

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

September 14, 2011

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, September 14, 2011 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe, Gene Anderson and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Smith, seconded by Kim Smith, and carried unanimously to approve the agenda as amended: add recording system for Jail and South Country Health Alliance.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the August 24, 2011 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #3a – 09/14/11 SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following July, 2011 claims on SCORE Funds:

Quality Disposal	\$2,774.00
Knife Lake Sanitation	\$672.00
Arthur Twp	\$400.00
TOTAL	\$3,846.00

Resolution #3b – 09/14/11

Knife Lake Improve District Claims

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District amended board minutes of August 17, 2011, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kassie Norby	\$71.88
Central MN Aquatics	\$28,800.00
Caswell Cycle	\$1,049.15

Action #4 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following paid bills:

Vendor	Amount
CDW Government	105.45
East Central Energy	430.62
Great America Leasing	281.57
GMCU	4,022.66
Kanabec Co Auditor-HRA	90.00
MN Mutual Life Ins	327.96
Resource Training & Solutions	87,496.00
Sprint	220.26
Windstream Northstar	1,350.27
Ann Lake Twp	7,040.00
City of Milaca	38.53
Ford Twp	720.00
Haybrook Twp	426.67
Isle Public Schools	853.33
Knife Lake Twp	4,360.21
Mora Municipal Utilities	21,832.93
Mora Public Schools	10,160.43
Ogilvie Public Schools	14,080.00
Sundown Paving	8,500.00
US Cable	758.47

City of New Hope	40.00
D&M Excavating	9,175.00
EZ Excavating	12,300.00
Mora Municipal Utilities	1,238.47
Verizon Wireless	951.59
Total	<u>186,800.42</u>

Action #5 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, September 14, 2011 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Programs Supervisor Kathy Burski presented the Health Board agenda.

Action #PH6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Public Health Board Agenda as presented

Action #PH7 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH7 - 09/14/11

WHEREAS there is a vacancy in the position Nursing Supervisor, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Full Time Nursing Supervisor to refill the vacant position at 40 hours per week at Step A, Range 15 of the pay plan which is \$24.17 per hour + a \$2.00 market adjustment or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Health & Human Services Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #PH8 – It was moved by Kim Smith seconded by Kathi Ellis and carried unanimously to recess the Public Health Board at 9:15am to meet in continued session on Wednesday, September 28, 2011 at 10:00am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #9 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
AAFES	328.81
Ace Hardware	108.58
Ace Hardware	11.19
Ace Hardware	5.31
Ace Hardware	229.65
Advanced Correctional Healthcare	6,055.05
Aitkin Medical	976.38
AmeriPride	623.10
AmeriPride	38.19
Anderson, Karen	371.85
Andres, Christine	159.30
Ashworth Appliance	21.36
Auto Value	55.56
Auto Value	240.08
Auto Value	87.17
A'viands	15,650.69
Bear Graphics	146.06
Bernhardt, Maria	288.05
Best Western Plus	337.12
Biever, Laurie	144.30
Bork, Laura	137.65
Braham Motor Service	583.91
Braham Motor Service	173.40
Burski, Kathy	76.59
Burski, Kathy	11.10
BWSR	76.00
Byrant, Donna	3,096.03
Cassman, Deb	185.37
Coborns	78.66
Coborns	20.31
Coborns Pharmacy	515.53

Colburn, Judy	128.76
Continental Research Corp	255.23
D&T Ventures	578.81
D&T Ventures	500.00
Dalco	66.50
Dandelion Floral	113.09
Dresser Methven Funeral Home	300.00
East Central Exterminating	122.90
East Central Solid Waste Comm	30.00
ECM Publishers	137.40
Elfstrum, Brenda	465.65
Fairview Health Services	28.00
Faust, Patrick	255.77
Federated Coop	17.50
Felland, Becky	86.58
Felland, Becky	9.99
First Light Health System	3,420.00
Fresonke, Lew	192.50
Friday, Jenny	41.63
Frontier	205.00
Galls	42.85
Garcia, Timothy	247.50
Glen's Tire	42.06
Glen's Tire	203.23
Government Mgmt Group	3,650.00
Grainger	475.82
Grainger	165.83
Granite City Jobbing Co	893.97
Granite City Jobbing Co	219.90
Gustafson, Bev	225.39
Health Dimensions Rehabilitation	137.49
Health Partners	3,507.84
Hoefert, Bob	1,488.87
Hoglund Bus & Truck Co	345.60
Hohn's Auto Body	1,508.15
Hood, Barb	219.24
Hood, Bill	603.25
Horizon Towing	487.35
Ideal Service	170.63
Image Office Service	82.55
Industrial Health Service	159.00
Intoximeters	103.32
Jacobson, Diane	26.25

Jebsen, Michelle	38.85
Johnsons Hardware	90.90
Johnsons Hardware	26.32
Jones-Broos, Lisa	1,606.50
Kanabec Co IS	33.83
Kanabec Co Public Health	1,130.68
Kanabec Co Public Health	6,704.62
Kanabec Co Recorder	20.00
Kanabec Publications	483.15
Kanabec Publications	58.80
Kanabec Publications	75.88
Kanabec Publications	25.60
Keeprs	27.77
Kochs Hardware	25.17
Kramersmeier, Wallace	425.00
Landreville, Willard	474.52
Lane, Dave	41.07
Larson Allen	4,395.00
Larson Allen	2,225.00
Laska, Millie	492.11
Leerssen, Jennifer	397.38
Lennox, Wade	118.23
MAAO	250.00
Majeski, Annette	197.19
Maloney, Sergeant Mark	240.00
Marohn, Brenda	13.32
MCCC	60.00
MCCC	285.49
McClellan, Karen	62.71
McClellan, Karen	38.77
McIntosh, Bob	685.00
Mille Lacs Disposal	20.00
MN Dept of Public Safety	50.00
MN Dept of Transportation	300.00
MN Human Services	21.08
MN Monitoring	238.00
MN Monitoring	238.00
MN Secretary of State	80.00
Moore Medical	418.86
Mora Chevrolet Buick	853.21
Morrell, Joy	525.03
MSBA	743.00
Nelson, Gary	566.14

Nelson, Jerry	159.29
Nelson, Linda	1,030.82
Nelson, Ronette	300.26
Newgard, Jean	286.94
Noble Medical Inc	320.81
Northland Fire Protection	590.00
Nummela, Pat	52.73
Office Depot	51.09
Office Depot	55.27
Office Depot	67.32
Office Depot	72.35
O'Reilly, Molly	47.18
Oslin Lumber	185.96
Osterdyk, Dorothy	172.05
Owens Auto Parts	30.19
Owens Auto Parts	263.72
Pancake, Duke	32.05
Pedersen, Jerry	27.75
Pieper, Helen	367.99
Pieper, Rollie	542.95
Pine Co Public Health	15,694.67
PSS	235.25
Quality Disposal	202.19
Quality Disposal	325.05
Quill	150.03
Quill	51.28
Raiche, Nancy	178.83
Raudabaugh, Carey	116.55
Rittenour, Michelle	334.67
Rogers, Pearl	314.19
Rosburg, Diane	311.36
Ryan, Don & Marie	830.00
S&T	91.83
S&T	289.28
Sandberg, Bev	96.02
SimplexGrinnell	68.93
Skramstad, Linda	262.52
SOTA	1,875.00
Squeegee Quad-Rochester	1,549.69
Stellar Services	524.32
Streichers	56.62
Swanson, Lori	22.20
Tadych, Sy	1,157.80

Teals Market	45.44
Thompson, Wendy	747.03
TigerDirect	511.07
TigerDirect	101.47
Trusight	145.00
Uniforms Unlimited	453.22
University of MN	200.00
US Cable	60.30
Villa Health Care Center	1,104.90
Vogel, Darla	102.12
Weber, Dan	89.00
Wergin, Richard	200.00
West Payment Center	190.75
Wolbert, Marlys	228.27
Zamora, Ray	733.17
Total	<u>111,902.67</u>

Road & Bridge Fund

Vendor	Total
Ace Hardware	591.36
Ameripride	512.90
Auto Value Mora	2,435.18
BLM Landscaping, LLC	1,260.00
Braun Intertec Corp.	638.00
EL Reinhardt Co., Inc.	106.16
Federated Coops, Inc.	16.78
FirstLab	79.90
Fluegge's Ag	45.96
Glen's Tire	496.54
Gopher State One Call	15.95
Grainger	247.96
Keith Hass Construction	4,677.50
Kanabec Co. Hwy Dept-Petty Cash	69.25
Midway Iron & Metal, Inc.	229.03
Mille Lacs Co. Public Works Dept.	250.00
Mora, City of	955.00
Office Depot	59.64
Owen's Auto Parts	467.43
Oxygen Supply Co	136.97
Power Plan	950.30
Quality Disposal Systems, Inc.	145.93
Richards, Lila, The Cleaning Agent	942.64
SageQuest	473.00
SwingSAFE Mailbox Support, LLC	4,109.34
Town & Country Oil	58.79
Zep Sales & Service	<u>296.83</u>

Total:

20,268.34

Dispatch Sergeant Jeff Anderson met with the County Board to discuss matters concerning the Kanabec County Jail.

Action #10 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 - 09/14/11

IT IS RESOLVED that Kanabec County enter into Mn/DOT Agreement No. #99537 with the State of Minnesota, Department of Transportation for the purpose of operating upon the ARMER backbone system.

IT IS FURTHER RESOLVED that the Kanabec County Board Chair is authorized to execute the Agreement and any amendments to the Agreement.

Action #11 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #11 - 09/14/11

WHEREAS, the Kanabec County Sheriff's Office is switching to the 800 mhz (Armer) radio system.

WHEREAS, the Kanabec County Sheriff's Office is mandated to record all phone and radio transmissions, and the move to Armer will require additional channels on the Higher Ground Recording System maintained by a company called Mactek.

WHEREAS, Mactek has provided the Kanabec County Sheriff's Office with a proposal for three different options to upgrade the existing recording system, and the Sheriff's Office is requesting the least expensive upgrade of \$3900 plus tax.

WHEREAS, the Kanabec County Sheriff's Office can pay for the upgrade out of 9-1-1 funds, as the 9-1-1 fund balance is more than adequate to cover that cost.

BE IT HEREBY RESOLVED, to allow the Sheriff's Office to upgrade the existing Higher Ground Recording System, using 9-1-1 funds as payment for the upgrade.

Chief Deputy Joel Bos met with the County Board to discuss matters concerning the Sheriff's Office.

Action #12 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 - 09/14/11

WHEREAS the Kanabec County Sheriff's Office along with Pine County, Isanti County, and City of Isanti have been awarded a 2012 TZD Enforcement Grant for \$33,110, and

WHEREAS the 2012 TZD Enforcement Grant provides funding for deputy wages for extra patrol, specifically regarding for speed, seat belt and DWI enforcement, and for traffic equipment, and

WHEREAS the Kanabec County Board of Commissioners supports the goals of the 2012 TZD Enforcement Grant;

BE IT RESOLVED to authorize the Sheriff's Office to use 2012 TZD Enforcement Grant funds for extra patrol duty and to purchase an in-car squad camera.

Board discussed South Country Health Alliance. No action was taken at this time.

Operations Supervisor Karen McClellan met with the County Board to discuss parcel fees.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve an updated Cdown fee schedule charging a fee of three cents per record.

10:00am – The board conducted a Public Hearing on proposed changes to Ordinance No. 11. The board clerk read the Public Notice aloud. The Chairperson called for public comment three times. Those who responded: Carrie Doom, Dennis McNally, Ronald Peterson, and Jeanne McNally.

Action #14 – It was moved by Kathi Ellis, seconded by Gene Anderson, and carried unanimously to close the public hearing at 10:50am.

10:50am - The Chairperson then called for public comment. Those that responded include:

Archie Peckels	Voiced concerns about the Sheriff's Office and County Attorney's Office.
Bob Swetz	Concerns with state cuts to education.

11:05am - The Chairperson closed public comment.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss a liquor and tobacco license.

Action #15 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #15 - 09/14/11
Liquor & Tobacco Licenses

WHEREAS the Kanabec County Auditor/Treasurer has recommended the following application for liquor and tobacco license, and

WHEREAS the application was complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the following license application:

LIQUOR/BEER/ TOBACCO LICENSE		
KANABEC COUNTY BOARD – September 14, 2011		
Establishment	LIQUOR	TOBACCO
Pink Diamond LLC	On/Off/Sun	Yes

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to adjourn at 11:12am and meet in regular session on Wednesday, September 28, 2011 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk