



## KANABEC SOIL & WATER CONSERVATION DISTRICT

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[www.kanabeccounty.org](http://www.kanabeccounty.org)

### MINUTES OF SEPTEMBER 16, 2014 REGULAR BOARD MEETING

**MEMBERS PRESENT:** Mike Johnson, Gene Carda, Betty Wilkens

**MEMBERS ABSENT:** Paul Hoppe, Kevin Belkholm

**OTHERS PRESENT:** Kelly Osterdyk, Jan Anderson, Shannon Rasinski, Donna Walters-Nelson

Secy.-Treasurer Johnson called the meeting to order at 3:07 p.m.

**M/S/C** Carda, Wilkens to approve the consent agenda and items: Financial Report for August.

**M/S/C** Wilkens, Carda to approve August 12 minutes as amended.

Report given on August 27 budget presentation to county board; Betty, Paul and Kelly attended. Kelly said Chad Gramentz, Public Works Director for county also offered GIS assistance for projects.

Cost Share Contract -Kelly presented a "Preliminary Intent Contract Agreement"- board viewed proposed contract, made a few changes/additions. **M/S/C** Wilkens, Carda to approve reviewed contract, subject to Keith Anderson, TSA 3 Engineer's approval.

Cost Share Requests: From 319 Groundhouse River Grant - **M/S/C** Carda, Wilkens to approve adding \$3,904.61 to original contract amount of \$27,000 for a total of \$30,904.61 for Robyn Persson for hog waste storage facility; **M/S/C** Carda, Wilkens to approve \$1,056.51 for Brad Wahlstrom for cover crop plantings; **M/S/C** Carda, Wilkens to approve \$993.30 for Rick Wahlstrom for cover crop plantings.

Clean Water Pminership: Additional work needed on Tom Felger's feedlot runoff treatment and control project; Betty Wilkens recommended waiting until we have a full board to approve any cost share for this project; cost estimate is also needed for the additional work.

Knife River Erosion Project – Kanabec SWCD received a letter from the attorney hired by KLID requesting copies of the Rosnow file; which have been copied and sent. The attorney also is requesting information on the Knife Lake Dam from NRCS; Shannon stated that the attorney needs to make a request to NRCS for this information.

Pay Equity – Currently the staff salaries are not in compliance; Jan's salary is currently within 82% of Kelly's and it needs to be within 82.8% to be in compliance. **M/S/C** Wilkens, Carda to increase Jan's monthly salary by \$35.96 to be compliant.

Grants Update: Kelly reported that we are working with the Snake River Watershed on two Clean Water Fund grants and will be submitting two from the SWCD.

Training Request: **M/S/C** Carda, Wilkens approval to pay registration fee for BWSR Academy for Kelly & Jan if they wish to attend.

Mapping Solutions, the company that just printed the new plat book, also printed some sample wall maps which we can offer for sale. It was decided to set the selling price at \$45 plus tax in order to cover our costs.

D.C. Report: Shannon reported on EQIP & WHIP; also on technical assistance and field visits she and staff have done.

D.M. Report: Kelly reported he visited with the Ann River landowner by phone, who said he would be willing to walk the river on a Saturday with Kelly and look at the bank erosion sites for potential repairs under Clean Water Funds.

Walk in the Woods, sponsored by East Central Landscape Committee will be held on October 11 on the Allen Billstom property.

The Nature Conservancy held a meeting in Mora on September 15 relating to input on ideas to promote conservation easement through outreach and education.

Civic Governance -Kelly reported on September 4 meeting; Betty Wilkens gave the welcome. Will continue the process into the fall.

Committee Reports: Mike reported that SRWMB was promoting the Cover Crop Day.

**M/S/C** Carda, Wilkens to approve the vouchers for payment.

Next meeting scheduled for October 14 at 3:00 pm.

**M/S/C** Carda, Wilkens to adjourn at 4:47 pm.

 approved 10/14/14 date