

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

September 21, 2005

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, September 21, 2005 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Les Nielsen, Jerry Nelson and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the agenda with the addition of "Hospice Basket."

Action #2 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the September 14, 2005 minutes of the Kanabec County Board of Commissioners as corrected:

- a. Action #12, delete the word 'from' immediately after "Highway 20."
- b. Add lines to Action #17 to clarify the meaning

Action #3 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, September 21, 2005 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Stan Cooper, Jerry Nelson, and Dennis McNally. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business.

Action #HS4 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the agenda of the Human Service Board with the addition of a Appletree and the abstract.

Action #HS5 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to appropriate \$10,000 to Appletree for start-up costs related to establishing a dental clinic in Kanabec County.

Action #HS6 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve payment of 174 claims totaling \$422,364.13 on Welfare Funds.

Action #HS7 -It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to adjourn the Human Service Board at 9:40am to meet again in regular session on Wednesday, October 19, 2005 at 9:05am.

9:40am - The board resumed business.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #8 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 10:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **10:05am** on Wednesday, September 21, 2005 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Stan Cooper, Jerry Nelson, and Dennis McNally. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH9 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the Public Health Board Agenda with the following additions:

- a. Nurses wages
- b. Referrals
- c. Dental spending
- d. South Country Health Alliance
- e. Meth Ordinance

Action #PH10 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously authorize the Public Health Service to send a check equal to the proceeds from the Hospice Hoedown to Thrivant Financial for Lutherans in order to secure a matching donation of up to \$800.00.

Action #PH11 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to authorize the Public Health Service Director to submit a letter of intent to apply for a \$10,000 planning grant through the Central Minnesota Initiative Foundation.

Action #PH12 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution PH12 - 09/21/05

WHEREAS the board has evaluated the past year's job performance of Public Health Director Wendy Thompson, and

BE IT RESOLVED that the board finds her performance to be satisfactory, and

BE IT FURTHER RESOLVED to authorize the request to advance in pay from \$32.50 per hour to G19F at \$33.30 per hour effective at the beginning of the pay period including September 1, 2005.

Action #PH13 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to adjourn the Public Health Board at 11:10am to meet again in regular session on Wednesday, October 19, 2005 at 10:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

11:10am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Knife Lake Improvement District meeting ran long on purpose because 25% of people had to leave early.
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11:16am - The Chairperson closed public comment.

Action #14 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 14 - 09/21/05

WHEREAS the Kanabec County Board of Commissioners did, by Resolution **15-8/17/05**, approve an increase from Pay Range 5 to Pay Range 6 for the Data Processing Assistant/Clerk II in the Assessor's Office, and

WHEREAS the bargaining unit has indicated its acceptance of the wage change;

BE IT RESOLVED to approve a document titled "Wage Agreement Between County of Kanabec and Teamsters Local 320 For the time period August 20, 2005 through December 31, 2006" regarding the increase in Pay Range from G5 to G6 of bargaining unit classification Data Processing Assistant/Clerk II.

11:40am - Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning her office.

Action #15 - Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 15 – 09/19/05

WHEREAS Steve Kerr has requested assistance in an erosion control project on the Snake River on his property located in Section 2 of Peace Township, and

WHEREAS Kanabec Soil & Water Conservation has requested financial reimbursement from Kanabec County to help provide technical assistance in the project, and

WHEREAS this project has funding approval from the Kanabec County Water Plan Committee;

BE IT RESOLVED to authorize granting up to \$200.00 in technical assistance funding to Kanabec Soil & Water Conservation from Water Plan Funds for the erosion control project on the Snake River as requested by Steve Kerr.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #16 - Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 16 – 09/19/05

WHEREAS the City of Mora requested assistance in an erosion control project on the Snake River on public property located within the City of Mora at Canoe Park, and

WHEREAS Kanabec Soil & Water Conservation has requested financial reimbursement from Kanabec County to help provide technical assistance in the project, and

WHEREAS this project has funding approval from the Kanabec County Water Plan Committee;

BE IT RESOLVED to authorize granting up to \$200.00 in technical assistance funding to Kanabec Soil & Water Conservation from Water Plan Funds for the erosion control project on the Snake River as requested by the City of Mora.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #17 - Les Nielsen introduced the following resolution and moved its adoption:

Resolution 17 – 09/19/05

WHEREAS there has been a request for assistance for an erosion control project on Ann Lake on a combination of public and private property located within Kanabec Township, and

WHEREAS Kanabec Soil & Water Conservation has requested financial reimbursement from Kanabec County to help provide technical assistance in the project, and

WHEREAS this project has funding approval from the Kanabec County Water Plan Committee;

BE IT RESOLVED to authorize granting up to \$200.00 in technical assistance funding to Kanabec Soil & Water Conservation from Water Plan Funds for an erosion control project on the Southeast shore of Ann Lake including property owned by Wes Tipp, David Carda, Kanabec County and the State of Minnesota.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #18 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 18 – 09/19/05

WHEREAS Mike Wallace has requested assistance in a feedlot area conservation project on his property located in Section 26 of Grass Lake Township, and

WHEREAS Kanabec Soil & Water Conservation has requested financial reimbursement from Kanabec County to help provide technical assistance in the project, and

WHEREAS this project has funding approval from the Kanabec County Water Plan Committee;

BE IT RESOLVED to authorize granting up to \$500.00 in technical assistance funding to Kanabec Soil & Water Conservation from Water Plan Funds for the feedlot area conservation project as requested by Mike Wallace.

Action #19 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 19 – 09/19/05

WHEREAS Gordon Lobdell has requested assistance in a feedlot area conservation project on his property located in Section 6 of Arthur Township, and

WHEREAS Kanabec Soil & Water Conservation has requested financial reimbursement from Kanabec County to help provide technical assistance in the project, and

WHEREAS this project has funding approval from the Kanabec County Water Plan Committee;

BE IT RESOLVED to authorize granting up to \$500.00 in technical assistance funding to Kanabec Soil & Water Conservation from Water Plan Funds for the feedlot area conservation project as requested by Gordon Lobdell.

Action #20 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 20 – 09/19/05

WHEREAS Gary Caswell has requested assistance in a feedlot area conservation project on his property located in Section 34 of Knife Lake Township, and

WHEREAS Kanabec Soil & Water Conservation has requested financial reimbursement from Kanabec County to help provide technical assistance in the project, and

WHEREAS this project has funding approval from the Kanabec County Water Plan Committee;

BE IT RESOLVED to authorize granting up to \$500.00 in technical assistance funding to Kanabec Soil & Water Conservation from Water Plan Funds for the feedlot area conservation project as requested by Gary Caswell.

Action #21 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 21 - 09/19/05

WHEREAS the Kanabec County Board of Commissioners has been presented with a request to approve a Plat, and

WHEREAS the Plat has been recommended for approval by the Kanabec County Planning Commission, and

WHEREAS a Final Plat in the appropriated format has been submitted to the board with all appropriate approval signatures, and

WHEREAS County Ordinance #4 specifies that final approval of a Plat in Kanabec County rests with the Kanabec County Board of Commissioners;

BE IT RESOLVED to approve a Plat described as:

That part of the Southeast Quarter of the Northwest Quarter and the Southwest Quarter of the Northwest Quarter of Section 22, Township 40, Range 24, Kanabec County, Minnesota, lying Westerly of the Westerly bank of the Knife River, and Northerly of the following described line: Commencing at the Southwest corner of the Southwest Quarter of the Northwest Quarter of said Section 22; thence North 00 degrees 35 minutes, 46 seconds West, assumed bearing, along the Wet line of said Southwest Quarter of the Northwest Quarter, a distance of 91.68 feet to the point of beginning of the line to be described; thence North 89 degrees 24 minutes, 14 seconds East, a distance of 1112 feet, more or less, to the Westerly bank of said Knife River and there terminating.

AND

That part of the Northwest Quarter of the Southwest Quarter of Section 22, Township 40, Range 24, Kanabec County, Minnesota, lying Westerly

of the Westerly bank of the Knife River, and Southerly of the following described line; Commencing at the Southwest corner of the Northwest Quarter of the Southwest Quarter of said Section 22; thence North 00 degrees, 35 minutes, 46 seconds West, assumed bearing, along the west line of said Southwest Quarter of the Northwest Quarter, a distance of 91.68 feet; thence South 00 degrees, 35 minutes, 46 seconds East, retracing the last described line, a distance of 91.68 feet to said Southwest corner; thence South 00 degrees 53 minutes, 56 seconds East, along the West line of said Northwest Quarter of the Southwest Quarter, a distance of 601.89 feet to the point of beginning of the line to be described; thence North 89 degrees 06 minutes, 04 seconds East, a distance of 1013 feet, more or less, to the Westerly bank of the Knife River and there terminating.

Action #22 - Kathi Ellis introduced the following resolution and moved its adoption:

Resolution 22 – 09/21/05

WHEREAS the Kanabec County Auditor/Treasurer has recommended the following application for a liquor license, and

WHEREAS the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the following license application:

ESTABLISHMENT	LIQUOR
Paul & Denise Nordenstrom	On Sale

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Jerry Nelson, Kathi Ellis, Stan Cooper

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #23 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve a Minnesota Trails Assistance Program Performance Based Maintenance Grant Agreement with the State Commissioner of Natural Resources for a grant of \$20,188.00 for state fiscal year 2006.

Action #24 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to adjourn at 12:36pm to meet in regular session on Wednesday, September 28, 2005 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator