



KANABEC SOIL & WATER
CONSERVATION DISTRICT

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MINUTES OF OCTOBER 13, 2009 REGULAR BOARD MEETING

MEMBERS PRESENT: Tom Demarais, Paul Hoppe, Wayne Anderson, Karen Longerbone
Kevin Belkholm

OTHERS PRESENT: Kelly Osterdyk, Jan Anderson

Chairman Hoppe called the meeting to order at 4:35 p.m.

M/S/C Anderson, Longerbone to approve the Minutes for the September 8, 2009 Board Meeting, with changes to cost-share items.

M/S/C Anderson, Demarais to accept the Financial report for September and pay the vouchers.

Lease Agreement Update: The lease has been approved & signed by the landlord for 2 years at 769 square feet at \$10/sq. ft. This includes the space for the TSA employees as well.

Kelly's request for funds to continue the TSA's Vegetative Restoration Specialist position to the SRWMB was tabled for a month until the board has copies of the budget to review.

St. Croix Basin Memorandum of Agreement update: **M/S/A** Anderson, Longerbone to join in the agreement; Paul will sign agreement for the board.

Personnel Policies: Kelly and Jan presented proposal for PTO. Tom presented copies of policies from other PERA agencies in town. After much discussion it was tabled until next meeting; will come back next month with a proposal for the leave & severance benefits.

Board member's per diems – discussion on board members being paid sooner than once a year, because of the number of meetings some members have attended during the year. Some members mentioned they may not take any pay or not if the budget is tight.

Conservation Farm – DNR acquisition. Paul and Wayne mentioned they had discussions with Dave Pauly, DNR.

Hybrid poplars are resprouting and will need to be trimmed back to one single spout. Will get assistance to do that. Wayne mentioned a couple possibilities for help that he has checked into.

D.C. Report – Shannon left copies of her report and also a Freedom of Information Act brief overview. No action was taken.

Feedlot Cost-Share Closeout: Kelly reported that the final financial report needs to be signed for the \$6,388 unused cost-share we returned to BWSR. **M/S/C** Belholm, Demarais to have Wayne Anderson, our Treasurer, sign the report.

Cost share: Motion by Anderson, seconded by Demarais, carried to approve payment for the completed Ann Lake Township/Jeff Hamme road erosion control project – #09-01, \$1,000; Nichole Sternquist is the technical approval authority. Motion by Anderson, seconded by Belholm, carried to approve payment for Lori Engbloom’s shoreline erosion project - #08-12 for \$1,057.00; Nichole Sternquist technical approval authority.

Training requests: **M/S/C** Demarais, Belholm to approve Kelly & Jan to attend the BWSR Academy Training at Brainerd in November.

Discussed Walk in the Woods Tour held October 10 in Kanabec County.

Kelly reported that SRWMB has approved to pay for 500 acres of Forest Stewardship Plans when plans are completed. Technical assistance amount is \$4,043.00.

State Convention: **M/S/C** Demarais, Anderson to approve a supervisor to attend; Paul indicated he would be interested in attending, and Kevin may be able to attend.

Clean Water Grants – Request for proposals to BWSR will be open from October 15 until Dec. 1.

Board review Resolution Packet and voted.

Next meeting scheduled for November 10.

Meeting adjourned at 7:42 p.m.

_____ Approved Date_____