

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

September 23, 2015

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, September 23, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the agenda as amended: add breast feeding policy and Serenity Manor request.

Action #2 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the September 9, 2015 minutes of the Kanabec County Board of Commissioners as corrected: Change Action #2 to say “as presented”.

Action #3 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Consolidated Communications	1,064.87
D&M Oil	14,924.00
East Central Energy	806.66
Health Partners	4,965.10
Kanabec Co Auditor-HRA	6,000.00
Midcontinent Communications	803.26
MN Energy Resources Corp	1,996.51
Network billing Systems	648.39
Office of Enterprise Technology	1,300.00
Pedersen, Jerry	13.60
Verizon Wireless	2,379.71
Total	34,902.10

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	89.97
Ace Hardware	7.98
Advanced Correctional Healthcare	347.52
Alkire, Alyce	1,016.60
Ambrose, Laura	305.27
Ambrose, Laura	60.41
Anoka County Juvenile Center	478.00
Applied Concepts	257.50
Assurant Employee Benefits	674.67
Auto Value	55.49
A'viands, LLC	9,644.59
Bachman, Fran	75.90
Bernicks	153.60
Bob Barker	580.89
Braham Police Dept	949.25
Brenny, Laurell	826.60
Cambridge Police Dept	1,949.35
Caswell Cycle	50.00
Cavallin, Inc	142.35
Christianson, Craig	1,048.78
Coborns	469.24
Coborns	21.35
Community Partnership	180.00
Consulting Radiologists	7.57
Cooper, Denise	100.00
Curtis, Michael	273.70
East Central Energy	66.16
East Central Exterminating	240.00
ECM Publishers	169.20
Fairview Diagnostic Lab	113.00
Faust, Patrick	374.80
FBG Corp	6,410.24
FBG Corp	584.80
FirstLight Health Systems	1,844.03
G & N Enterprises	540.00
G & N Enterprises	913.25
Galls	356.08
Glen's Tire	13.00
Glen's Tire	13.00
Hoefert, Bob	2,029.53
Industrial Health Services Network	179.00
Innovative Office Solutions	1,347.60

Isanti Co Sheriff's Office	2,132.33
Isanti Police Dept	1,520.72
Johnsons Hardware	180.00
Johnsons Hardware	42.99
Kanabec Co Hwy Dept	107.42
Kanabec Co Hwy Dept	246.13
Kanabec Publications	115.00
Kanabec Publications	945.00
Kanabec Publications	64.24
Kanabec Publications	237.00
Kanabec-Pine Community Health	1,251.52
Kanabec-Pine Community Health	19,340.39
Keeprs	43.28
Kennedy Jr, Kerry	497.60
Kenol, Quila	66.70
Landreville, Willard	323.48
Lerrssen, Jennifer	424.75
LexisNexis Matthew Bender	349.31
Magaard, Robert	12.65
Manthie, Scott	836.67
Manthie, Wendy	917.91
Marco	486.00
McFadden, Barb	374.77
Mid-American Research Chemical	158.36
MidContinent	78.49
MN Co Attorney's Assn	28.00
MN Sheriff's Assn	1,861.00
Moore Medical	369.92
Mora Motor Vehicle	20.75
Nelson, Ansel	952.91
Nelson, Jerry	33.93
Nelson, Ronette	457.23
Nelson, Wanda	144.90
Newgard, Jean	532.16
Oak Gallery	12.27
Office Depot	93.06
Office Depot	65.57
Office Depot	20.48
Office Depot	15.45
Office Depot	140.47
Office Depot	190.17
Office Depot	50.83
Office Depot	54.00

PD's Embroidery	90.00
Priority Dispatch Corp	350.00
Pronto Land Measure	25.00
Prophoenix Corp	450.00
Quill	58.66
Regents of the University of MN	13,674.84
Reliance Telephone	3,350.00
Rogers, Pearl	703.06
RS Eden	38.00
RS Eden	159.75
Rum River Promotions	490.86
Ruttgers Bay Lake Lodge	287.54
Salam International Inc	847.16
Sedlacek, Lowell	11.36
SelectAccount	366.86
SHI International	534.00
SHI International	1,346.00
Shopko	94.37
Shopko	28.79
SimplexGrinnell	2,073.47
Stellar Services	317.12
Struffert, Delores	189.72
Swanson, Jeremy	427.28
Tapes Plus Advertising	165.00
Teal's Market	19.60
The Hartford	1,590.62
Thompson-Reuters-West	1,297.55
Thompson-Reuters-West	283.38
Tinker & Larson	326.01
Tinker & Larson	110.50
Tinker & Larson	242.73
Tinker & Larson	39.50
Tinker & Larson	311.85
Touch & Go	45.13
Triple M Lawn & Snow	200.00
VanDall, Camille	391.58
Visser, Maurice	131.10
Wiitala, David	1,404.25
Wynn, Heather	79.55
Zamora, Ray	622.95
Zimmermans	618.00
Total	<u>104,549.22</u>

Road & Bridge Fund

Vendor	Amount
Astech Asphalt	247,819.46
Braham Motor Service Inc	434.94
D & M Oil, LLC	13,304.32
George DeJong	151.76
DKN Construction, LLC	16,310.00
Hardrives	310,212.69
Innovative Office Solutions, LLC	90.45
Kanabec Publications, Inc	89.40
Marco, Inc	188.00
Maney International, Inc	250.80
Mattson Electric, LLC	76.55
Oslin Lumber	9.95
Nuss Truck & Equipment	1,003.07
Swanston Equipment Corp	574.33
Jesse Stegeman	92.47
Ultra Plumbing Services, LLC	260.42
Total	590,868.61

Action #5 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to recess the board meeting at 6:35pm to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **6:35pm** on Wednesday, September 23, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS7 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS7 – 09/23/15

Burial Policy Resolution

WHEREAS, under Minnesota Statutes, the County is required to provide for the final disposition of indigent persons; and

WHEREAS, policies pertaining to burials are at the discretion of the County Board, to the extent that they do not conflict with special provisions in state law or regulations for MFIP burials, and

WHEREAS, the local funeral homes are requesting a rate increase to move closer to other regional businesses providing these same services, and

WHEREAS, the Health and Human Services Director is recommending revising the Direct Cremation rate from \$1550 to \$1800 and the Immediate Burial rate from \$2500 to \$2600.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves the revised rates and the amended Kanabec County Burial Policy.

Action #HS8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the payment of 135 claims totaling \$188,494.62 on Welfare Funds.

Action #HS9 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 7:04am and to meet in regular session on Wednesday, October 28, 2015 at 9:05am.

The Board of Commissioners meeting reconvened.

Action #10 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #10 – 09/23/15

BE IT RESOLVED to not accept the DNR land transfer proposal.

Motion failed due to lack of second.

Action #11 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #11 - 09/23/15

WHEREAS the county offers health insurance to its employees, and

WHEREAS the current contract with Blue Cross & Blue Shield of Minnesota expires December 31, 2015, and

WHEREAS the Kanabec County Board of Commissioners has been presented with a renewal notice for the county Health Insurance, and

WHEREAS the Insurance Committee has recommended approval of the renewal, and

WHEREAS Blue Cross & Blue Shield of Minnesota has presented the Insurance Committee with two additional insurance plans; one the BluePrint Plan is that is specific to the Allina Network and the other plan, a higher deductible plan, be offered to county employees;

BE IT RESOLVED to accept the recommendation of the Kanabec County Insurance Committee and renew the Health Insurance Contract with Blue Cross Blue Shield and to offer two alternate plans at the following rates:

PLAN	Current Rates		Proposed Rates	
	Single	Family	Single	Family
\$1,500 Deductible	\$546.50	\$1,213.50	\$655.50	\$1,455.00
\$1,500 Deductible BluePrint Plan	N/A	N/A	\$594.50	\$1,321.50
\$3,250 Deductible	N/A	N/A	\$588.00	\$1,305.00

7:27pm - The Chairperson then called for public comment three times. Those that responded included:

Kanabec citizen	Comment on DNR transfer
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7:31pm - The Chairperson closed public comment.

The County Board discussed appointment procedure for the appointment of County Auditor/Treasurer and County Recorder. No action was taken at this time.

The County Board discussed a breast feeding policy. Tabled for specifics to come from County Attorney.

Action #12 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a letter of support for Serenity Manor.

The County Board discussed the beach on Knife Lake. No action was taken at this time. The Board will discuss this matter again after report from Sheriff and follow up at the October 14 county board meeting.

The County Board discussed a tax relief request from the Emmanuel Baptist Church. No action was taken at this time, tabled until the October 14 county board meeting.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #12 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #12 – 09/23/15

A Resolution to set the Maximum Levy and
Proposed (Preliminary) Budget for 2016

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed year 2016 levies and proposed budget be adopted:

FUND	PROPOSED BUDGET	PROPOSED LEVY
<i>a.</i> Revenue Fund	15,426,934	6,630,093
<i>b.</i> Welfare Fund	5,766,015	2,002,335
<i>c.</i> Road & Bridge Fund	7,873,249	2,392,050
<i>d.</i> Railroad Authority Fund	1,710	1,710
<i>e.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	849,165	849,165
<i>f.</i> SUB-TOTALS (<i>total of a. through e.</i>)	29,917,073	11,875,353
<i>g.</i> - County Program Aid Y2016		1,061,300
<i>h.</i> Sub Total (total of f-g)		10,814,053
<i>i.</i> + Debt Service For Market Based Referendum Levy		178,740
<i>j.</i> TOTAL FINAL PAYABLE Y2014 LEVY (total h+i)		10,992,793

BE IT FURTHER RESOLVED that \$849,165 of the “Building Fund” line and all of the “Debt Service Fund” line at \$178,740 are dedicated to debt service, and

BE IT THEREFORE RESOLVED the Board of Commissioners will be discussing the 2016 levy and budget at the December 2, 2015 regular meeting at 6:45pm;

BE IT FURTHER RESOLVED that the public will be allowed to speak prior to passage of the 2016 certified levy and budget.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Les Nielsen, Dennis McNally
OPPOSED: Gene Anderson
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn at 9:20 p.m. and to meet again in regular session on Wednesday, October 14, 2015 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk