

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**October 5, 2016**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 5, 2016 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Move agenda items 6,7, & 8 up to top of the agenda.

Commissioner McNally led discussion on Ordinance #5. Information only, no action was taken.

Commissioner McNally led discussion on wheelage tax. Information only, no action was taken.

Action #2 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

## **Resolution #2 – 10/05/16**

**WHEREAS** the Kanabec County Board of Commissioners did authorize a committee to examine the current county pay plan with the assistance of MRA, and

**WHEREAS** this subcommittee with the assistance of Wendie Lindberg of MRA has done a complete and thorough study of the plan, and

**WHEREAS** the sub-committee recommends an overall adjustment of the current pay plan, and

**WHEREAS** the Kanabec County Board of Commissioners has been presented with the new pay plan and the financial impacts to the county, and

**WHEREAS** the Kanabec County Board of Commissioners wishes to move forward with this plan in a financially prudent manner;

**BE IT RESOLVED** to implement the new pay plan in phases; the first half implementation to take place in January 2017 and the second in January 2018. The first phase would move all employees to their new grade at their current step and set at the wage half way between their current level and their new level. The second phase would be to move all employees to their new grade wage:

Grade	A	B	C	D	E	F	G	Grade
1	\$12.04	\$12.49	\$12.94	\$13.40	\$13.85	\$14.30	\$14.75	1
2	\$12.76	\$13.24	\$13.72	\$14.20	\$14.68	\$15.16	\$15.64	2
3	\$13.53	\$14.04	\$14.54	\$15.05	\$15.56	\$16.07	\$16.57	3
4	\$14.34	\$14.88	\$15.42	\$15.95	\$16.49	\$17.03	\$17.57	4
5	\$15.20	\$15.77	\$16.34	\$16.91	\$17.48	\$18.05	\$18.62	5
6	\$16.11	\$16.72	\$17.32	\$17.93	\$18.53	\$19.13	\$19.74	6
7	\$17.08	\$17.72	\$18.36	\$19.00	\$19.64	\$20.28	\$20.92	7
8	\$18.10	\$18.78	\$19.46	\$20.14	\$20.82	\$21.50	\$22.18	8
9	\$19.19	\$19.91	\$20.63	\$21.35	\$22.07	\$22.79	\$23.51	9
10	\$20.34	\$21.11	\$21.87	\$22.63	\$23.39	\$24.16	\$24.92	10
11	\$21.77	\$22.58	\$23.40	\$24.22	\$25.03	\$25.85	\$26.66	11
12	\$23.29	\$24.16	\$25.04	\$25.91	\$26.78	\$27.66	\$28.53	12
13	\$24.92	\$25.86	\$26.79	\$27.72	\$28.66	\$29.59	\$30.53	13
14	\$26.67	\$27.67	\$28.67	\$29.66	\$30.66	\$31.66	\$32.66	14
15	\$28.80	\$29.88	\$30.96	\$32.04	\$33.12	\$34.20	\$35.28	15
16	\$31.10	\$32.27	\$33.43	\$34.60	\$35.77	\$36.93	\$38.10	16
17	\$33.59	\$34.85	\$36.11	\$37.37	\$38.63	\$39.89	\$41.15	17
18	\$36.28	\$37.64	\$39.00	\$40.36	\$41.72	\$43.08	\$44.44	18
19	\$39.18	\$40.65	\$42.12	\$43.59	\$45.06	\$46.53	\$48.00	19
20	\$42.31	\$43.90	\$45.49	\$47.07	\$48.66	\$50.25	\$51.83	20
21	\$45.70	\$47.41	\$49.13	\$50.84	\$52.55	\$54.27	\$55.98	21
22	\$49.36	\$51.21	\$53.06	\$54.91	\$56.76	\$58.61	\$60.46	22

Leota Linda and Scott Schufman with South Country Health Alliance met with the County Board to give the annual report. Information only, no action was taken.

**9:30am** – Commissioner McNally left the meeting.

*Action #3* – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the September 21, 2016 minutes of the Kanabec County Board of Commissioners as corrected: correct Commissioner Ellis leaving the meeting.

*Action #4* – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	41.22
Beaudry Oil Co	11,306.58
Centerpoint Energy	45.00
Consolidated Communications	1,072.64
CW Technology	558.40
East Central Energy	822.99
East Central Energy	280.24
Hartford Priority Accounts	1,701.55
Holiday Credit Office	8,198.59
Kanabec County Auditor	46,717.64
Kanabec County Auditor	6,180.00
Knife Lake Twp	16.63
Mora Motor Vehicle	39.50
Mora Public Schools	33.26
Ogilvie Public Schools	82.45
Spire Credit Union	3,176.72
Sun Life Financial	3,229.52
Tessneer Law Office	238.00
Totalfunds by Hasler	2,000.55
Verizon Wireless	<u>570.86</u>
Total	86,312.34

Deputy Finance, Roberta Anderson met with the County Board to discuss matters concerning an informal land sale.

Action #5 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #5 - 010/05/16**

Parcel #23.00050.30

**WHEREAS** the County Auditor/Treasurer has been approached by a taxpayer to purchase a tax forfeited piece of land located in the City of Ogilvie, and

**WHEREAS** Minnesota Statute 282.01 subd. 7a states “The county auditor may restrict the sale to owners of lands adjoining the land to be sold. The county auditor shall conduct the sale by sealed bid or may select another means of sale. The land shall be sold to the highest bidder but it can be sold for less than the appraised value. All owners of land adjoining the land to be sold shall be given a written notice at least 30 days prior to the sale.”

**WHEREAS** the County Board supports the sale in order have the parcel returned to the tax roll,

**BE IT RESOLVED** to authorize the County Auditor/Treasurer to notify all adjoining land owners of the intent to sell parcel #23.00050.30 to the highest bidder, and

**BE IT FURTHER RESOLVED** that the highest bid must be equal to or greater than minimum bid price of \$100.00 as determined by the County Board of Commissioners.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #6 – It was moved by Kim Smith seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #6 – 10/05/16**

#### Engineering Services for Bridge Inspections

**WHEREAS** Kanabec County is responsible for annual bridge inspections in accordance with the National Bridge Inspection Standards and MnDOT State Aid policies, and

**WHEREAS** no current staff has required bridge inspection certifications, and

**WHEREAS** Widseth Smith Nolting & Assoc., Inc. has submitted a proposal to complete Kanabec County’s 2016 bridge inspections;

**THEREFORE BE IT RESOLVED** to accept the engineering services agreement for bridge inspections by Widseth Smith Nolting & Assoc., Inc., for an estimated amount of \$13,880.

Action #7 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

#### **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	18.07
Ace Hardware	51.92
Akkerman-Ingebrand Funeral Home	800.00
Alkire, Alyce	1,139.94
Association of MN Counties	150.00

A'viands	9,522.51
Bachman, Fran	55.08
Baldwin, Gilbert	242.46
Barker, Bob	782.37
Bernicks	124.80
Bond Trust Services Corp	10,321.25
Brenny, Laurell	950.40
Budreau Companies Apparel	393.88
Cambridge Family Dental	267.00
Carda, Gene	60.12
Castellino, Sarah	224.94
Century Link	109.67
Christianson, Craig	973.08
Curtis, Michael	590.26
Downtown Deli	143.05
East Central Energy	196.00
Espresso Partners	124.00
Eustice, Todd	200.68
Faust, Patrick	812.83
FBG Service Corp	4,199.02
FBG Service Corp	2,211.22
FBG Service Corp	584.80
FirstLight Health System	102.00
Garage Door Store	128.00
Hallin, Ronald	47.96
Hallin, Ronald	47.96
Hoefert, Robert	1,064.36
Hoglund Bus & Truck Co	46.97
Hood, Barb	502.31
Horizon Towing	119.51
Independent School District #332	600.00
Innovative	134.64
IT SAVVY	246.68
IT SAVVY	108.35
Jones, Tom	40.40
Jones, Tom	40.40
Juettner Marketing	1,600.00
Kanabec Co Hwy Dept	555.14
Kanabec County Information Systems	18.21
Kanabec County Master Gardeners	50.00
Kanabec County Sheriff	159.84
Kanabec Publications	96.00

KEEPRS	131.73
KEEPRS	14.99
Kennedy, Kerry Jr	316.64
Lake Superior Laundry	146.48
Lake Superior Laundry	146.47
Landreville, Willard	517.02
League of MN Cities	321.42
Lerrssen, Jennifer	516.53
Manthie, Mark	165.24
Manthie, Scott	1,108.62
Manthie, Wendy	1,295.46
Marco, Inc	486.00
Marco, Inc	486.00
Matthew Bender & Co	149.43
Mattson Electric	272.15
McFadden, Barbara	30.00
MCIT	60.00
Mehlhop, Ron	44.28
Meier, Ashley	10.00
Meta 13	5,420.00
Minnesota Monitoring, Inc	245.00
Minnesota Sheriffs' Association	225.00
Mora Psychological Services	650.00
MRA Trusight	3,972.36
Nelson, Ansel	1,236.25
Nelson, Jerald	190.62
Nelson, Ronette	566.38
Newgard, Jean	332.10
Nummela, Randy	41.48
O'Brien, Pat	49.58
O'Brien, Pat	99.16
O'Donovan, Barbara	918.76
Office Depot	178.36
Office Depot	308.22
Office Depot	98.57
Office Depot	19.98
Office Depot	136.71
Office Depot	177.62
Ogilvie Public Schools - ISD 333	600.00
Oslin Lumber	7.99
Pakor Inc	249.85
Paradise Community Theatre	500.00

PD's Embroidery	90.00
Peterson, Kevin	234.36
Ratwik, Roszak & Maloney, PA	1,290.72
Regents of the University of MN	17,220.24
Reid, Greg	280.80
Reliance Telephone, Inc	1,800.00
Ricks Home Furnishings	414.43
Roberts, Rodney	501.40
Rogers, Pearl	889.58
RS Eden	38.00
Ruettimann, Mariko	75.00
SelectAccount	354.48
SHAH Software, Inc	2,400.00
Sheggrud, Eugene	7.47
SHI	604.00
SHI	7,040.00
SHI	2,751.00
SHI International Corp	243.00
Smith, Larry	502.11
Solomon, Nick	57.48
Stellar, Services	1,691.87
Telander, Jennifer	159.08
Tober, Kaleigh	75.00
Tvedt, Jerry	35.00
Tvedt, Jerry	45.80
VanDall, Camille	701.26
Voge, Dale	51.20
Voge, Dale	51.20
Weaver, Joann	125.00
Wickeham, Teresa	96.88
Wiitala, David	1,123.20
Zamora, Ray	661.64
Total	<u>105,011.73</u>

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	147.94
Astleford International	5,253.19
Astleford International	263.70
Auto Value	1,978.55

Citi Lites	247.50
Fleetmatics	559.00
Glen Tire	724.26
Gopher State One Call	68.85
Hardrives, Inc.	179.50
Jeff's Machine & Welding, LLC	22.20
LiftPRO International Inc	305.36
Maney International, Inc.	533.52
Mora Chev Buick	475.55
Mora Municipal Utilities	1,004.71
Newman Traffic Signs	347.45
Northern States Supply	38.04
Oxygen Service Company	188.40
Preferred Cleaning	1,050.00
Power Plan	1,041.08
Quality Disposal Systems	148.01
Verizon	37.52
Ziegler Cat	5,264.58
Total:	19,878.91

Action #8 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve Consent Agenda including all of the following actions:

### **Resolution #8a – 10/05/16**

#### **SCORE CLAIMS**

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,310.40
East Central Sanitation	\$1,347.09
Arthur Township	\$400.00
Total	\$1,747.09

### **Resolution #8b – 10/05/16**

KLID CLAIMS

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of September 17, 2016, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims: Kanabec Publications, Inc. \$17.37

**Resolution #8c – 10/05/16**  
Clean Up Day Claim

**WHEREAS** the board did authorize by Resolution #14-03/16/16 the expenditure of up to \$5,000 in SCORE funds in support of the a Kanabec County Clean-Up Day to be held on Saturday, May 21, 2016, and

**WHEREAS** the board has received a report of the Clean Up Day and a request for support payment;

**BE IT RESOLVED** to authorize payment of \$2,166.97 in SCORE funds to “Kanabec County 4-H Clean Up Day.”

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

The Board took a 5 minute break.

**10:30am** - The Chairperson then called for public comment. Those that responded included:

Richard Anderson	Comments on Ordinance #5. Commented on public dumping on minimum maintenance road in Ann Lake Twp.
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**10:33am** - The Chairperson closed public comment.

Future agenda items: Appointment question on the ballot; how to educate the public.

Action #9 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to adjourn at 10:41 a.m. and to meet again in regular session on Wednesday, October 19, 2016 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk