

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

October 28, 2015

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 28, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the agenda as amended: add Hospital property acquisition.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the October 14, 2015 minutes of the Kanabec County Board of Commissioners as corrected: Under Action Item #5 change minutes to reflect “To form a Knife Lake Shoreline issues sub-committee.” AND On page 9 RESOLUTION #8 add: “Be it further resolved that the Kanabec County Board of Commissioners encourages the DNR to sell land which is accessible by land”

Action #3 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anderson, Victoria	6.00
Armstrong, Nancy	16.00
Assurant Employee Benefits	698.94
Baker, David	104.00
Berry, Carol	14.00
Braham Public Schools	39,728.40
Centerpoint Energy	68.00
Chaney, Marlene	152.60
Consolidated Communications	995.35
Consolidated Communications	67.80
D&M Excavating	11,100.00
Dawson, Dorothy	26.00
Delcourt, John	29.34
East Central Energy	329.08
East Central Energy	811.31
East Central School District	15,661.85

Gossen, John & Marion	100.00
Hall, Matthew	16.00
Health Partners	5,032.86
Hinckley-Finlayson Schools	13,158.23
Isle Public Schools	14,468.89
Johnson, Samuel	1,207.00
Kanabec Co Aud/Treas	0.30
Kanabec County	148,425.76
Kaniuk, Jeanette	46.00
Midcontinent Communications	635.92
Milaca Public Schools	3,974.64
MN Energy Resource Corp	2,327.91
MN Energy Resource Corp	51.16
Mora Public Schools	267,333.23
Muddy Gap Hollow Inc	10,975.00
Ogilvie Public Schools	160,418.38
Persson, Lyla	100.00
Pine City Schools	52.54
Rasmussen, Dean	100.00
Resource Training & Solutions	3,279.00
Scheuermann, Aaron	24.00
Spire Credit Union	807.22
Tessneer Law Office	323.00
The Hartford	1,621.31
Verizon Wireless	2,583.59
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	706,870.61

Action #4 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	81.96
Ace Hardware	16.48
Alkire, Alyce	950.48
Anoka Co Corrections	478.00
Applied Concepts	219.00
Arrowwood Resort	169.66
A'viands, LLC	9,559.80
Bachman, Fran	213.90
Brenny, Laurell	971.73

CADCA	300.00
CDW	808.47
CDW	134.13
Christianson, Craig	446.43
City of Mora	500.00
Coborns	30.60
D&T Ventures	2,900.00
DKN Construction	16,420.75
East Central Towing	210.00
Enterprise FM Trust	54,396.69
Faust, Patrick	630.66
FirstLight Health Systems	1,653.54
Foord, Karl	200.00
Ford of Hibbing	48,664.00
Galls	54.06
Glen's Tire	13.00
Glen's Tire	1,235.45
Glen's Tire	32.43
Grainger	137.49
Grainger	70.85
Granite Electronics	126.00
Haasken Dental	53.00
Handyman's Inc	606.72
Handyman's Inc	201.12
Hoefert, Bob	1,580.42
Horizon Towing	331.30
Innovative Office Solutions	96.51
Intoximeters, Inc	138.05
Juettner Marketing	2,790.00
K&R Meats	106.66
Kanabec Co Hwy Dept	35.00
Kanabec Publications	620.26
Kanabec/Pine Community Health	212.36
Kanabec/Pine Community Health	55.99
Keeps	189.58
Keeps	1,161.53
Kennedy Jr, Kerry	592.58
Landreville, Willard	456.73
Lerrssen, Jennifer	523.58
LexisNexis MatthewBender	355.33
Manthie, Scott	1,617.68
Manthie, Wendy	783.42
Marco	138.75

McFadden, Barb	20.13
MCIT	513.00
MCIT	82.00
MN Unemployment	5,419.12
Mora Area Chamber of Commerce	440.00
Mora Chevrolet Buick	172.67
Mora Chevrolet Buick	319.29
Mora Chevrolet Buick	58.33
Nelson, Ansel	864.57
Nelson, Jerry	51.40
Nelson, Wanda	481.15
Newgard, Jean	116.73
Office Depot	212.02
Office Depot	38.64
Office Depot	51.39
Office Depot	51.55
PD's Embroidery	45.00
Reliance Telephone	500.00
Roberts, Rodney	422.28
Rogers, Pearl	926.43
RS Eden	1,660.39
Scott's Lawn & Landscape	642.05
SHI	1,698.00
SHI	36.00
State of MN	270.00
State of MN-BCA	340.00
Stellar Services	921.10
Stevens, Joel	26.65
Struffert, Delores	135.47
Swanson, Jeremy	239.55
Thomson Reuters West	283.38
Tinker & Larson	182.50
UHL Company	539.00
Ultra Plumbing Services	4,000.00
VanDall, Camille	626.98
Visser, Maurice	676.08
Voss, Larry & Eileen	1,490.26
Weber, Paula	42.43
Wiitala, David	1,569.28
Zamora, Ray	1,085.58
Total	<u>181,522.53</u>

Road & Bridge Fund

Vendor	Amount
Marco	188.00
MN Fall Expo	300.00
Kenneth & Nancy Ness	60.00
Ed Rittenour	209.95
3M	65.00
Regents of University of MN	<u>140.00</u>
Total	962.95

Action #5 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the board meeting at 9:08am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:08am** on Wednesday, October 28, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS6 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS7 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS7 – 10/28/15

Juettner Agreement Resolution

WHEREAS, the Regional Mental Health Initiative has funds available to create and operationalize a mental health website, and

WHEREAS, Kanabec County Family Services Adult Division Supervisor has agreed to oversee the contractor providing marketing services to build and launch the website, and

WHEREAS, the Health and Human Services Director is recommending the approval of a contract with Juettner Marketing to provide said marketing services in an amount not to exceed \$10,000.00 commencing October 1, 2015 through December 31, 2015.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves a contract commencing October 1, 2015 through December 31, 2015 between Kanabec County, through its Family Services Department and Juettner Marketing for marketing services to build and launch a mental health website for an amount not to exceed \$10,000.00 with funds to be received through the Regional Mental Health Initiative.

Action #HS8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HSS – 10/28/15

Central Minnesota Regional Long-term Homelessness Project Resolution

WHEREAS, the State of Minnesota has issued a Request for Proposals to fund supportive services in permanent supportive housing programs that serves individuals, unaccompanied youth, and families with children experiencing long-term homelessness; and

WHEREAS, the State has recommended a regional approach to service delivery and has declared that priority for funding will be given to proposals submitted on behalf of multi-county partnerships that maximize resources for supportive services and target supportive housing projects funded through the Minnesota Housing Finance Agency, and

WHEREAS, the Health and Human Services Director is recommending partnering with other counties, Hearth Connections, community social services agencies and supportive housing providers to create a systemic approach to identify, engage and serve people meeting the State’s definition of long-term homelessness in order to take steps toward ending long-term homelessness in the region.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves the Letter of Agreement for the Central Minnesota Regional Project to End Long-term Homelessness, and also approves the Health and Human Services signing such Letter of Agreement.

Action #HS9 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS9 - 10/28/15

MFIP Biennial Service Agreement Plan Resolution

WHEREAS, the Minnesota Family Investment Program (MFIP), Minn. Stat. §256J.626, subd. 4, requires counties to have an approved service agreement to receive consolidated funds, and

WHEREAS, the primary purpose of the service agreement is to assess statewide efforts toward the goal of “economic stability for low income families” under MFIP, and

WHEREAS, Kanabec County Family Services has completed, posted and presented a Plan for submission to the Minnesota Department of Human Services.

THEREFORE BE IT RESOLVED to approve the Minnesota Family Investment Program 2016-2017 Biennial Service Agreement.

Action #HS10 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS10 - 10/28/15

Agreement for MFIP/DWP Services w/CMJTS Resolution

WHEREAS, Kanabec County Family Services has contracted with Central Minnesota Jobs and Training (CMJTS) for employment and training services for cash and assistance clientele, and

WHEREAS, Central Minnesota Jobs and Training has submitted an annual budget for 2016; and

WHEREAS, the Kanabec County Health and Human Services Director is recommending approving contracting with Central Minnesota Jobs and Training for employment and training services and approving the budget they have submitted;

THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves contracting with Central Minnesota Jobs and Training for employment and training services and approves the 2016 budget submitted.

Action #HS11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 138 claims totaling \$244,667.17 on Welfare Funds.

Action #HS12 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to adjourn the Human Service Board at 9:46am and to meet in regular session on Wednesday, November 18, 2015 at 9:05am.

The Board of Commissioners meeting reconvened.

Health & Human Service Director Wendy Thompson met with the County Board to discuss matters concerning the SACK Coalition.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #13a - 10/28/15

Juettner Marketing resolution

WHEREAS the County has allocated and encumbered funds for the purpose

of reducing the use of tobacco, marijuana, and other drug use among youth in Kanabec County as part of the Drug Free Communities (DFC) Grant; and

WHEREAS, the Substance Abuse Coalition of Kanabec County has several project

WHEREAS, Juettner Marketing is capable and willing to design messaging campaigns, provide marketing expertise, community engagement recruiting and grass roots advocacy to support the goals of the SACK coalition.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board approves extending the Memorandum of Agreement with Juettner Marketing to provide marketing services and advocacy to support the SACK coalition goals through September 29, 2016 with funding through the DFC grant not to exceed \$4000.00.

Resolution #13b – 10/28/15

Epiphany Community Services Agreement Resolution

WHEREAS, Kanabec County, as fiscal agent for its Substance Abuse Coalition (SACK) has allocated and encumbered funds for the purpose of reducing the use of tobacco, marijuana, and other drug use among youth in Kanabec County as part of the Drug Free Communities (DFC) Grant; and

WHEREAS, the DFC grant requires the campaigns and projects the SACK coalition produces be evaluated and analyzed; and

WHEREAS, Epiphany Community Services has experience in evaluating and analyzing data, and is willing to provide those services for the SACK coalition.

THEREFORE BE IT RESOLVED, the Kanabec County Board approves the Services Agreement with Epiphany Community Services to commence on October 15, 2015 through September 29, 2016 for an amount not to exceed Eight thousand, five hundred dollars (\$8,500.00) and to be signed by the Health and Human Service Director.

FirstLight Health Systems Administrator Randy Ulseth met with the County Board to discuss matters concerning property acquisition.

Action #14 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the purchase of property located at 400 E Forest Ave, Mora from Hospital Funds.

Action #15 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to direct Public Works Director Chad Gramentz to speak with the land owner of the beach on Knife Lake and to apply for a permit for abatement.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #16 – 10/28/15

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of October 19, 2015, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Lakeside Enterprises	\$100.00
Kim Schloemer	\$71.25
Kanabec Publications	\$63.00

Action #17 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adopt the 2016 budget for the East Central Regional Library.

Bob Engberg met with the County Board to discuss matters concerning the school referendum. No action was taken, information only.

11:15am - The Chairperson then called for public comment three times. Those that responded included:

Sharon Schubert	Discuss E-filing
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11:22am - The Chairperson closed public comment.

Action #18 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #18 – 10/28/15

WHEREAS the State of Minnesota, Office of State Court Administration has various contracts relating to Minnesota Court Data Services, and

WHEREAS the Kanabec County Board would like to streamline operations, and

WHEREAS the Court Services Director knows and understands MN Court Data

Services;

BE IT RESOLVED that Kanabec County Court Services may review and execute, on the Kanabec County Board's authority, contracts in an amount and duration not to exceed the contract terms, and

BE IT FURTHER RESOLVED the effective date of this delegation is 10/19/2015. It shall run until revoked, the delegate is no longer serving in the position described in this delegation.

Action #19 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a 3 year agreement as corrected between the University of Minnesota and Kanabec County for providing Extension programs locally and employing Extension Staff.

Action #20 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #20 – 10/28/15

BE IT RESOLVED to close at the meeting at 12:30 p.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis McNally, and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #21 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to re-open the meeting at 12:53 p.m.

Action #22 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 12:54 p.m. and to meet again in regular session on Wednesday, November 4, 2015 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk

