

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

October 28, 2009

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, October 28, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Roger Crawford and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the agenda with the following additions:

- 9:15 pm – Kim Pautsch
- #10 – Jail Change orders
- #11 – Signature on jail claim vouchers

6:35pm – Chief Deputy Robert Jensen met with the county board to discuss the Ogilvie City Police Contract.

Action #2 -It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously the following resolution:

Resolution #2 - 10/28/09 Ogilvie Police Contract

WHEREAS the City of Ogilvie has expressed an interesting in contracting with Kanabec County to provide law enforcement services within the City boundaries, said services to be performed by the County Sheriff's Office, and

WHEREAS the Sheriff is agreeable to providing additional law enforcement services within the City boundaries, beyond that which is customarily and regularly provided to the City, and

WHEREAS the County Sheriff recommends that the Kanabec County Board of Commissioners approves the allocation of additional deputies to the City, and

WHEREAS such contracts are authorized and provided for by the provisions of Minnesota Statutes §§471.59 and 436.05;

BE IT RESOLVED that the board approves a "2009 Kanabec County and City Of Ogilvie Agreement for Law Enforcement Services Agreement."

Action #3 – It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the minutes of the October 21, 2009 Kanabec County Board of Commissioners Meeting with the following correction:

Action#HS9-Should read: It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to ~~recess~~ adjourn the Human Service Board at 10:17am and to meet again on Wednesday, November 18, 2009 at 9:05 am in the county Board Room (Room 164) of the Courthouse.

Action #4 – It was moved by Roger Crawford, seconded by Les Nielsen, and carried unanimously to approve the following proclamation:

ECRL 50th Anniversary Proclamation

WHEREAS, East Central Regional Library was established in 1959 by three counties including Isanti, Mille Lacs, and Pine; and

WHEREAS, East Central Regional Library became the 2nd multi-county library system in the State of Minnesota; and

WHEREAS, East Central Regional Library expanded to six counties when Aitkin County joined ECRL in 1964; Kanabec County joined ECRL in 1967; and Chisago County joined ECRL in 1970; and

WHEREAS, East Central Regional Library now consists of 14 branches in Aitkin, Cambridge, Chisago Lakes, Hinckley, McGregor, Milaca, Mille Lacs Lake (Isle), Mora, North Branch, Pine City, Princeton, Rush City, Sandstone, Wyoming; and

WHEREAS, East Central Regional Library plays a vital role in connecting people with the resource they need to live, learn and thrive in the 21st century; and

WHEREAS, it is fitting to recognize East Central Regional Library, its patrons and staff during the month of November for its 50 years of service to the region.

NOW, THEREFORE, we as County Commissioners of Kanabec County ask all residents to join us in the celebrating East Central Regional's 50th Anniversary and congratulate them for serving the residents of the counties served by East Central Regional Library.

Action #5 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #5 – 10/28/09

Natural Resources Block Grant

WHEREAS the 2010 Natural Resources Block Grant application has been in all ways completed;

BE IT RESOLVED to accept a 2010 Natural Resources Block Grant, and

BE IT FURTHER RESOLVED to authorize the Chairperson to sign a “Kanabec County 2009 Allocation and Contribution Plan Statement”.

Action #6 – It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve authorizing County Auditor/Treasurer Denise Cooper to sign claim vouchers for the Coordinator’s office and the jail project.

Action #7 – It was moved by Les Nielsen, seconded by Roger Crawford, and carried unanimously to approve the following resolution:

Resolution #7 -10/28/2009 Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes, and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

	AMOUNT
Annette Majeski	\$ 211.20
Barb Maul	\$ 36.85
Betty Geisthardt	\$ 299.03
Bev Gustafson	\$ 160.70
Bill Hood	\$1,033.15
Bob Hoefert	\$1,428.45
Charlyne Grant	\$ 379.05
Gary Nelson	\$ 541.85
Jean Newgard	\$ 254.10
Jennifer Leerssen	\$ 654.50
Jerald Nelson	\$ 216.70
Joy Morrell	\$ 550.00

Judy Colburn	\$ 157.30
Karen Luberda	\$ 743.65
Ken Dery	\$ 138.05
Linda Nelson	\$ 727.30
Marlys Wolbert	\$ 334.40
Mary Lou Moriarity	\$ 433.79
Millie Laska	\$ 749.83
Ray Zamora	\$ 803.77
Rollie Pieper	\$1,344.21
Ronette Nelson	\$ 487.85
Sy Tadych	\$ 950.90
Ted Lindgren	\$ 457.67
Terrie Reed	\$ 102.25
Willard Landreville	\$ 890.85
Total for Volunteer Drivers	\$14,087.40

Action #8 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the Training Report form and to use it beginning January 2010.

Action #9 – Motion by Kim Smith, second by Roger Crawford, and carried unanimously to authorize Chairperson Kathi Ellis to sign Jail Change Orders up to \$10,000.

7:10pm – County Engineer Greg Nikodym met with the board to discuss union negotiations.

Action #10 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

BE IT RESOLVED to close at the meeting at 7:11pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Kevin Troupe, Roger Crawford, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Engineer Greg Nikodym, Operations Supervisor Karen McClellan, and County Attorney Amy Brosnahan.

Action #11 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to reopen the meeting at 7:39 pm.

7:40pm - The Chairperson then called for public comment three times. None responded.

7:42pm – The Chairperson closed public comment.

7:42pm – County Engineer Greg Nikodym met with the county board to discuss snow removal bids.

Action #12 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #12 -10/28/2009
Snow Removal Bids

WHEREAS the county board advertised for snow removal bids; and

WHEREAS the following bids were received:

<u>VENDOR</u>	<u>COST(PER EVENT)</u>
Dave's Lawn and Snow	\$464.50
Scott's Lawn Care	\$506.25
Ol' Heritage	\$575.00
BLM Landscaping	\$570.00
Hagfors Construction	\$650.00

BE IT RESOLVED to accept the low bid of \$464.50 per event from Dave's Lawn and Snow for snow removal for county buildings.

BE IT FURTHER RESOLVED to authorize Building Maintenance Supervisor Bill Martin to contact the next lowest bid company if contract specs are not met.

Action #13 – It was moved by Roger Crawford, seconded by Kim Smith, and carried unanimously to authorize Greg Nikodym to purchase a laptop to use in the field to track sign inventory and replacement at a cost of \$530.00 plus shipping and tax from Tiger Direct.

7:54pm – Randy Ulseth met with the county board to give them an update on the Hospital.

8:23pm – Jail Administrator Joanne Nelson and Building Maintenance Supervisor Bill Martin met with the county board to discuss maintenance contracts for the emergency generator located at the new jail.

Action #14 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to authorize Jail Administrator Joanne Nelson to contract with E-911 for the purchase of Positron Viper system and 1 year service agreement in the amount of \$183,701.88.

Action #15 – It was moved by Kevin Troupe, seconded by Roger Crawford, and carried unanimously to authorize Information Systems Director Jessie Kehn to spend up to \$2,500.00 for necessary monitors and small electronics from the furniture, fixture, and equipment fund for the new jail.

8:46pm – Jim Fregin with Emergency Communication Networks, and Tom Johnson with the State Department of Public Safety met with the county board to present the results of the Assessment of Radio Systems.

9:30pm – The Chairperson extended the meeting past 9:30pm to conclude business.

9:40pm – Kim Pautsch met with the county board to discuss insurance information and other issues. No action taken at this time.

Action #16 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #a – 10/28/09

Wells Concrete Claim

WHEREAS Wells Concrete Products, Inc. is the Category #3—Precast Concrete—contractor for the jail project, and

WHEREAS the board has received a claim from Wells Concrete for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Wells Concrete Final Application for approval as follows:

Contract Sum	= \$1,262,920.00
Total Completed to date	= \$1,262,920.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$1,199,774.00</u>
Current Due	= \$ 63,146.00

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$63,146.00 on Jail Bond Funds to Wells Concrete Product, Inc.

Resolution #b – 10/28/09

Harbor City Masonry Claim

WHEREAS Harbor City Masonry, Inc. is the Category #4—Masonry—contractor for the jail project, and

WHEREAS the board has received a claim from Harbor City Masonry for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Harbor City Masonry Final Application for approval as follows:

Contract Sum	= \$354,443.02
Total Completed to date	= \$354,443.02
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$336,720.87</u>
Current Due	= \$ 17,722.15

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$17,722.15 on Jail Bond Funds to Harbor City Masonry, Inc.

Resolution #c – 10/28/09

R & S Casework Claim

WHEREAS R&S Casework, Inc is the Category #8—Casework—contractor for the jail project, and

WHEREAS the board has received a claim from R&S Casework for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified R&S Casework Final Application for approval as follows:

Contract Sum	= \$41,515.33
Total Completed to date	= \$41,515.33
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$39,439.56</u>
Current Due	= \$ 2,075.77

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$2,072.77 on Jail Bond Funds to R&S Casework, Inc.

Resolution #d – 10/28/09

API Garage Door Claim

WHEREAS API Garage Door Store is the Category #13—Overhead Doors—contractor for the jail project, and

WHEREAS the board has received a claim from API Garage Door for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified API Garage Door final Application for approval as follows:

Contract Sum	= \$8,727.00
Total Completed to date	= \$8,727.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$8,290.65</u>
Current Due	= \$ 436.35

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$436.35 on Jail Bond Funds to API Garage Door Store.

Resolution #e – 10/28/09
Multiple Concepts Interiors Claim

WHEREAS Multiple Concept Interiors is the Category #17—Flooring—contractor for the jail project, and

WHEREAS the board has received a claim from Multiple Concept Interiors for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Multiple Concept Interiors final Application for approval as follows:

Contract Sum	= \$44,770.00
Total Completed to date	= \$44,770.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$42,531.50</u>
Current Due	= \$ 2,238.50

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$2,238.50 on Jail Bond Funds to Multiple Concepts Interiors.

Resolution #f – 10/28/09
Pauly Jail Building Company Claim

WHEREAS Pauly Jail Building Company Inc., is the Category #20—Detention Equipment—contractor for the jail project, and

WHEREAS the board has received a claim from Pauly Jail Building Company for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Pauly Jail Building Company final Application for approval as follows:

Contract Sum	= \$1,621,955.59
Total Completed to date	= \$1,621,955.59
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$1,596,955.59</u>
Current Due	= \$ 25,000.00

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$25,000.00 on Jail Bond Funds to Pauly Jail Building Company, Inc.

Resolution #g – 10/28/09

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond

Funds:

Ace Brothers Welding	\$9.85
Brian's Welding	\$182.14
Brother's Fire Protection	\$396.00
Franz Reprographics	\$553.83
Froggy's Signs	\$26.72
Johnson's Hardware	\$74.74

Resolution #h – 10/28/09

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

Florida Micro	\$82.15
Florida Micro	\$947.64
Kanabec Co Hwy Dept	\$43,519.81
Kanabec Co Hwy Dept	\$232.12
American Institutional Supply	\$4,178.80
Waterloo Healthcare	\$2,713.75
YRC	\$142.50
Charm-Tex	\$3,029.08
SWC Office Furniture	\$1,260.00

Resolution #i – 09/23/09

Construction Manager's Claim

WHEREAS the board has received a claim from the Contegrity Group for payment for worked performed in the construction phase the jail project, and

WHEREAS the work was performed in accordance with Board Resolution #14-09/26/07, the billing appears consistent with work performed and the documentation is in order;

BE IT RESOLVED to authorize payment of \$22,677.81 on Jail Bond Funds to the Contegrity Group.

Resolution #j – 10/28/09

Architect's Claim

WHEREAS the board has received a claim from Klein McCarthy for payment for worked performed in July, 2009 on a proposed jail as follows:

Professional Services	\$10,370.86
Reimbursables	\$1,667.50

and

WHEREAS the billing appears consistent with work performed and the documentation is in order and the Construction Committee has recommended approval;

BE IT RESOLVED to authorize payment of \$12,038.36 on Jail Bond Funds to Klein McCarthy Architects.

Action #17 – It was moved by Kevin Troupe, seconded by Roger Crawford and carried unanimously to recess at 9:45pm and to meet in continued session on Thursday, October 29, 2009 at 3:00pm.

The Kanabec County Board of Commissioners met at 3:00pm on Thursday, October 29, 2009 in Meeting Room #3 of the Courthouse pursuant to recess with the following Board Members present: Kim Smith, Kathi Ellis, Roger Crawford, Kevin Troupe and Les Nielsen.

Also present was Operations Supervisor Karen McClellan, County Attorney Amy Brosnahan, and Alan Peterson.

3:02pm - Alan Peterson presented the county board with a written response to the Notice of Suspension.

Board reviewed letter. No action was taken.

3:17pm – Information Systems Director Jessie Kehn met with the county board to discuss matters concerning the Positron Viper system being purchased from E-911.

Action #18 - It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #18 -10/28/2009

WHEREAS the board has approved the purchase of a Positron 911 system from E-911 per board Action #14; and

WHEREAS in discussion with the vendor there have been some significant cost reductions garnered; and

WHEREAS Information Systems Director Jessie Kehn recommends that the savings be used to purchase an extension of the service agreement on the system.

BE IT RESOLVED to authorize the Board chair to sign a purchase agreement with E-911 for the Positron 911 system including two years software support and that the total cost of the agreement and necessary hardware meet the \$183,701.88 originally approved

Action #19 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to adjourn at 3:29pm to meet in regular session on Wednesday, November 10, 2009 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Karen McClellan, Board Clerk