

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

September 10, 2014

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, September 10, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Gene Anderson, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the August 27, 2014 minutes of the Kanabec County Board of Commissioners as corrected: change Kelly Osterdyk with the Soil & Water District to Paul Hoppe.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
A G Excavating LLC	21,549.47
Bowman, Anthony	10.00
City of Milaca	82.40
East Central Energy	348.00
Goodin Company	59.94
Kanabec Co Aud/Treas	1.00
Kanabec Co Aud/Treas	2,624.00
Minnco Credit Union	3,120.00
MN Dept of Finance	4,671.00
MN Mutual Life Ins	138.40
Mora Municipal Utilities	19,783.21
Mora Municipal Utilities	1,081.83
Resource Training & Solutions	4,069.24
Scheuermann, Aaron	15.00
Sipes, Larry	100.00
Verizon Wireless	751.50
Total	<u>58,404.99</u>

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	14.12
Ace Hardware	20.65
Ace Hardware	1.97
Advanced Correctional Healthcare	12,517.54
Aitkin Medical	1,047.25
AJ Industries	224.00
Alkire, Alyce	837.16
AmeriPride	502.59
Andres, Christine	207.59
Association of Non-Smokers MN	15.00
Auto Value	172.99
A'viands, LLC	14,733.69
Bachman, Fran	356.61
Bartsch, Meganne	219.24
Bender, Matthew	692.88
Berg, Ashley	205.52
Bernhardt, Maria	320.40
Biever, Laurie	242.48
Billings, Margaret	709.16
Bork, Laura	13.44
Bread & Honey Pantry	40.60
Burski, Kathy	347.76
Chisago Co Public Health Dept	13,146.57
Christianson, Craig	1,124.12
Christopherson, Pat	190.24
Clifton Larson Allen LLP	10,000.00
Coborns	65.28
Coborns Pharmacy	1,433.84
Curtis, Michael	2,002.71
CW Technology	1,336.90
Deyta, LLC	90.00
Downtown Deli	110.29
Dunkley, Carla	46.00
East Central Exterminating	120.00
ECM Publishers	56.40
Elfstrum, Brenda	407.12
Faust, Patrick	1,109.20

FBG Service Corp	6,410.24
FBG Service Corp	584.80
Felland, Becky	203.28
Fresonke, Lew	180.00
Galls	42.95
Garcia, Timothy	260.00
Glen's Tire	23.00
Grainger	65.97
Grainger	209.67
Granite City Jobbing	434.40
Granite City Jobbing	44.04
Health Dimensions Rehabilitation	11,501.82
Heins, Mary	38.08
Hoefert, Bob	2,040.73
Holland, Jeff	165.76
Hood, Barb	550.49
Hood, Bill	954.16
Horizon Towing	256.50
IAEMD	50.00
Image Office Service	85.06
Industrial Health Services Network	290.20
Isanti Co Family Services	6,730.24
Isanti Co Family Services	5,092.79
Johnsons Hardware	29.99
Johnsons Hardware	180.00
Kanabec Co Aud/Treas	527.00
Kanabec Publications	163.66
Kanabec Publications	22.35
Kennedy Jr, Kerry	618.80
Kramersmeier, Wallace	500.00
Krippner, Brittany	186.72
Landreville, Willard	1,122.79
Lane, Dave	41.44
Lerrssen, Jennifer	278.24
Luberda, Karen	152.84
Magaard, Andrew	168.59
Marco, Inc	13.14
Marco, Inc	165.87
Marco, Inc	79.00
Marohn, Brenda	16.80
McIntosh, Bob	775.00
MCIT	55.00
McNally, Dennis	44.90

Mehlhop, Ron	134.60
Mestnik, Kate	120.96
Metro Sales, inc	4,446.00
Metro Sales, inc	360.00
Midwest Children's Resource Center	7.00
Mille Lacs Co Community & Veterans Service	12,522.50
MN County Attorney's Assc	72.00
MN Elevator Inc	454.05
MN Elevator Inc	902.10
MN Monitoring	90.00
Mora Chevrolet Buick	140.00
Mora Chevrolet Buick	299.90
Mora Chevrolet Buick	1,199.60
Mora Motor Vehicle	460.00
Mora Psychological Service	600.00
Nelson, Ansel	946.09
Nelson, Jerry	220.00
Nelson, Ronette	767.88
Newgard, Jean	647.71
Novus Glass	245.00
Nummela, Randy	41.60
Obert, Nichole	77.28
O'Brien, Pat	49.85
Office Depot	114.48
Office Depot	26.86
Olson, Autumn	294.00
O'Reilly, Molly	39.20
Osterdyk, Dorothy	545.44
Osterdyk, Sue	42.56
Owens Auto Parts	36.97
Owens Auto Parts	7.57
Owens Auto Parts	18.30
PD's Embroidery	21.37
Pedersen, Jerry	19.04
Pettipiece & Assc	778.50
Pieper, Helen	274.51
Pine Co Health & Human Services	5,389.98
Pine Technical College	120.00
Quality Disposal	206.73
Quality Disposal	371.02
Raiche, Nancy	31.36
Ranweiler, Sabrina	571.97
Raudabaugh, Carey	230.72

Ringler, Jennie	42.56
Roberts, Rodney	24.08
Roeschlein, Sheri	10.56
Rogers, Pearl	687.65
Rosburg, Diane	296.24
S&T	67.32
S&T	92.88
S&T	432.06
S&T	19.68
Search Institute	3,110.00
SHI	2,651.00
Skramstad, Linda	319.76
Stellar Services	394.77
Strategic Custom Solutions	250.00
Streichers	44.98
Streichers	11.99
Struffer, Delores	41.44
Sunshine Printing	165.00
Swanson, Jeremy	99.04
Tapes Plus Advertising	150.00
Telander, Sarah	253.68
Thompson, Wendy	418.32
Thor, A	579.84
Tinker & Larson	778.74
Troupe, Kevin	159.60
UHL Company	2,222.00
Verizon Wireless	278.16
Voge, Dale	49.30
Vogel, Darla	235.20
Wallskog, Jenilee	19.17
Wallskog, Jenilee	130.34
Waschenbecker, Diana	31.36
WCMP	168.00
White, Ellen	15.10
Wiitala, David	1,754.40
Wynn, Heather	56.00
Zaiser, Kelly	225.20
Zamora, Ray	1,520.32
Total	<u>157,788.06</u>

Road & Bridge Fund

Vendor

Amount

Ace Hardware	48.73
Ameripride	592.72
Auto Value Mora	1,343.60
Boyer Trucks	807.96
Brock White Co, LLC	85.36
Central Applicators, Inc	6,091.25
Corrpro	1,100.00
Federated Co-ops, Inc	479.25
FirstLab	168.85
Glens Tire	1,684.20
Gopher State One Call	7.25
Jeff's Welding	36.00
Ron Kadlec Excavating, Inc	4,513.75
Kanabec Publications	156.67
Kanabec Rental	55.00
Lenny's Service	63.08
Kenneth & Nancy Ness	90.00
Newman Traffic Signs	12.45
Northern States Supply	70.49
Nuss Truck & Equipment	223.02
Oslin Lumber	33.70
Owen's Auto Parts	242.58
Oxygen Service Co.	28.54
Pomp's Tire Service	3,238.72
Power Plan	537.64
Quality Disposal Systems, Inc.	142.14
Richards, Lila, The Cleaning Agent	900.00
SageQuest	559.00
Daniel & Jennifer Jo Tauer	64.00
David & Rosemary Tauer	13.00
Timmer Implement, Inc	680.79
Twin City Hardware	235.18
Total	24,304.92

Action #5 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #5 – 09/10/14
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following July, 2014 claims on SCORE Funds:

Quality Disposal	\$3,300.06
Knife Lake Sanitation	\$412.00
Arthur Township	\$400.00
Total	\$4,112.06

Action #6 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 6:35pm to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **6:35pm** on Wednesday, September 10, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, and Gene Anderson. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #PH8 – 09/10/14

WHEREAS there are two vacancies in the position of a Part Time Intermittent Home Health Aide, and

WHEREAS the board desires to refill these vacant positions;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire two Part Time Intermittent Home Health Aides to refill the vacant positions at Step A, Range 5 of the pay plan which is \$13.69 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #PH9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH9 – 09/10/14

WHEREAS, the CHS of Kanabec and Pine Counties have been chosen to administer a 1.2 million dollar MIECHV grant from the MN Department of Health for 2013-2014; and

WHEREAS an additional .5 FTE Office Support staff is approved in the grant budget for Kanabec County, and

WHEREAS the board desires to refill this position;

BE IT RESOLVED that the County Board authorizes the Health & Human Director and the County Personnel Director to hire a Part Time Clerk Typist II to refill the vacant position at Step A, Range 4 of the pay plan which is \$12.73 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED to authorize Health & Human Services Director Wendy Thompson and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

BE IT FURTHER RESOLVED that authorization to fill and continue these positions is contingent upon continued grant funds and this position will expire concurrent with the loss of grant funding.

Action #PH10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH10 – 09/10/14

State Innovation Model grant resolution

WHEREAS, Kanabec County Public Health is committed to active community participation with a broad range of stakeholders and providers to address local health needs; and

WHEREAS, the State of Minnesota has sent out a Request for Proposals (RFP) to apply for the Minnesota Accountable Health Model Accountable Communities for Health grant.

WHEREAS, Kanabec County Public Health would like to answer the (RFP) together with FirstLight Health System and South Country Health Alliance to better address the health needs of the residents of Kanabec County.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve Kanabec County Health & Human Services Director applying for and administering said grant if awarded.

Action #PH11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH11 – 09/10/14

Epidemiology Agreement resolution

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of assessing and enhancing the capacity of the local public health department to respond to bioterrorism, infectious diseases, and other threats to public health, and

WHEREAS, the County has allocated and encumbered funds for the purpose of planning and implementing emergency preparedness activities.

WHEREAS, Kanabec County Public Health desires to provide epidemiology services as part of the Disease Prevention and Control Program to prepare for the possible threat of an emergency, and

WHEREAS, Pauline Amundson, Epidemiologist is qualified to perform epidemiology services and has extensive experience in emergency preparedness planning.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve the agreement with Pauline Amundson for epidemiology services and emergency planning services for the period July 1, 2014 through June 30, 2015 in an amount not to exceed \$3000.00 for the contract period.

Action #PH12 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH12 – 09/10/14

Mora and Ogilvie Schools Youth Leadership Agreement resolution

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of completing a youth engagement project addressing substance abuse and leadership skills; and .

WHEREAS, Mora and Ogilvie schools have engaged an extracurricular youth leadership advisor to empower youth to develop leadership skills with an emphasis on healthy choices, including abstinence from alcohol, tobacco and other drugs, and

WHEREAS, the parties desire to collaborate for the purpose of completing a youth engagement project addressing substance abuse and leadership skills.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve Kanabec County Public Health entering into an agreement with the Mora and Ogilvie Public Schools to complete a youth engagement project addressing substance abuse and leadership skills commencing September 1, 2014 through June 30, 2015 in an amount not to exceed \$20,000 each.

Action #PH13 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #PH13 – 09/10/14

Search Institute Agreement resolution

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of providing training to SACK coalition participants and community members to understand the strengths and support systems essential for youth's success in all aspects of their lives and identify the qualities of the individuals that play key and powerful roles in youth's lives; and .

WHEREAS, the Search Institute has a workshop, "*Everyone's an Asset Builder*" which meets the needs of the Coalition and the Institute is willing and able to provide the training.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve Kanabec County dba as Kanabec County Public Health entering into an agreement with the Search Institute to provide the workshop "*Everyone's an Asset Builder*" on October 13, 2014 at the cost of an engagement fee of \$3,110.00 and for the Health and Human Services Director to sign such agreement.

Action #PH14 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the Public Health Board at 6:57pm to meet in regular session on Wednesday, October 8, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Action #15 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 – 09/10/14

Industries Incorporated Host County Contract resolution

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of providing Day Training and Habilitation, Extended Employment, Job Placement and

Transportation Services to county residents under the Developmental Disabilities and Related Conditions (DD/RC), Community Alternatives for Disabled Individuals (CADI), Brain Injury (BI) and Elderly Waiver (EW) waiver programs, and

WHEREAS, the County has contracted with Industries Incorporated for many years to provide these services through a host county waiver contract managed by the County, and

WHEREAS, the State has chosen to manage the waiver contracts beginning July 1, 2014, and

WHEREAS, Kanabec County wishes to continue utilizing Industry Inc.'s expertise in these areas and Industries Inc. is willing and qualified to continue to provide these services for the County.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve the Contract with Industries Inc. to provide Day Training and Habilitation, Extended Employment, Job Placement and Transportation services for persons under the aforementioned waiver programs from July 1, 2014 through June 30, 2015 and said contract shall be considered a Host County Contract.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #16 – 09/10/14

LIFE INSURANCE RENEWAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Life Insurance, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Life Insurance Contract with the Minnesota Life Insurance Company at the following rates:

Basic Life 14¢ per \$1,000 per month

AD & D 2¢ per \$1,000 per month

Action #17 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 – 09/10/14

LTD INSURANCE RENEWAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county long term disability coverage, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Long Term Disability Insurance Contract with The Hartford.

Action #18 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #18 – 09/10/14
LONG TERM CARE INSURANCE RENEWAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Long Term Care Coverage Insurance, and

WHEREAS the proposed rates are unchanged from the current contract, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Long Term Care Coverage Insurance Contract with CNA.

Action #19 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #19 – 09/10/14
DENTAL INSURANCE RENEWAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Dental Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to approve an agreement with Health Partners for employee voluntary dental insurance for the January 1, 2015 through December 31, 2015 contract year.

Action #20 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #20 – 09/10/14

HEALTH INSURANCE RENEWAL

WHEREAS the county offers health insurance to its employees, and

WHEREAS the current contract with Blue Cross & Blue Shield of Minnesota expires December 31, 2014, and

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Health Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Health Insurance Contract with Blue Cross & Blue Shield at the following rates:

Single: \$546.50

Family: \$1,213.50

Action #21 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #21 – 09/10/14

WHEREAS the Kanabec County Board is responsible for the health, welfare and safety of Kanabec County residents, and

WHEREAS Broadband access availability is an ongoing problem in many areas of Kanabec County, and

WHEREAS broadband availability would enhance the health and welfare of the community, and

WHEREAS KBI has arrived at a plan to implement county wide broadband in Kanabec County, and

WHEREAS there is a grant program offered by the state of MN to use for infrastructure development of broadband systems, and

WHEREAS the Kanabec County Board has examined the plan and the mechanism for funding such infrastructure;

BE IT THEREFORE RESOLVED that the Kanabec County Board of Commissioners support the application for State of Minnesota Broadband grant funds, and

BE IT FURTHER RESOLVED to support issuing bonds to further the development of a county wide broadband infrastructure.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Kim Smith, Gene Anderson

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

7:48pm - The Chairperson then called for public comment three times. None responded.

7:50pm - The Chairperson closed public comment.

Environmental Services Supervisor Teresa Wickeham met with the County Board to discuss matters concerning a final plat.

Action #22 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #22 - 09/10/14

Maple Shores Plat Approval

WHEREAS the board has been presented with a request to approve a plat titled “Maple Shores,” and

WHEREAS the plat has the approval of the Kanabec County Planning Commission, County Engineer, County Attorney, and

WHEREAS the plat appears to comply with County Ordinance #4, Subdivision Platting, all fees have been paid, and has the recommendation of Environmental Services Supervisor Teresa Wickeham;

BE IT RESOLVED that the Kanabec County Board of Commissioners does approve the plat titled Maple Shores which may be described as:

Part of Lot 26 & Lots 27 & 28, FOREST SHORES ON ANN LAKE, Kanabec County, Minnesota

Action #23 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #23 – 09/10/14

BE IT RESOLVED to approve the 2015 budget levy equal to 2014 budget levy.

BE IT FURTHER RESOLVED that an official resolution will be passed at the September 24, 2014 county board meeting.

Action #24 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to adjourn at 8:35pm and to meet again in regular session on Wednesday, September 24, 2014 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk