAS Kanabec County Health & Human Services Director Wendy Thompson has faithfully performed this duty in the past and is available and willing to fill this position in 2007;

BE IT RESOLVED to appoint Health & Human Services Director Wendy Thompson as Kanabec/Pine Community Health Service Director for the calendar year 2007 at a rate of pay of \$9,000 per year which is in addition to wages paid as Health & Human Services Director.

Action #PH17 – It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to adjourn the Public Health Board at 10:54am to meet in regular session on Wednesday, November 14, 2007 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

11:05am - The Chairperson then called for public comment three times. None responded.

11:07am - The Chairperson closed public comment.

Action #18 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #18 – 10/17/07

BE IT RESOLVED to close at the meeting at 11:08am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Kevin Troupe, Les Nielsen, Kathi Ellis and Kim Smith. Also present was County Coordinator Alan B. Peterson and County Attorney Amy Brosnahan.

Action #19 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to reopen the meeting at 11:35am.

11:35am – County Assessor Dan Weber met with the county board to discuss matters concerning his office.

Action #20 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #20 – 10/17/07

WHEREAS the County Assessor has found clerical errors made on the data for a property in Kanabec County, and

WHEREAS the County Assessor and County Auditor have indicated their approval of the correction of the errors as indicated by their signatures below,

BE IT RESOLVED that the County Board accept the recommendations of the County Assessor and the County Auditor and exercise the County Board’s authority under Minnesota Statute 375.192, Subd. 2 to approve the correction of the clerical errors as follows:

Name	Parcel Number	Reason for Abatement/Addition	Original Taxes	New Taxes	Amount of Change
American Marine LTD	<u>2006</u> 22.70005.00	Personal property should not have been taxed	\$832.00	--	-\$832.00
American Marine LTD	<u>2005</u> 22.70005.00	Personal property should not have been taxed	\$850.00	--	-\$850.00
American Marine LTD	<u>2004</u> 22.70005.00	Personal property should not have been taxed	\$896.00	--	-\$896.00
American Marine LTD	<u>2006</u> 22.80010.00	Personal property should not have been taxed	\$1,964.00	--	\$1,964.00
American Marine LTD	<u>2005</u> 22.80010.00	Personal property should not have been taxed	\$2,004.00	--	\$2,004.00
American Marine LTD	<u>2004</u> 22.80010.00	Personal property should not have been taxed	\$2,116.00	--	\$2,116.00
TOTAL CHANGES =			\$8,662.00		\$8,662.00

Action #21 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #21 – 10/17/07

Chief Deputy Assessor Evaluation Result

WHEREAS the board did by Resolution 23-09/12/07 refer the position of Chief Deputy Assessor to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Chief Deputy Assessor” position, which results in Pay Range 14:

Category	Rank	Points
Qualifications	q46	100
Decisions	d31	63
Problem Solving	p15	74
Relationships	r19	79
Effort A	ea6	5
Effort B	eb10	8
Hazards	h18	25
Environment	n13	13
TOTAL POINTS		367

Action #22 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #22 – 10/17/07

Chief Deputy Assessor Approval

WHEREAS the board has approved the job description and pay plan rating of a Chief Deputy Assessor, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes County Assessor Dan Weber and the County Personnel Director to hire a full-time Chief Deputy Assessor at 40 hours per week to fill the position at Step A, Range 14 of the pay plan which is \$21.59 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

11:45am – The board took a five minute break.

Action #23 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #23 – 10/17/07

Review of Proposed State Land Acquisition

WHEREAS, In accordance with Minnesota Statutes 97A.145, Subd. 2, the Commissioner of the Department of Natural Resources on September 26, 2007 provided the county board with a description of lands to be acquired by the State of Minnesota for water, forestry, wildlife, and natural plant community conservation purposes, and

WHEREAS, the lands to be acquired are described as follows: SW1/4 NE1/4 Sec 24 T42N R23W (Ford Township) a property of 40 acres, and

WHEREAS, County Policy A-105 states:

...it is the policy of the Kanabec County Board of Commissioners that requests pursuant to 97A.145, Subd 2 are denied except in the following circumstances:

1. in the case where it can be shown that the sale would generate state or Federal aids in excess of the property taxes that would have otherwise been paid and the Township has indicated support of the sale, or
2. where the property is entirely surrounded by state-owned land and without legal road access.

and,

WHEREAS the board was provided information at its September 26, 2007 regular meeting by DNR and again on October 17, 2007 that the property is entirely surrounded by state-owned land and without legal road access and that the Township has indicated support of the sale which meets the conditions Policy A-105;

BE IT RESOLVED, by the Kanabec County Board of Commissioners on September 27, 2007 that the State's proposed acquisition of the described property as SW1/4 NE1/4 Sec 24 T42N R23W (Ford Township) a property of 40 acres be approved.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #24 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #24 – 10/17/07

BE IT RESOLVED to close at the meeting at 12:30pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Kevin Troupe, Les Nielsen, Kathi Ellis and Kim Smith. Also present was County Coordinator Alan B. Peterson and County Attorney Amy Brosnahan.

Action #25 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to reopen the meeting at 1:10pm.

Action #26 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to adjourn at 1:21pm to meet in regular session on Wednesday, October 24, 2007 at 6:30pm.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Alan B. Peterson, Kanabec County Coordinator