

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

October 22, 2008

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, October 22, 2008 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Jerry Nelson, and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda with the following additions:

- a. 6:45pm, Tom Blanchette Repurchase
- b. Jail Project Change Order

Action #2 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the October 15, 2008 minutes of the Kanabec County Board of Commissioners as corrected: minor grammatical errors.

6:35pm – Jail Administrator Joanne Nelson, Chief Deputy Sheriff Robert Jensen and County Coordinator Alan B. Peterson met with the County Board to discuss matters concerning extended work site requests.

Action #3 – It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #3 – 10/22/08

Remote Work Approval

WHEREAS County Sheriff Steve Schulz has requested board approval for a temporary remote work site for one of his employees, and

WHEREAS the request is to permit a skilled employee to continue to work on a limited basis during a leave of absence, and

WHEREAS the request has been reviewed by the Minnesota Counties Insurance Trust, the Information Systems Director and the Personnel Director; all found the details of the arrangements satisfactory and recommend approval;

BE IT RESOLVED to authorize a temporary remote work site for Erica Bliss not to exceed 120 days from the start of the leave of absence.

Action #4 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #4 – 10/22/08
Remote Work Approval

WHEREAS County Coordinator Alan B. Peterson has requested board approval for a temporary remote work site for one of his employees, and

WHEREAS the request is to permit a skilled employee to continue to work on a limited basis during a leave of absence, and

WHEREAS the request has been reviewed by the Minnesota Counties Insurance Trust, the Information Systems Director and the Personnel Director; all found the details of the arrangements satisfactory and recommend approval;

BE IT RESOLVED to authorize a temporary remote work site for Kim Pautsch not to exceed 120 days from the start of the leave of absence.

6:42pm - Roberta Anderson with the Auditor/Treasurer's Office met with the County Board to discuss matters concerning a repurchase resolution. Also present was Tom Blanchette,

Action #5 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #5 - 10/22/08
Repurchase

WHEREAS, the County forfeited certain real property located in Kanabec County, Minnesota and legally described as
Pt of NW ¼ of the NW ¼, N 20 rods of S 419' of N 749' of W 660'
Sec 5 Twp 38 Range 24
16.35 acres

and,

WHEREAS, said property was forfeited on the 9th day of September, 2008, and

WHEREAS, Tom Blanchette was the owner of said property at the time of the foreclosure, and

WHEREAS, said property has not been sold by the state, is not under mineral prospecting permit or lease, and no proceedings have been commenced to condemn the parcel, and

WHEREAS, repurchase will correct undue hardship resulting from the forfeiture,

and

WHEREAS, Minn. Stat. §282.241 provides for repurchase of property by the owner under these circumstances, and

NOW, THEREFORE, BE IT RESOLVED, that real property located in Kanabec County, Minnesota and legally described below shall be sold to the former owner, Tom Blanchette,

Pt of NW ¼ of the NW ¼, N 20 rods of S 419' of N 749' of W 660'
Sec 5 Twp 38 Range 24
16.35 acres;

and,

BE IT FURTHER RESOLVED this sale is approved upon the condition that the entire repurchase price, currently \$7,005.92, will be paid at the time of repurchase.

Commissioners continued to give reports of the activities of the Boards and Committees in which they participate as a continuance of reports started at the October 15, 2008 meeting.

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following Hospital Construction claims on Hospital Funds:

May	
VENDOR	AMOUNT
YOUNG & ASSOCIATES	1,000.00

June	
VENDOR	AMOUNT
GLEWWE DOORS, INC.	766.00
K & H CONSTRUCTION, INC	8,550.00
K JOHNSON CONSTRUCTION	29,514.60
KADLEC EXCAVATING, INC.	4,460.25
RJ MECHANICAL INC.	4,201.85
YOUNG & ASSOCIATES ARCHITECTS	2,000.00
TOTAL	49,492.70

July	
VENDOR	AMOUNT
CONSTRUCTION ENGINEERING LAB, INC.	3,050.75
DYNAMIC STRUCTURAL STEEL	62,225.00
K & H CONSTRUCTION, INC	2,850.00
K JOHNSON CONSTRUCTION	5,039.75
KADLEC EXCAVATING, INC.	4,527.32

KNUTSON CONSTRUCTION SERVICES	14,720.00
REGAL CONTRACTORS	20,425.00
RJ MECHANICAL INC.	13,015.95
YOUNG & ASSOCIATES ARCHITECTS	2,000.00
TOTAL	127,853.77

August

VENDOR	AMOUNT
EAST SIDE GLASS	6,619.60
GLEWWE DOORS, INC.	1,323.00
K & H CONSTRUCTION, INC	7,600.00
KADLEC EXCAVATING, INC.	2,793.86
KNUTSON CONSTRUCTION SERVICES	31,567.00
LIFE SAFETY SYSTEMS	3,287.00
REGAL CONTRACTORS	38,000.00
RJ MECHANICAL INC.	10,372.10
SPECIALTY SYSTEMS	41,135.00
TIMELESS CABINETS	23,029.90
WILLIAMS CONSTRUCTION SERVICES	9,500.00
YOUNG & ASSOCIATES ARCHITECTS	2,000.00
TOTAL	177,227.46

September

VENDOR	AMOUNT
CONSTRUCTION ENGINEERING LAB, INC.	3,421.55
GLEWWE DOORS, INC.	1,783.00
K JOHNSON CONSTRUCTION	17,621.55
KADLEC EXCAVATING, INC.	1,164.70
MATTSON ELECTRIC,LLC	20,075.87
REGAL CONTRACTORS	37,050.00
RJ MECHANICAL INC.	20,064.00
SPECIALTY SYSTEMS	40,603.01
SUMMIT FIRE PROTECTION	4,428.42
W.L. HALL CO.	3,206.25
YOUNG & ASSOCIATES ARCHITECTS	1,000.00
KNUTSON CONSTRUCTION SERVICES	12,530.00
KNUTSON CONSTRUCTION SERVICES	19,532.00
TOTAL	182,480.35

October

VENDOR	AMOUNT
CONSTRUCTION ENGINEERING LAB, INC.	107.25
DIRECT DIGITAL CONTROLS	12,190.40
EAST SIDE GLASS	849.30
K & H CONSTRUCTION, INC	4,465.00
KNUTSON CONSTRUCTION SERVICES	34,754.00
LIFE SAFETY SYSTEMS	3,078.00
MATTSON ELECTRIC,LLC	12,083.31
MCI CARPET ONE	8,730.00
OVERHEAD DOOR CO. OF THE NORTHLAND	8,483.50
REGAL CONTRACTORS	6,745.00
RJ MECHANICAL INC.	9,414.50
ROEN IRON, INC.	3,418.10
ROY C., INC.	4,477.35
SUMMIT FIRE PROTECTION	3,070.83
SUNDOWN PAVING & EXCAVATING,LLP	6,670.90
THELEN HEATING AND ROOFING, INC.	9,690.00
TIMELESS CABINETS	29,514.60
VIRNIG PAINTING COMPANY	14,316.50
WILLIAMS CONSTRUCTION SERVICES	8,550.00
YOUNG & ASSOCIATES ARCHITECTS	1,000.00
TOTAL	181,608.54

TOTAL = 719,662.82

Action #7 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #7 – 10/22/08

A Resolution to set the Maximum Levy and Proposed Budget for 2009

WHEREAS the Kanabec County Board of Commissioners did pass a levy and budget resolution on September 10, 2008, and

WHEREAS the levy limitation calculation contained an error, and

WHEREAS the board wishes to correct this error;

BE IT RESOLVED by the Kanabec County Board of Commissioners to amend the budget and levy shown in Resolution #12-09/10/08 and adopt the following proposed year 2009 levies and proposed budget:

FUND	PROPOSED	PROPOSED
-------------	-----------------	-----------------

	BUDGET	LEVY
<i>a.</i> Revenue Fund	\$11,709,640	\$5,459,311
<i>b.</i> Welfare Fund	\$5,298,484	\$2,404,898
<i>c.</i> Road & Bridge Fund	\$5,100,760	\$2,562,760
<i>d.</i> Building Fund (not including market value levy)	\$1,013,206	\$995,606
<i>e.</i> SUB-TOTALS (<i>total of a. through d.</i>) Includes Levy Limit exemptions except Market Based Levy	\$23,122,090	\$11,422,575
<i>f.</i> Y2009 Program Aid		\$976,437
<i>g.</i> Sub-Total (<i>total of e – f</i>)		\$10,446,138
<i>h.</i> + Debt Service for Market Based Referendum Levy		\$178,740
<i>i.</i> TOTAL FINAL PAYABLE Y2009 LEVY (<i>total of g + h</i>)=		\$10,624,878
Levy Limit Exceptions:		
<i>j.</i> Jail Budget:	\$2,075,438	
<i>k.</i> Sheriff's Wage & Benefit Increase	\$830,764	
<i>l.</i> Bonded Indebtedness	\$986,538	
<i>m.</i> Market Based Referendum Levy	\$178,740	
<i>n.</i> Sub-Total of Exempt Funds	\$4,071,480	
<i>q.</i> Budget Subject to Levy Limit (<i>Levy Line i less Line n</i>)		\$6,553,398
<i>r.</i> State Levy Limit = \$6,553,398		

BE IT FURTHER RESOLVED that \$986,538 of the “Building Fund” line and all of the “Debt Service Fund” line at \$178,740 are dedicated to debt service.

Action #8 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #8a – 10/22/08

Landwehr Construction Claim

WHEREAS Landwehr Construction is the Category #1—Earthwork/Utilities—contractor for the jail project, and

WHEREAS the board has received a claim from the Landwehr Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Landwehr application #6 for approval as follows:

Contract Sum	= \$475,980.57
Total Completed to date	= \$461,293.93
5% Retainage	= \$ 23,064.70
Previously paid	= <u>\$401,497.24</u>
Current Due	= \$ 36,731.99

and,

WHEREAS Landwher did complete additional work under the General Conditions of the contract including building a pad for a crane and removing fill from footings and pads ant a cost of \$900.00, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$36,731.99 on Jail Bond Funds to Landwehr Construction, and

BE IT FURTHER RESOLVED to pay an additional \$900.00 on Jail Bond Funds to Landwehr Construction for General Conditions work.

Resolution #8b – 10/22/08

Bruce’s Contracting Claim

WHEREAS Bruce’s Contracting is the Category #2—Concrete—contractor for the jail project, and

WHEREAS the board has received a claim from Bruce’s Contracting for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Bruce’s Application #6 for approval as follows:

Contract Sum	= \$256,650.00
Total Completed to date	= \$220,487.24
5% Retainage	= \$ 11,024.00
Less previous payments	= <u>\$128,269.23</u>
Current Due	= \$ 81,193.65

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$81,193.65 on Jail Bond Funds to Bruce’s Contracting.

Resolution #8c – 10/22/08

Harbor City Masonry Claim

WHEREAS Harbor City Masonry is the Category #4—Masonry—contractor for the jail project, and

WHEREAS the board has received a claim from the Harbor City Masonry, Inc for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Harbor City Masonry Application #3 for approval as follows:

Contract Sum	= \$347,073.85
Total Completed to date	= \$131,844.00
5% Retainage	= \$ 6,592.20
Less previous payments	= <u>\$ 54,435.00</u>
Current Due	= \$ 70,816.80

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$70,816.80 on Jail Bond Funds to Harbor City Masonry, Inc.

Resolution #8d – 10/22/08

Boser Construction

WHEREAS Boser Construction is the Category #7—Carpentry—contractor for the jail project, and

WHEREAS the board has received a claim from the Boser Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Boser Construction Application #4 for approval as follows:

Contract Sum	= \$109,190.00
Total Completed to date	= \$ 22,431.25
5% Retainage	= \$ 1,121.56
Less previous payments	= <u>\$ 16,827.35</u>
Current Due	= \$ 4,482.34

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$4,482.34 on Jail Bond Funds to Boser Construction, Inc.

Resolution #8e – 10/22/08

Kendall Doors and Hardware

WHEREAS Kendell Doors and Hardware is the Category #10—Standard Doors/Frames/Hardware—contractor for the jail project, and

WHEREAS the board has received a claim from the Horizon Roofing for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Horizon Roofing Application #2 for approval as follows:

Contract Sum	= \$55,841.82
Total Completed to date	= \$10,689.72
5% Retainage	= \$ 534.78
Less previous payments	= <u>\$ 9,578.68</u>
Current Due	= \$ 576.56

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$576.56 on Jail Bond Funds to Kendell Doors and Hardware.

Resolution #8f – 10/22/08

Heartland Glass Claim

WHEREAS Heartland Glass is the Category #12—Aluminum Window—contractor for the jail project, and

WHEREAS the board has received a claim from Heartland Glass for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Heartland Glass Building Application #2 for approval as follows:

Contract Sum	= \$38,300.00
Total Completed to date	= \$17,488.96
5% Retainage	= \$ 874.44
Less previous payments	= <u>\$13,008.63</u>
Current Due	= \$ 3,605.89

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$13,008.63 on Jail Bond Funds to Heartland Glass..

Resolution #8g – 10/22/08

Pauly Jail Building Company, Inc.

WHEREAS Pauly Jail Building Company is the Category #20—Detention Equipment—contractor for the jail project, and

WHEREAS the board has received a claim from the Pauly Jail Building Company, Inc. for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Pauly Jail Building Application #6 for approval as follows:

Contract Sum	= \$1,619,346.59
Total Completed to date	= \$1,223,634.89
5% Retainage	= \$ 61,181.75
Less previous payments	= <u>\$1,162,453.14</u>
Current Due	= \$ 73,439.40

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$73,439.40 on Jail Bond Funds to Pauly Jail Building Company, Inc.

Resolution #8h – 10/22/08

Brothers Fire Protection Claim

WHEREAS Brothers Fire Protection is the Category #21—Fire Protection—contractor for the jail project, and

WHEREAS the board has received a claim from Brothers Fire Protection for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Brothers Fire Protection Application #2 for approval as follows:

Contract Sum	= \$111,225.00
Total Completed to date	= \$ 10,964.30
5% Retainage	= \$ 548.22
Less previous payments	= <u>\$ 1,543.75</u>
Current Due	= \$ 8,872.33

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$8,872.33 on Jail Bond Funds to Brothers Fire Protection.

Resolution #8i – 10/22/08

Alexandria Plumbing & Heating

WHEREAS Alexandria Plumbing & Heating is the Category #22—Mechanical/Plumbing—contractor for the jail project, and

WHEREAS the board has received a claim from Alexandria Plumbing & Heating for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Alexandria Plumbing & Heating Application #4 for approval as follows:

Contract Sum	= \$994,800.00
Total Completed to date	= \$812,892.98
5% Retainage	= \$ 40,644.65
Less previous payments	= <u>\$429,393.34</u>
Current Due	= \$342,854.99

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$342,854.99 on Jail Bond Funds to Alexandria Plumbing & Heating.

Resolution #8j – 10/22/08

McDowall Company

WHEREAS the McDowall Company is the Category #23—HVAC—contractor for the jail project, and

WHEREAS the board has received a claim from the McDowall Company for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified McDowall Company Application #4 for approval as follows:

Contract Sum	= \$526,441.00
Total Completed to date	= \$146,261.20
5% Retainage	= \$ 7,313.06
Less previous payments	= <u>\$ 68,651.56</u>
Current Due	= \$ 70,296.58

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$70,296.58 on Jail Bond Funds to the McDowall Company.

Resolution #8k – 10/22/08
Gartner Refrigeration

WHEREAS the Gartner Refrigeration is the Category #24—Controls—contractor for the jail project, and

WHEREAS the board has received a claim from Gartner for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Gartner Application #1 for approval as follows:

Contract Sum	= \$168,350.00
Total Completed to date	= \$ 7,743.00
5% Retainage	= \$ 387.15
Less previous payments	= \$ <u>0</u>
Current Due	= \$ 7,355.85

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$7,355.85 on Jail Bond Funds to Gartner Refrigeration.

Resolution #8l – 10/22/08
Willmar Electric Service Corp

WHEREAS Willmar Electric is the Category #26—Electrical—contractor for the jail project, and

WHEREAS the board has received a claim from Willmar Electric Service Corp for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Willmar Electric Application #4 for approval as follows:

Contract Sum	= \$1,251,788.21
Total Completed to date	= \$ 337,577.31
5% Retainage	= \$ 16,878.87
Less previous payments	= \$ <u>191,388.15</u>
Current Due	= \$ 129,310.29

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$129,310.29 on Jail Bond Funds to Willmar Electric Service Corp.

Resolution #8m – 10/22/08

Accurate Controls, Inc

WHEREAS Accurate Controls is the Category #28—Security Electronics—contractor for the jail project, and

WHEREAS the board has received a claim from Accurate Controls, Inc. for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Accurate Controls Application #4 for approval as follows:

Contract Sum	= \$497,721.23
Total Completed to date	= \$ 42,859.75
5% Retainage	= \$ 2,143.00
Less previous payments	= <u>\$ 34,006.91</u>
Current Due	= \$ 6,709.84

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$6,709.84 on Jail Bond Funds to Accurate Controls, Inc.

Resolution #8n – 10/22/08

Horizon Roofing, Inc

WHEREAS Horizon Roofing, Inc is the Category #9—Roofing—contractor for the jail project, and

WHEREAS the board has received a claim from Horizon Roofing, Inc for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Horizon Roofing, Inc Application #5 for approval as follows:

Contract Sum	= \$362,096.00
Total Completed to date	= \$324,400.00
5% Retainage	= \$ 16,220.00
Less previous payments	= <u>\$290,619.33</u>
Current Due	= \$ 17,560.67

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$17,560.67 on Jail Bond Funds to Horizon Roofing, Inc.

Resolution #8o – 10/22/08

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

Ecowater Systems	\$ 33.42
Heater Rental Services	\$ 729.53
Independent Testing Technologies	\$3,692.25
Knife Lake Sanitation	\$ 900.00
Sanitary Systems	\$ 213.00
Kanabec County Highway Dept	\$8,505.72

Resolution #8p – 10/22/08

Construction Manager's Claim

WHEREAS the board has received a claim from the Contegritty Group for payment for worked performed in the construction phase the jail project, and

WHEREAS the work was performed in accordance with Board Resolution #14-09/26/07, the billing appears consistent with work performed and the documentation is in order;

BE IT RESOLVED to authorize payment of \$23,229.27 on Jail Bond Funds to the Contegritty Group.

Resolution #8q – 10/22/08

Architect's Claim

WHEREAS the board has received a claim from Klein McCarthy for payment for worked performed in May, 2008 on a proposed jail as follows:

Professional Services \$7,407.75
Reimbursables \$1,667.50

and

WHEREAS the billing appears consistent with work performed and the documentation is in order and the Construction Committee has recommended approval;

BE IT RESOLVED to authorize payment of \$9,075.25 on Jail Bond Funds to Klein McCarthy Architects.

Action #9 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #9 - 10/22/08
Jail Project Change Order

WHEREAS Proposal Request 23 was issued to request costs on several items including changing data conduits in the tunnel from 3” ducts to 1” ducts, and

WHEREAS costs were also requested to change the material from rigid, threaded pipe to EMT conduit, and

WHEREAS the architect, engineer, construction manager and construction committee have all reviewed the proposed change and found it satisfactory, and

WHEREAS the change is a cost savings;

BE IT RESOLVED to approve the conduit change portion of PR23 which results in a net reduction in cost of \$25,094.81.

7:35pm - The Chairperson then called for public comment. Those who responded included:

Bob Strom	- Encouraged the board to review the budget further and do more with less. - Opposed to county zoning
Bob Swetz	- Asked about Construction Manager vs General Contractor - Asked about future hospital plans

7:50pm - The Chairperson closed public comment

Action #10 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #10a – 10/22/08

Life Insurance

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Life Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Life Insurance Contract with the Minnesota Life Insurance Company at the following rates:

Basic Life	18¢ per \$1,000 per month
AD & D	3¢ per \$1,000 per month



Resolution #10b – 10/22/08

LTD Insurance

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Long Term Disability Insurance, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Long Term Disability Insurance Contract with Assurant Employee Benefits.



Resolution #10c – 10/22/08

Dental Insurance

WHEREAS the county offers voluntary dental insurance through a cafeteria plan to its employees and wishes to continue to offer the coverage, and

WHEREAS the current contract with Humana Dental expires December 31, 2008, and

WHEREAS the County Insurance Committee has reviewed proposals from Humana Dental for the January 1, 2009 through December 31, 2009 contract year, and

WHEREAS the County Insurance Committee recommends accepting the Humana Dental proposal;

BE IT RESOLVED to approve an agreement with Humana Dental for employee voluntary dental insurance for the January 1, 2009 through December 31, 2009 contract year.

.....

Resolution #10d – 10/22/08
(Health Insurance)

WHEREAS the county offers health insurance to its employees, and

WHEREAS the current contract with Blue Cross & Blue Shield of Minnesota expires December 31, 2009, and

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Health Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Health Insurance Contract at the following rates:

Single: \$436.50
Family: \$968.50

Action #11 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #11 – 10/22/08
HRA

WHEREAS, the County adopted a Health Reimbursement Arrangement for the benefit of its employees effective as of July 1, 2004; and

WHEREAS, the Plan Document currently provides that employees will be eligible for participation in the Plan as of the first day of the month following their start dates; and

WHEREAS, the County has received recommendations from its advisors that it consider an amendment to provide for participation for new employees as of the first day of the month after the employee has worked for the County for a period of at least forty-five (45) days;

WHEREAS, it has been deemed advisable and in the best interests of the County to approve the recommendations of the Insurance Committee and Personnel Director of the County;

THEREFORE BE IT RESOLVED, that effective January 1, 2009 the Kanabec County Health Reimbursement Arrangement shall be amended by changing the eligibility section to provide for participation for new employees as of the first day of the month after the employee has worked for the County for a period of at least forty-five (45) days;

BE IT FURTHER RESOLVED, that all other terms and conditions of the Plan shall remain unchanged, said Plan being amended only as provided for herein.

Action #12 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #12 – 10/22/08
Closed Meeting

BE IT RESOLVED to close at the meeting at 8:53pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Kevin Troupe, Jerry Nelson, Les Nielsen, Kathi Ellis and Kim Smith. Also present was County Coordinator Alan B. Peterson.

Action #13 – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to reopen the meeting at 8:23pm.

Action #14 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to adjourn at 8:24pm to meet in regular session on Wednesday, November 12, 2008 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator

