

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

October 24, 2012

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 24, 2012 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Gene Anderson, seconded by Les Nielsen, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the October 10, 2012 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

Vendor	Amount
Bina Law Office	3,077.00
Centerpoint Energy	65.00
Dorsey & Whitney LLP	1,750.00
Great America Leasing	999.00
Harris, Michael	100.00
Kanabec County Auditor HRA	392.40
Midcontinent Communications	2,195.92
MN Energy Resources Corp	1,887.17
MN Laborers Health & Welfare Fund	550.00
Verizon Wireless	1,109.83
Total	<u>12,126.32</u>

Carolyn Drude with Ehlers and Associates met with the County Board to discuss matters concerning bonds.

The Chairman recessed the board meeting at 9:05am to hold a Public Hearing to discuss refinancing Series 2012 bonds.

9:05am – A Public Hearing was held to discuss 501(c) refunding. The Chairman called for public comment: None responded.

Action #4 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn the Public Hearing at 9:10am.

Action #5 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following claims on the fund indicated:

Revenue Fund

VENDOR	AMOUNT
Akkerman-Ingebrand Funeral Home	600.00
Allina Health Systems	270.00
AMC	350.00
American Lung Assn	1,730.60
Amundson, Pauline	152.20
Andres, Christine	133.32
Andres, Christine	183.74
Anoka Co Juvenile Center	930.00
Area III TSA	693.00
Auto Value	115.39
A'viands LLC	12,520.73
Billings Service Inc	17.00
Black Rock Technology Group	104.71
Bostrom, Dr Randall	62.78
Bread N' Honey Pantry	39.05
Brosnahan, Amy	4.75
BWSR	123.00
Byrant, Donna	2,671.87
Byrant, Donna	424.16
CDW Government	19.43
Central MN Council on Aging	788.40
Chaffee, Steve	83.31
Chamberlain Oil Co	1,217.09
Christianson, Craig	873.60
Coborns	341.13
Coborns	104.12
Coborns	3.99
Coborns	41.79
Colburn, Judy	276.39
Crawford Supply Company	502.44
Dalco	157.91

Downtown Deli	33.39
Druar, Dan	665.08
East Central Regional Juvenile Center	233.00
Elk River Ford	571.80
Emma's Pizza	86.00
Fairview Health Services	64.00
Fairview Health Services	32.00
Faust, Patrick	719.48
First Light Health System	204.00
Frontier	65.00
Geisthardt, Betty	344.01
Grainger	10.08
Grainger	299.22
Granite Electronics	136.32
Handyman's Inc	238.22
Handyman's Inc	94.91
Hawkins, Dorothy	1,836.36
Health Dimensions Rehabilitation	1,015.61
Hoefert, Bob	1,944.40
Holcomb, Lisa	34.63
Hood, Barb	790.38
Hood, Bill	611.19
Industrial Health Services Network	42.40
Isanti Co Family Services	6,405.61
Ivans	66.26
Jensen, Cassandra	52.20
Johnson, Bethany	37.05
Juettner Marketing	1,340.00
Kanabec Co Auditor	60.00
Kanabec Co Hwy Dept	185.02
Kanabec Co Hwy Dept	7,330.30
Kanabec Co Hwy Dept	14.09
Kanabec Co Hwy Dept	143.30
Kanabec Co Hwy Dept	89.68
Kanabec Publications	9.63
Landreville, Willard	1,535.79
Leerssen, Jennifer	779.98
Leininger, Dennis	25.81
MCCC	294.93
McClellan, Karen	524.46
Mid-American Research Chemical	421.30
Mille Lacs Disposal	20.00
MN BCA	120.00

MN Sheriff's Assn	50.00
MN Unemployment	27.22
Mora Chevrolet Buick	7.20
Mora Marine	33.49
Morgan, Barb	102.18
Nelson, Ansel	937.50
Nelson, Jerry	77.16
Nelson, Linda	190.70
Nelson, Ronette	434.89
Newgard, Jean	333.01
Northland Fire Protection	732.09
Northland Fire Protection	184.70
Office Depot	78.83
Office Depot	77.94
Office Depot	80.87
Ostrom, Donna, Deputy Registrar	1,561.99
Perlick, Lisa	1,160.00
Pieper, Helen	478.07
Pieper, Rollie	1,113.59
Positive Promotions	530.07
Quality Disposal	10.98
Quill Corp	127.16
Ramsey County	1,400.00
Reed, Terrie	84.36
Rogers, Pearl	659.74
RS Eden	167.50
RS Eden	38.00
S&T	207.75
Sedlacek, Lowell	9.99
Sheriff, Isanti Co	42.04
Southern Computer Warehouse	25.78
State of MN	270.00
State of MN BCA	255.00
Stellar Services	793.99
Struffert, Delores	70.09
Tadych, Marge	1,068.13
The Hartford	1,561.09
Troupe Advertising	200.00
Troupe, Kevin	10.55
West Payment Center	1,843.98
West Payment Center	244.80
Wickeham, Teresa	104.00
Wolbert, Marlys	288.58

Zamora, Ray
Total

976.86

73,714.66

Action #6 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #6 – 10/24/12

Committee Appointment

WHEREAS there is a vacancy on the Insurance Committee for the Local 563 union due to the resignation of Lori Abate, and

WHEREAS Paula Weber has replaced Lori Abate as the Local 563 union representative;

BE IT RESOLVED to appoint Paula Weber to the Insurance Committee to complete the unfilled portion of a term expiring January 7, 2014.

Action #7 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve a retainer agreement for criminal prosecution services between Kanabec County and the City of Mora effective January 1, 2013 and ending December 31, 2013 in the amount of \$29,000.

Action #8 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:14am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:14am** on Wednesday, October 24, 2012 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Kevin Troupe, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Also present was Social Services Supervisor Chuck Hurd.

Action #HS9 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Social Services Supervisor Chuck Hurd gave the County Board an update on mental health staff and continuum of care issues.

Action #HS10 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HS10 – 10/24/12

Vacancy

WHEREAS there is a vacancy in the position of a Case Aide, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Case Aide to refill the vacant position at Step A, Range 6 of the pay plan which is \$14.30 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #HS11 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS11 – 10/24/12
Serenity Haven

WHEREAS, there is a vital need for local women’s services in the area, and

WHEREAS, Serenity Manor is in the process of expanding their services to include a women’s half-way house (Serenity Haven) in Mora for those women aged 18 and older who have completed a chemical dependency program and are three (3) months chemical free; and

WHEREAS, Serenity Manor is requesting a letter of support from the County to submit with their application for licensing Serenity Haven.

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners supports Serenity Manor in opening a licensed women’s half-way house in Mora by permitting the Health and Human Services Director to provide a letter of support for Serenity Haven.

Action #HS12 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS12 – 10/24/12
CMJTS Budget-Contract Resolution

WHEREAS, Kanabec County Family Services has contracted with Central Minnesota Jobs and Training (CMJTS) for employment and training services for cash and assistance clientele, and

WHEREAS, Central Minnesota Jobs and Training has submitted annual budgets for 2013; and

WHEREAS, the Kanabec County Public Health and Human Services Director is recommending to approve contracting with Central Minnesota Jobs and Training for employment and training services and approving the budgets they have submitted;

THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approve contracting with Central Minnesota Jobs and Training for employment and training services and approves the 2013 budgets submitted.

Action #HS13 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve **Consent Agenda** including all of the following actions:

Resolution #HS13a - 10/24/12

Psychological Services Contract – Susan Blom

WHEREAS, the Family Services Agency does contract for psychological services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children’s Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2013;

THEREFORE BE IT RESOLVED to approve an agreement for psychological services for the year 2013, not to exceed \$33,150 with Susan Blom for the time period January 1, 2013 through December 31, 2013.

Resolution #HS13b - 10/24/12

Psychological Services Contract – Linda Walinski

WHEREAS, the Family Services Agency does contract for psychological services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children’s Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2013;

THEREFORE BE IT RESOLVED to approve an agreement for psychological services for the year 2013, not to exceed \$26,928 with Linda Walinski for the time period January 1, 2013 through December 31, 2013.

Resolution #H513c - 10/24/12

Psychological Services Contract – Gloria Cantor

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and medication management for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2013, and

WHEREAS, this position is fully funded by the Regional Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric evaluations and medication management for the year 2013 with Gloria Cantor for the time period January 1, 2013 through December 31, 2013.

Resolution #H513d - 10/24/12

Psychological Services Contract – Rob Linninger

WHEREAS, the Family Services Agency does contract for psychological evaluations and counseling services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children's Mental Health Act, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2013;

THEREFORE BE IT RESOLVED to approve an agreement for psychological evaluations and counseling services for the year 2013, not to exceed \$7,722 with Rob Linninger for the time period January 1, 2013 through December 31, 2013.

Resolution #H513e - 10/24/12

Psychiatric Services Contract – Dr. Paul Richardson

WHEREAS, the Family Services Agency does contract for psychiatric services; and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2013;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the year 2013 with Dr. Paul Richardson for 4 hours per week at \$225 per hour for the time period January 1, 2013 through December 31, 2013.

Resolution #H\$13f - 10/24/12

St Clare Living Community of Mora (Villages) GRH Resolution

WHEREAS, the Family Services Agency does enter into agreements for GRH services in the community; and

WHEREAS, the agreements are subject to the provisions of section 256.101 to 256.106 of Minnesota Statutes; and

WHEREAS, such an agreement has been presented to the Kanabec County Board of Commissioners for the year 2013;

THEREFORE BE IT RESOLVED to approve an agreement for GRH services for the year 2013 with St. Clare Living Community of Mora (Villages).

Resolution #H\$13g - 10/24/12

Serenity Manor Group Residential Housing Resolution

WHEREAS, the Family Services Agency does enter into agreements for GRH services in the community, and

WHEREAS, the agreements are subject to the provisions of section 256.101 to 256.106 of Minnesota Statutes, and

WHEREAS, such an agreement has been presented to the Kanabec County Board of Commissioners for the year 2013;

THEREFORE BE IT RESOLVED to approve an agreement for GRH services for the year 2013 with Serenity Manor Inc.

Resolution #H\$13h - 10/24/12

Dellwood Recovery Center for Chemical Dependency Treatment Services

WHEREAS, Minnesota Statutes Chapter 254B establishes the Consolidated Chemical Dependency Treatment Fund to enable counties to provide chemical dependency treatment services to eligible clients, and

WHEREAS, Kanabec County Family Services has designated Dellwood Recovery Center the agency to provide chemical dependency treatment services pursuant to Minnesota Statutes, Chapter 254B, and

WHEREAS, Dellwood Recovery Center is licensed to provide chemical dependency treatment services, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners;

THEREFORE BE IT RESOLVED to approve an agreement for Dellwood Recovery Center to provide chemical dependency treatment services for the time period January 1, 2013 through December 31, 2013.

Action #HS14 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve payment of 142 claims totaling \$188,044.81 on Welfare Funds.

Action #HS15 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to adjourn the Human Service Board at 9:45am to meet again on Wednesday, November 28, 2012 at 9:05am.

The Board of Commissioners meeting continued.

Chief Deputy Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #16 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 - 10/24/12

Vacancy

WHEREAS there is a vacancy in the position of a Part Time Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a Part Time Jailer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.16 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to use the existing applicant list from September 2012.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his departments.

Action #17 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #17 - 10/24/12

Allocation and Contributions

WHEREAS execution of the Natural Resources Block Grant for State Fiscal Year 2011 is complete, and

WHEREAS the final program allocation and contributions are outlined in attached report included herein by reference, and

WHEREAS the County Board finds the report to be true and accurate, and

THEREFORE BE IT RESOLVED to approve the Final Program Allocation and Contribution report and authorize signatures of the Chairperson and Coordinator.

Action #18 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #18 - 10/24/12

Payment KCP 12-06 Striping

WHEREAS Project KCP 12-06, striping on various county roads, has in all things been completed and the County Board being fully advised in the premises,

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Traffic Marking Services in the amount of \$16,819.78.

Action #19 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #19 - 10/24/12

Services - Feasibility Study

WHEREAS the Kanabec County Board of Commissioners wishes to study possible uses for the former County Jail building, and

WHEREAS professional architectural services are necessary for the determination of feasible alternatives and associated costs, and

THEREFORE BE IT RESOLVED to authorize the Public Works Director to advertise for professional services.

Veteran Service Officer/Emergency Management Director Lowell Sedlacek met with the County Board to discuss a Community Outreach Grant.

Action #20 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #20 - 10/24/12

BE IT RESOLVED by the Kanabec County Board of Commissioners that the County enter into a grant contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: County Veterans Service Office Community Outreach Grant Program. The grant must be used for community outreach as defined in Minnesota Statutes, section 197.608, to all eligible veterans regarding the availability of benefits they have earned and especially those relating to posttraumatic stress disorder for all veterans, including World War II, Korean War, and Vietnam War era veterans, and should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Kanabec County Board of Commissioners that Lowell Sedlacek, the Veterans Service Officer, be authorized to execute the grant contract for the above-mentioned program on behalf of the County.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss a timber permit. No action was taken at this time.

10:36am - The Chairperson then called for public comment. No one responded.

10:40am - The Chairperson closed public comment.

Action #21 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #21 – 10/24/12

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following September, 2012 claims on SCORE Funds:

Quality Disposal	\$2,553.60
Knife Lake Sanitation	\$669.60
Arthur Township	\$800.00
Total	\$4,023.20

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #22 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #22 – 10/10/12

BE IT RESOLVED to close the meeting at 11:15 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting included Commissioners Kevin Troupe, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and Assistant County Attorney Barb McFadden.

Action #23 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:00 p.m.

Action #24 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to adjourn at 12:05 pm and to meet again in regular session on Wednesday, November 14, 2012 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk