

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**September 18, 2002**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, September 18, 2002 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Dave Ulstrom, Dennis Schulz and Dennis McNally.

It was moved by Dennis McNally, seconded by Dennis Schulz, and carried unanimously to approve the agenda as presented.

**9:05am** - The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to refer a revised Public Health Supervisor position and organization chart to the Job Evaluation Committee.

**10:10am** - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business. Staff members Elaine Alderink and Connie Thomas were also present.

Elaine Alderink presented a Fraud Report.

Connie Thomas updated the board on MFIP and sanction activity.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve payment of 150 claims totaling \$231,555.65 on Welfare Funds.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve a Purchase of Service Contract for Waivered Services to Persons with Mental Retardation or Related Condition with Volunteers of America, 105 Villa Drive, Mora.

---

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

**Resolution 1 – 09/18/02**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Office Support Specialist, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire an Office Support Specialist to refill the vacant position at \$8.70 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

---

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

**11:07am** – Hospital Administrator Randy Ulseth met with the County Board to discuss matters concerning the county hospital.

---

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

## **Resolution 2 – 09/18/02**

**WHEREAS** bids for Bid Package 2.11, Caulking & Sealants on the Kanabec Hospital Clinic building project were received as follows:

The Caulkers	\$ 3,480.00
Seal Treat	\$ 5,075.00
Dziedzic Caulking	\$18,300.00
Davis	\$23,750.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Mensing Masonry;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of The Caulkers at \$3,480.00 for Bid Package 2.11, Caulking & Sealants.

---

It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

## **Resolution 3 – 09/18/02**

**WHEREAS** bids for Bid Package 2.16, Sprayed Fireproofing on the Kanabec Hospital Clinic building project were received as follows:

Rolling Plains	\$44,000.00
Commercial Drywall	\$49,880.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Rolling Plains;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Rolling Plains at \$44,000.00 for Bid Package 2.16, Sprayed Fireproofing.

---

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

### **Resolution 4 – 09/18/02**

**WHEREAS** bids for Bid Package 2.2, Paving & Subsurfacing on the Kanabec Hospital Clinic building project were received as follows:

Rum River Contracting	\$125,620.00
Bauerly Bros, Inc	\$175,925.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Rum River Contracting;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Rum River Contracting at \$125,620.00 for Bid Package 2.2, Paving & Subsurfacing.

---

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### **Resolution 5 – 09/18/02**

**WHEREAS** bids for Bid Package 2.12, Metal Doors on the Kanabec Hospital Clinic building project were received as follows:

Sell Hardware	\$37,780.00
---------------	-------------

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Sell Hardware;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Sell Hardware at \$37,780.00 for Bid Package 2.12, Metal Doors.

---

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

### **Resolution 6 – 09/18/02**

**WHEREAS** bids for Bid Package 3.3, Unit Masonry on the Kanabec Hospital Clinic building project were received as follows:

Mensing Concrete	\$32,890.00
------------------	-------------

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Mensing Concrete;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Mensing Concrete at \$32,890.00 for Bid Package 3.3, Unit Masonry.

---

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

### **Resolution 7 – 09/18/02**

**WHEREAS** bids for Bid Package 3.7, Precast Concrete Plank on the Kanabec Hospital Clinic building project were received as follows:

Molin	\$19,704.00
-------	-------------

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Molin;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Molin at \$19,704.00 for Bid Package 3.7, Precast Concrete Plank.

---

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### **Resolution 8 – 09/18/02**

**WHEREAS** bids for Bid Package 3.9, Roofing & Sheet Metal on the Kanabec Hospital Clinic building project were received as follows:

Thelan Heating & Roofing	\$17,900.00
Buyse Roofing of St. Cloud	\$31,800.00
Herzog Roofing, Inc.	\$32,000.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Thelan Heating & Roofing;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Thelan Heating & Roofing at \$17,900.00 for Bid Package 3.9, Precast Concrete Plank.

---

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### **Resolution 9 – 09/18/02**

**WHEREAS** bids for Bid Package 3.10, Caulking & Sealants on the Kanabec Hospital Clinic building project were received as follows:

Sunrise Specialty Contracting, Inc	\$1,259.00
------------------------------------	------------

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Sunrise Specialty Contracting, Inc;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Sunrise Specialty Contracting, Inc at \$1,259.00 for Bid Package 3.10, Caulking & Sealants.

---

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### **Resolution 10 – 09/18/02**

**WHEREAS** bids for Bid Package 3.17, HVAC on the Kanabec Hospital Clinic building project were received as follows:

Environ-Con, Inc.	\$95,600.00
Thelan Heating & Roofing	\$97,800.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Environ-Con, Inc.;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Environ-Con, Inc. at \$95,600.00 for Bid Package 3.17, HVAC.

---

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

### **Resolution 11 – 09/18/02**

**WHEREAS** bids for Bid Package 3.18, Controls on the Kanabec Hospital Clinic building project were received as follows:

Direct Digital Controls	\$227,542.00
Commercial Plumbing & Heating	\$279,800.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Direct Digital Controls;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Direct Digital Controls at \$227,542.00 for Bid Package 3.18, Controls.

---

Stan Cooper introduced the following resolution and its adoption:

### **Resolution 12 – 09/18/02**

**WHEREAS** bids for Bid Package 3.20, Electrical on the Kanabec Hospital Clinic building project were received as follows:

Augusta Electric, Inc.	\$170,440.00
Design Electric, Inc.	\$236,440.00
Smolnik Electric, Inc.	\$221,470.00
Phasor Electric Co.	\$189,560.00
Vander Vegt Electric	\$173,000.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Augusta Electric, Inc.;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Augusta Electric, Inc. at \$170,440.00 for Bid Package 3.20, Controls.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Kathi Ellis, Stan Cooper  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

---

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

## Resolution 13 – 09/18/02

**WHEREAS** bids for Bid Package 3.23, Fire Protection on the Kanabec Hospital Clinic building project were received as follows:

Gorham Oien Mechanical, Inc.	\$ 6,150.00
Summit Fire Protection	\$ 9,350.00
Viking Automatic Sprinkler Co.	\$13,185.00

and,

**WHEREAS** the Hospital Clinic Building Committee recommends accepting the bid of Gorham Oien Mechanical, Inc.;

**BE IT RESOLVED** to approve the recommendation of the Hospital Clinic Building Committee and accept the bid of Gorham Oien Mechanical, Inc. at \$6,150.00.00 for Bid Package 3.23, Fire Protection.

---

**11:45pm** - The Chairperson invited public comment from the audience. Those that responded included:

Robert Swetz	- Hospital governance, ballot question
Bob Strom	- Hospital governance, ballot question

**11:52am** – Barb Chaffee with Minnesota Jobs & Training met with the County Board to present Commissioner Dave Ulstrom with a plaque in recognition of his years of outstanding service in behalf of Minnesota Jobs & Training. The award was met with acclaim.

**11:58am** – The board returned to Hospital Administrator Randy Ulseth.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to proceed with the framing-in of the second floor of the clinic.

**12:15pm** – Chief Deputy Steve Schulz and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff’s Department.

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to authorize the Sheriff to purchase a 2003 Ford Crown Victoria Police Interceptor off state contract at a cost of \$20,877 plus tax.

---

Kathi Ellis introduced the following resolution and its adoption:

## **Resolution 14 – 09/18/02**

### **ORDER OF THE BOARD**

**WHEREAS** Jailer/Dispatcher Kathy Wachsmuth is at present on the 1 year pay step in accordance with the Kanabec County/LELS Local 107 contract and scheduled to move to the 2 year pay step on December 29, 2002, and

**WHEREAS** County Sheriff Ernie Blaisdell has requested that Jailer/Dispatcher Kathy Wachsmuth be granted step advancement earlier than scheduled in recognition of prior service, and

**WHEREAS** the bargaining unit, Law Enforcement Labor Services, has indicated that this action would not violate the current contract;

**BE IT RESOLVED** to change the step movement schedule as follows:

<b>PRESENT SCHEDULE</b>	
Date	Step
12/29/02	2 Year
12/29/03	3 Year
12/29/07	7 Year

<b>NEW SCHEDULE</b>	
Date	Step
n/a	
09/21/02	3 Year
12/29/07	7 Year

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

---

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to authorize the Sheriff's Department to add a cell phone for emergency use in Dispatch.

**12:26pm** – County Assessor Sue Kondratowicz met with the County Board.

Kathi Ellis introduced the following resolution and its adoption:

## **Resolution 15 – 09/18/02**

### **ORDER OF THE BOARD**

**WHEREAS** the County Assessor's wage has been removed from the pay schedule as a market adjustment, and

**WHEREAS** further adjustment appears necessary;

**BE IT RESOLVED** to increase the pay rate of County Assessor Sue Kondratowicz from \$28.02 per hour to \$29.89 per hour effective September 21, 2002.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Dennis Schulz, Dave Ulstrom, Kathi Ellis

**OPPOSED:** None

**ABSTAIN:** Stan Cooper

whereupon the resolution was declared duly passed and adopted.

---

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the September 11, 2002 minutes of the Kanabec County Board of Commissioners as corrected: correct spelling of 'Nancy' for Nancy Schibilla on the Paid Bills list; remove Stan Cooper's name from the roll call on Resolutions 5 & 6; correct the formula on line q of Resolution 6 from "g less Line p" to "i less line p."

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to adjourn at 1:40pm and to meet in regular session on Wednesday, September 25, 2002 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
County Coordinator