

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

September 12, 2012

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, September 12, 2012 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the August 22, 2012 minutes of the Kanabec County Board of Commissioners as corrected: add “No action was taken at this time” to the two DNR presentations.

Action #3 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #3a – 09/12/12 SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following July, 2012 claims on SCORE Funds:

Quality Disposal	\$2,926.10
Knife Lake Sanitation	\$696.00
Arthur Township	\$1,200.00
TOTAL	\$4,722.10

Resolution #3b – 09/12/12

KLID CLAIMS

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of August 23, 2012 and August 25, 2012, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kassie Hall	\$60.00
Terry Wells	\$65.69

Resolution #3c – 09/12/12 GAMBLING APPROVAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Knife Lake Sportsman Club for a raffle event to be held at Captain Dan's Crow's Nest, 2743 Hwy 65, Mora, MN 55051 on November 10, 2012.

Resolution #3d – 09/12/12 GAMBLING APPROVAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Knife Lake Sportsman Club for a raffle event to be held at Northwoods Steak House, 2732 Hwy 65 N, Mora, MN 55051 on January 12, 2013.

Action #4 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

Vendor	Amount
Ann Lake Twp	6,881.61
Centerpoint Energy	65.00
City of Milaca	34.56
East Central Energy	457.08
Elwood Design & Installation	8,375.00
Ford Twp	684.30
GMCU	1,692.10
Haybrook Twp	295.27
Holiday Credit Office	11,988.08
Isle Public Schools	590.53
Kanabec Co Auditor-HRA	98.10
Knife Lake Twp	3,890.76
Midcontinent Communications	1,377.71
Midcontinent Communications	815.57
Mitzi Mellott Law Office	279.00
MN Energy Resources Corp	870.53
MN Laborers Health & Welfare Fund	550.00
MN Mutual Life Ins	204.60
Mora Municipal Utilities	18,422.68
Mora Public Schools	9,150.13
Ogilvie Schools	13,763.22
Otteson, Gerald	100.00
Public Employees Retirement Assn	5,698.75
Resource Training & Solutions	5,191.00
Rudquist, Barbara	1,113.50
Sanofi Pasteur, Inc	2,592.64
Sanofi Pasteur, Inc	3,573.20
Sprint	223.95
The Hartford	1,593.13
Verizon Wireless	1,260.42
Wynn Law Firm	267.75
Total	<u>102,100.17</u>

Action #5 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Academy of Lactation Policy & Practices	204.00
Ace Hardware	39.82
Ace Hardware	30.16
Advanced Correctional Healthcare	12,131.95
Allen, Mindie	70.00
AmeriPride	441.61
AmeriPride	39.62
Anderson, Karen	295.82
Andres, Christine	31.64
Area Technical Services Area III	1,009.08
Auto Value	7.61
Auto Value	20.46
Auto Value	94.00
Auto Value	97.15
A'viands LLC	12,553.93
Bernhardt, Maria	237.55
Biever, Laurie	153.74
Board of Water and Soil Resources	123.00
Bork, Laura	47.18
Burski, Kathy	66.60
Byrant, Donna	2,671.87
Byrant, Donna	424.16
Cassman, Deb	219.23
Central Heating & Air Conditioning	346.67
Christianson, Craig	817.03
Coborns	101.79
Coborns Pharmacy	276.05
Colburn, Judy	643.80
Coon, Susan	10.00
Cooper, Denise	19.05
Cooper, Denise	130.98
D&T Ventures	578.81
D&T Ventures	500.00
Dalco	159.10
Dandelion Floral	88.12
Dex Media East	29.90
Deyta, LLC	90.00

Digital Ally	40,634.06
Don's Auto & Towing	395.44
Doubletree by Hilton	117.71
Downtown Deli	73.47
Dresser Methven Funeral Home	300.00
Druar, Dan	585.50
E. Weinberg	9,789.75
East Central Exterminating	256.80
East Central Exterminating	245.81
ECM Publishing	389.30
Election Systems & Software	3,687.43
Electric Motor Service	16.50
Elfstrum, Brenda	429.02
Eustice, Todd	250.86
Faust, Patrick	732.11
Federated Coops	798.75
Felland, Becky	252.53
Filibeck, Karla	66.60
Fresonke, Lew	110.00
Friday, Jenny	33.86
Garcia, Timothy	288.97
Geisthardt, Betty	210.50
Grainger	267.48
Grainger	24.28
Grand View Lodge	504.00
Granite City Jobbing	671.00
Handyman's Inc	143.34
Hawkins, Dorothy	1,037.52
Hinckley News	7.00
Hoefert, Bob	2,216.83
Hoglund Bus & Truck Co	130.89
Hood, Barb	547.26
Hood, Bill	443.81
Hy Tech Auto of Princeton	20.00
Image Office Service	85.62
Industrial Health Services Network	159.00
Isanti Co Public Health	5,932.63
Isanti Co Public Health	6,081.08
Jebsen, Michelle	170.94
Jebsen, Michelle	10.00
Johnsons Hardware	7.99
Johnsons Hardware	10.64
Kanabec Co Auditor/Treasurer	536.00

Kanabec Co Auditor's Office	300.00
Kanabec Co Family Services	475.00
Kanabec Co Hwy Dept	5,692.61
Kanabec Co Public Health	122,108.25
Kanabec Co Public Health	1,276.98
Kanabec Publications	616.87
Kanabec Publications	272.53
Kanabec Publications	140.54
Kanabec Publications	73.28
Kanabec SWCD	3,460.23
Keeps	108.14
Kramersmeier, Wallace	375.00
Landreville, Willard	877.42
Lane, Dave	35.52
Leerssen, Jennifer	706.56
Majeski, Annette	197.17
Marohn, Brenda	14.43
Mattson Electric	263.32
MCB	190.00
McIntosh, Bob	750.00
Medical Disposal Systems	154.39
MidContinent	59.18
Midwest Combustion Controls	2,529.80
Mille Lacs Disposal	20.00
MN Network of Hospice	150.00
MN Prev Resource Center	30.00
Moore Medical	813.63
Mora Chevrolet Buick	462.58
Mora Chevrolet Buick	166.12
Mora Public Schools	2,500.00
Mora Unclaimed Freight	28.78
Nature's Way Chiropractic	75.00
Nelson, Ansel	1,213.82
Nelson, Jerry	617.20
Nelson, Ronette	671.07
Newgard, Jean	424.05
Office Depot	460.95
Office Depot	147.12
Olson, Autumn	218.13
Osterdyk, Dorothy	492.84
Owens Auto Parts	7.47
Owens Auto Parts	21.72
Owens Auto Parts	16.14

Pap, Harly	38.30
Pedersen, Jerry	19.98
Perlick, Lisa	1,740.00
Petersen, Renee	21.65
Pieper, Helen	342.07
Pieper, Rollie	1,125.77
Pine Co Health & Human Services	138,979.89
Pine Technical College	265.00
Prasnicki, Deb	10.99
Quality Disposal	298.52
Quality Disposal	182.73
Quill	111.34
Raiche, Nancy	134.87
Raudabaugh, Carey	140.98
Reliance Telephone	650.00
Ringler, Jennie	52.17
Rittenour, Michelle	94.35
Rogers, Pearl	263.67
Rosburg, Diane	485.08
RS Eden	42.83
Ryan, Rosemarie	830.00
S&T	292.72
S&T	27.30
S&T	2.79
S&T	425.07
S&T	43.60
S&T	555.92
Shopko	112.18
SimplexGrinnell	98.86
Skramstad, Linda	420.69
Stellar Services	651.53
Swanson, Lori	11.66
Synergy Graphics	150.00
Tadych, Marge	492.86
Telander, Sarah	317.46
Thompson, Wendy	505.05
TigerDirect	1,054.16
Tinker & Larson	340.11
Tinker & Larson	39.34
Trane US	6,225.00
UHL Company	1,096.00
Uniforms Unlimited	99.26
Uniforms Unlimited	181.97

University of MN	95.00
Vogel, Darla	265.29
Volk, Tom	49.89
Wergin, Richard	250.00
Wickeham, Teresa	160.95
Wolbert, Marlys	783.70
Zamora, Ray	939.90
Total	<u>424,206.05</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	74.39
Ameripride	494.68
Auto Value Mora	1,594.34
CADD/Engineering Supply Co.	127.87
Cemstone Products Company	163.52
Commissioner of Transportation	7,141.82
Corrpro Companies, Inc.	970.00
First Lab	119.85
Fluegge's Ag, Inc	505.37
Glens Tire	351.18
Gopher State One-Call	11.60
Granite City Jobbing	149.65
Kanabec Publications, Inc.	44.10
Kanabec Rental	32.06
Maney International, Inc	115.27
Mille Lacs Co. Public Works	100.00
City of Mora	1,129.50
Northern States Supply, Inc.	91.93
Northland Fire Protection	443.92
Nuss Truck & Equipment	319.32
Office Depot	58.99
Owen's Auto Parts	260.11
Oxygen Supply Co	69.71
Power Plan	907.01
Quality Disposal Systems, Inc.	141.50
Richards, Lila, The Cleaning Agent	942.64
Road Machinery & Supplies Co.	110.22
Safety Kleen Systems, Inc	327.52
Sagequest	505.52
Scott's Lawn & Landscapes	602.05
S & T Office Products, Inc.	580.71

Jesse Stegeman	95.16
Towmaster	<u>183.07</u>
Total:	18,764.58

Action #6 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to recess the board meeting at 9:04am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, September 12, 2012 pursuant to public notice with the following Board Members present: Les Nielsen, Kim Smith, Gene Anderson, Kevin Troupe, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH8 – 9/12/12
East Central Data Exchange Project Resolution

WHEREAS, by the year 2015 health organizations are required to become electronically interoperable; and

WHEREAS, Kanabec County Public Health has an opportunity to participate in the East Central Data Exchange Project which is being headed by CHAMP and will equip agencies in the area with the ability to exchange clinical summary care records as required in Meaningful Use Stage 2; and

WHEREAS, each geographic area in the grant request is required to provide a Fiscal Agent and Project Lead and Kanabec County Public Health has a staff person with the expertise to serve in this position.

THEREFORE BE IT RESOLVED to approve Kanabec County Public Health to participate in the East Central Data Exchange Project and provide the Project Lead for this region between October, 2012 and September, 2013.

Action #PH9 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH9 – 9/12/12

Stratis Health MOA for Hospice Resolution

WHEREAS, Section 1154 (a) (1) of the Social Security Act requires a Quality Improvement Organization (QIO) to review services furnished to Medicare beneficiaries by physicians, other health care professionals, providers and suppliers as specified in the contract with the Secretary of Health and Human Services; and

WHEREAS, it is the purpose of this Agreement to maintain a working relationship between Stratis Health and Kanabec County Public Health Hospice to efficiently and effectively accomplish medical review and quality improvement activities.

THEREFORE BE IT RESOLVED to approve the Kanabec County Health and Human Services Director to enter into a Memorandum of Agreement between Stratis Health and Kanabec County Public Health Hospice for as long as Stratis Health is the Quality Improvement Organization under contract with CMS for the area in which Kanabec County Public Health is located, or is terminated in accordance with Section VIII of the Agreement or Kanabec County Public Health withdraws or is terminated from the Medicare program.

Action #PH10 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to recess the Public Health Board at 9:31am to meet in regular session on Wednesday, October 10, 2012 at 9:05am.

The Board of Commissioners meeting continued.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Chief Deputy Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #11 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #11 – 09/12/12
Grant Agreement

BE IT RESOLVED to approve and authorize the Chairperson to sign the State of Minnesota Federal Boating Safety supplemental equipment Grant Agreement, for the Fiscal year 2013 with grant ending September 14, 2012. State Contact Number 50701.

Action #12 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #12 – 09/12/12

WHEREAS the Kanabec County Sheriff's Office along with Pine County, Isanti County, City of Isanti, and City of Braham have been awarded a 2013 TZD Enforcement Grant for \$35,991.00, and

WHEREAS the 2013 TZD Enforcement Grant provides funding for deputy wages for extra patrol, specifically regarding for speed, seat belt and DWI enforcement, and for traffic equipment, and

WHEREAS the Kanabec County Board of Commissioners supports the goals of the 2013 TZD Enforcement Grant;

BE IT RESOLVED to authorize the Sheriff's Office to use 2013 TZD Enforcement Grant funds for extra patrol duty and to purchase a radar.

Action #13 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #13 – 09/12/12

Position Evaluation

WHEREAS County Policy P-117 calls for an evaluation of all county job classifications, and

WHEREAS the position of Administrative Sergeant is a newly created position, and

WHEREAS the County Sheriff has submitted a job description and position questionnaire, and

WHEREAS the board has examined and evaluated the information;

BE IT RESOLVED to approve the job description, and

BE IT FURTHER RESOLVED that it is the decision of the Board that the Administrative Sergeant job description be sent to the salary consultant for review.

Action #14 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #14 - 09/12/12

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Sergeant is on the rotation schedule for 2012, and

WHEREAS the County Sheriff has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Sergeant job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #15 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #15 – 09/12/12

WHEREAS there is a vacancy in the position of a Part Time Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a Part Time Jailer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.16 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his departments.

Action #16 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #16 – 09/12/12

Diesel Fuel Quotes

WHEREAS the following bids were received for gasoline and diesel fuel:

	<u>Diesel</u>
Federated Coop	\$3.4900
Eggens Direct Service	\$3.4650

WHEREAS the quote of \$3.4650 per gallon provided by Eggens Direct Service was the lowest quote for diesel;

THEREFORE BE IT RESOLVED to accept the low quote of \$3.4650 per gallon of diesel by Eggens Direct Service.

Action #17 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #17 – 09/12/12

SP 033-604-018, SP 033-612-013 Partial Payment

WHEREAS Knife River Corporation has completed work on Projects SP 033-604-018 and SP 033-612-013, segments of CSAH 4 and CSAH 12, in accordance with plans and specifications,

BE IT RESOLVED to authorize partial payment in the amount of \$56,839.77 to Knife River Corporation.

Action #18 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #18 – 09/12/12

SAP 033-607-005, SAP 033-624-002, KCP 12-03 Partial Payment

WHEREAS Knife River Corporation has completed work on Projects SAP 033-607-005, SAP 033-624-002 and KCP 12-03, segments of CSAH 7, CSAH 24 and CSAH 4, in accordance with plans and specifications,

BE IT RESOLVED to authorize partial payment in the amount of \$134,645.36 to Knife River Corporation.

Action #19 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 09/12/12

VHF Radio Antenna Site Lease

WHEREAS Kanabec County Public Works utilizes the City of Mora’s water tower at 901 Howe Avenue East in Mora, MN for placement of its VHF radio communications antenna, and

WHEREAS improvements to the water tower require a lease agreement for its continued use, and

WHEREAS the terms of the agreement titled “WATER TOWER LEASE AGREEMENT” dated August 15, 2012 are hereby included by reference, and

THEREFORE BE IT RESOLVED to accept the terms of the agreement and authorize the Chairperson and County Coordinator to sign the agreement.

Action #20 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #20 – 09/12/12

Engineering Services Agreement

WHEREAS Soil testing services are necessary as part of the roadway design for reconstruction of CSAH 5 from CSAH 19 to CSAH 3, and

WHEREAS this road segment is scheduled for construction in 2013, and

WHEREAS Braun Intertec Inc. has submitted a qualified proposal, included herein by reference, to perform necessary work at a price of \$10,276, and

THEREFORE BE IT RESOLVED to accept the proposal submitted by Braun Intertec Inc. totaling \$10,276 and authorize the Chairperson and County Coordinator to sign the agreement.

Action #21 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #21 – 09/12/12

WHEREAS pavement markings are necessary for roads improve in 2012, and

WHEREAS the following quotes were received for striping:

AAA Striping	\$17,447.56
Traffic Marking Services	\$16,831.76

BE IT RESOLVED to accept the quote of Traffic Marking Services for the amount of \$16,831.76 and to authorize the County Coordinator and the Chairperson to sign the agreement.

Action #22 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #22 – 09/12/12

2013 Natural Resources Block Grant

WHEREAS the Board of Water and Soil Resources has proposed the 2013 Natural Resources Block Grant program allocations, and

WHEREAS the grant allocations provide funds for the water plan, wetlands, shoreland, and SSTS, and

WHEREAS the program allocations and contributions plan and the Natural Resources Block Grant are included herein by reference, and

WHEREAS contributions are within budgeted amounts, and

THEREFORE BE IT RESOLVED to accept the terms of the Natural Resources Block Grant and authorize the Chairperson and County Coordinator to sign the agreement.

10:37am - The Chairperson then called for public comment. Those that responded included:

Dennis McNally	Questions and comments on DNR land acquisitions, Public Service Building, tire ordinance, and gravel tax.
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10:55am - The Chairperson closed public comment.

Carolyn Drude with Ehlers & Associates, Inc met with the County Board to discuss matters concerning county bonds.

Action #23 – Board Member Kevin Troupe introduced the following resolution and moved its adoption:

Resolution #23 – 09/12/12

Resolution Providing for the Sale of \$2,925,000
General Obligation Refunding Bonds, Series 2012A

- A. **WHEREAS**, the County Board of the County of Kanabec, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$2,925,000 General Obligation Refunding Bonds, Series 2012A (the "Bonds"), to provide for a current refunding of the County's outstanding General Obligation Refunding Bonds, Series 2005A to reduce interest expenses; and
- B. **WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County of Kanabec, Minnesota, as follows:

1. Authorization; Finding. The County Board hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The County Board shall meet at 11:00 a.m. on October 10, 2012, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Les Nielsen and, after full discussion thereof and upon a vote being taken thereon, the following board members voted in favor thereof: Kevin Troupe, Les Nielsen, Kim Smith, Kathi Ellis, and Gene Anderson

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Action #24 – Board Member Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #24 – 09/12/12

Resolution Providing for the Sale of \$2,915,000 General Obligation
Capital Notes and Medical Facilities Refunding Bonds, Series 2012B

- A. **WHEREAS**, the County Board of the County of Kanabec, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$2,915,000 General Obligation Capital Notes and Medical Facilities Refunding Bonds, Series 2012B (the "Bonds"), to provide for equipment purchases and a current refunding of the County's outstanding General Obligation Medical Facilities Bonds, Series 2001 to reduce interest expenses; and
- B. **WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County of Kanabec, Minnesota, as follows:

1. Authorization; Finding. The County Board hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The County Board shall meet at 11:00 a.m. on October 10, 2012, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Les Nielsen and, after full discussion thereof and upon a vote being taken thereon, the following board members voted in favor thereof: Kathi Ellis, Les Nielsen, Kevin Troupe, Kim Smith, , and Gene Anderson

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Action #25 – Board Member Les Nielsen introduced the following resolution and moved its adoption:

Resolution #25 – 09/12/12

Resolution Providing for the Sale of \$4,095,000
Gross Revenue Health Facilities and Refunding Bonds, Series 2012C

- A. **WHEREAS**, the County Board of the County of Kanabec, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$4,095,000 Gross Revenue Health Facilities and Refunding Bonds, Series 2012C (the "Bonds"), to

provide for (i) an advance refunding of the County's outstanding Gross Revenue Health Facilities Bonds, Series 2003B to reduce interest expenses; and (ii) the acquisition of various improvements to the existing facility; and

- B. **WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to (i) to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County of Kanabec, Minnesota, as follows:

1. Authorization. The County Board hereby authorizes Ehlers to structure the terms of the Bonds, provided that the final maturity shall be no later than February 1, 2023. The County Board authorizes the County Administrator and the Hospital Chief Executive Officer to review proposals, select the underwriter and take any other appropriate action with respect to the Bonds. Ehlers is further authorized to negotiate the sale of the Bonds with the selected underwriter.
2. Meeting; Ratify Acceptance of Proposal; Award Bond Sale. The County Board shall meet at 11:00 a.m. on October 10, 2012 to ratify the acceptance of a proposal from the selected underwriter, to award the sale of the Bonds and to take any other appropriate action with respect to the Bonds.
3. Request for Proposals; Official Statement. In connection with said sale, the officers and employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of a request for proposals and an official statement for the Bonds and to execute and deliver the official statement on behalf of the County upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Gene Anderson and, after full discussion thereof and upon a vote being taken thereon, the following board members voted in favor thereof: Les Nielsen, Gene Anderson, Kathi Ellis, Kevin Troupe, and Kim Smith

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Action #26 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #26 – 09/12/12

WHEREAS there are 3 vacancies in the position of a Part Time Bus Drivers, and

WHEREAS the board desires to refill these vacant positions;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire 3 Part Time Bus Drivers to refill the vacant positions at Step A, Range 5 of the pay plan which is \$13.49 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

BE IT FURTHER RESOLVED to use the existing applicant list from July 2012.

Action #27 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the Transit Director to develop a Request for Proposal (RFP) for facilities for Timber Trails in Kanabec County.

The Board took a 5 minute break.

Action #28 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #28 – 09/12/12

Emergency Management Performance Grant

BE IT RESOLVED by Kanabec County Board of Commissioners that the County enter into a Grant Contract with the Minnesota Department of Public Safety, Homeland Security and Emergency Management to provide funding for Kanabec County Emergency Management.

BE IT FURTHER RESOLVED, by Kanabec County Board of Commissioners that Lowell Sedlacek, the County Emergency Management Director be authorized to apply for, execute, administer, and sign all documents on behalf of the county in regards to this Emergency Management Performance Grant.

Action #29 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #29 – 09/12/12

BE IT RESOLVED to approve an agreement between the University of Minnesota and Kanabec County for providing Extension programs locally and employing Extension staff.

The motion for the adoption of the foregoing Resolution was duly seconded by Kevin Troupe and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kevin Troupe, Kathi Ellis, Kim Smith,
and Gene Anderson

OPPOSED: Les Nielsen
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #30 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #30a – 09/12/12
LIFE INSURANCE

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Life Insurance, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Life Insurance Contract with the Minnesota Life Insurance Company at the following rates:

Basic Life 12.5¢ per \$1,000 per month
AD & D 2¢ per \$1,000 per month

Resolution #30b - 09/12/12
LTD INSURANCE

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county long term disability coverage, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Long Term Disability Insurance Contract with The Hartford.

Resolution #30c - 09/12/12
LONG TERM CARE INSURANCE

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Long Term Care Coverage Insurance, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Long Term Care Coverage Insurance Contract with CNA.

Resolution #30d - 09/12/12

DENTAL INSURANCE

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Dental Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to approve an agreement with Health Partners for employee voluntary dental insurance for the January 1, 2013 through December 31, 2013 contract year.

Resolution #30e – 09/12/12

HEALTH INSURANCE

WHEREAS the county offers health insurance to its employees, and

WHEREAS the current contract with Blue Cross & Blue Shield of Minnesota expires December 31, 2012, and

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Health Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Health Insurance Contract with Blue Cross & Blue Shield at the following rates:

Single: \$560.00

Family: \$1,243.00

The County Board had a lengthy discussion concerning the 2013 budget.

Action #31 – It was moved by Gene Anderson, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #31 – 09/12/12

A Resolution to set the Maximum Levy and
Proposed (Preliminary) Budget for 2013

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed year 2013 levies and proposed budget be adopted:

FUND	PROPOSED BUDGET	PROPOSED LEVY
<i>a.</i> Revenue Fund	12,314,466	6,211,541
<i>b.</i> Welfare Fund	5,157,369	1,927,930
<i>c.</i> Road & Bridge Fund	5,412,900	2,328,000
<i>d.</i> Railroad Authority Fund	1,446	1,446
<i>e.</i> Debt Service – Tax Capacity based (<i>not including market value levi</i>) “Building Fund”	879,392	879,392
<i>f.</i> SUB-TOTALS (<i>total of a. through e.</i>)	23,765,573	11,348,309
	<i>g.</i> - Y2013 Program Aid	809,095
	<i>h.</i> Sub-Total (<i>total of f - g - h</i>)	10,539,214
	<i>i.</i> + Debt Service for Market Based Referendum Levy	178,740
<i>j.</i> TOTAL FINAL PAYABLE Y2012 LEVY (<i>total: i + j</i>)=		10,717,954

BE IT FURTHER RESOLVED that \$879,392 of the “Building Fund” line and all of the “Debt Service Fund” line at \$178,740 are dedicated to debt service.

BE IT THEREFORE RESOLVED the Board of Commissioners will be discussing the 2013 levy and budget at the December 5, 2012 regular meeting at 6:45pm, and

BE IT FURTHER RESOLVED that the public will be allowed to speak prior to passage of the 2013 certified levy and budget.

Action #32 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #32 – 09/12/12

WHEREAS, the Kanabec County Family Services currently have two vacancies in the Financial Department due to a vacant position and a FMLA leave, and

WHEREAS, Family Services Director Wendy Thompson has requested authorizing to use Home Health Aides to help with answering phones and scanning in the Financial Department, and

WHEREAS, the Home Health Aides have expressed an interested in helping during the shortfall;

BE IT RESOLVED that the Kanabec County Board of Commissioners approves Home Health Aides to help in the Financial Department of Family Services until the vacant position has been filled and the FMLA leave is done.

Action #33 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn at 1:00 pm and to meet again in regular session on Wednesday, September 26, 2012 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk